

ANNUAL QUALITY ASSURANCE REPORT (AQAR 2017-18)



W. M. O Arts & Science College

Submitted

To

National Assessment and Accreditation Council

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The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part - A

1. Details of the Institution

1.1 Name of the Institution	W. M. O Arts & Science College
1.2 Address Line 1	Muttill
Address Line 2	Wayanad
City/Town	Kalpetta
State	Kerala
Pin Code	673122
Institution e-mail address	wmocollege@gmail.com
Contact Nos.	Office- 04936-203382
Name of the Head of the Institution:	Dr.Muhmmad Fareed T P
Tel. No. with STD Code:	04936-203382

Mobile:

+91 9496963327

Name of the IQAC Co-ordinator:

Dr. Biju K G

Mobile:

+91 9447546217

IQAC e-mail address:

iqacwmoc@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)

14902

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

EC/35/063

1.5 Website address:

<http://www.wmocollege.ac.in>

Web-link of the AQAR:

<http://www.wmocollege.ac.in/ /iqac.html>

For ex. <http://www.ladykeanecollege.edu.in/AQAR2016-17.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	C++	-	2006	5 YEARS
2	2 nd Cycle	A	3.12	2013	5 YEARS
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC: DD/MM/YYYY

06-06-2005

1.8 AQAR for the year (for example 2010-11)

2017-18

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR 2013-14 Submitted to NAAC on 28.03.2015
- ii AQAR 2014-15 Submitted to NAAC on 04.01.2016
- iii AQAR 2015-16 Submitted to NAAC on 28.03.2018
- iv AQAR 2016-17 Submitted to NAAC on 10.06.2018

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.12 Name of the Affiliating University (*for the Colleges*)

University of Calicut

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

Nil

University with Potential for Excellence

Nil

UGC-CPE

NIL

DST Star Scheme

NIL

UGC-CE

NIL

UGC-Special Assistance Programme

NIL

DST-FIST

NIL

UGC-Innovative PG programmes

NIL

Any other (*Specify*)

NIL

UGC-COP Programmes

NIL

2. IQAC Composition and Activities

2.1 No. of Teachers

8

2.2 No. of Administrative/Technical staff

2

2.3 No. of students

1

2.4 No. of Management representatives

1

2.5 No. of Alumni

1

2.6 No. of any other stakeholder and
Community representatives

1

2.7 No. of Employers/ Industrialists

3

2.8 No. of other External Experts

1

2.9 Total No. of members

2.10 No. of IQAC meetings held : 4

2.11 No. of meetings with various stakeholders:

No. Students	<input type="text" value="2"/>	Faculty	<input type="text" value="2"/>
Non-Teaching Staff	<input type="text" value="2"/>	Alumni	<input type="text" value="1"/>
		Others	<input type="text" value="1"/>

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

1. The AQAR for 2016-2017 was compiled and uploaded
2. All the necessary documentation of data and information was done meticulously through a system of monthly report collected from all departments, clubs, cells and statutory bodies.
3. Feedback was taken from all the students for enhancing the mode of teaching
4. For updating teaching as well as administrative mode organized workshops /seminars/ talks for faculty and non-teaching staff
5. IQAC strove to ascertain institution quality strategies and processes through its recurrent interventions and suggestions
6. Endeavoured to streamline and strengthen efforts towards effective documentation and easy retrieval of data
7. IQAC kept track of the schedules/ plans and implementation of the various academic and administrative activities and navigated whenever necessary with suggestions to ensure the maintenance of equal parameters

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year

Plan of Action	Achievements
<p>1 Keep the ball rolling for preparation of the 3rd cycle NAAC reaccreditation.</p> <p>2.New Website</p> <p>3.Conduct of workshop/ seminars for faculty and non- teaching staff</p> <p>4. Feedback from stakeholders for taking necessary steps to patch up errors</p> <p>5.Conduct of Audit</p>	<p>1. Uploaded AQAR 2016-2017.</p> <p>2.The whole website has been revamped and the website updating under progress</p> <p>3.To foster a better relationship with teachers and students IQAC organized workshop on mentoring , to get in touch with changing technology IQAC conducted a workshop for non-teaching staff</p> <p>4. Feedback forms were uploaded and feedback was collected from all the stakeholders. Remedial actions were undertaken by synergising and strengthening of various departments</p> <p>5.Performed academic audits under the guidance of IQAC and conducted yearly audit of stock and accounts</p>

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body

Yes

No

Provide the details of the action taken

The College Council approved the AQAR 2017- 18 for submission

Part - B

Criterion - I

1. Curricular Aspects

~~1.1 Details about Academic Programmes~~

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	0	0	0	
PG	07	0	06	
UG	11	0	05	
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
Total	18			
Interdisciplinary				
Innovative	01	01	01	

1.2 (i) Flexibility of the Curriculum: CUCBCSS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	18
Trimester	Nil
Annual	Nil

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

As per the UGC guidelines, the university through various board of studies provides a platform for updating syllabus through syllabus re-structuring workshops.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Nil

Criterion - II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
83	63	07	-	

2.2 No. of permanent faculty with Ph.D.

10

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
-	-	-	-	-	-	-	-	1	-

2.4 No. of Guest and Visiting faculty and Temporary faculty	13	1	-
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2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	5	5	1
Presented papers	3	7	-
Resource Persons	-	3	3

2.6 Innovative processes adopted by the institution in Teaching and Learning Process :

1. In collaboration with IQAC, the college monitored the online management system (MOODLE) erudite resource persons were invited to conduct basic and advanced workshops which was well received by the college fraternity
2. Special orientation program on ICT enabled teaching
3. Generation of question banks by students for in depth comprehension of topic
4. Mathematics circle and student seminars
5. Literature Quiz
6. Observed international Arabic day . National science day, World environment day, AIDS day. International children's day, International women's day
7. Individualized instruction strategy for slow learners
8. Walk With Scholars Program for advanced learners
9. Team teaching arise the feeling of integrity

2.7 Total No. of actual teaching days	196
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during this academic year

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

The External examination pattern is prescribed by university of Calicut. However, the college adopts various methods for internal evaluation, such as unit tests, vive voce student seminars and open book examination

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

03	01	02
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2.10 Average percentage of attendance of students

83

2.11 Course/Programme wise
Distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
Under graduate						
Mathematics	30	3.333	66.666	-	-	70
English	29	-	-	20.68	37.93	58.62
Physics	31	22.72	54.83	-	-	70
Arabic	26	3.846	30.769	7.69	-	42.03
Electronics	24	-	12.5		-	12.5
B C A	20	6.25	35	6.25	-	35
Commerce co-operation	52	1.9	75	9.6	1.9	88.46
Commerce with computer application	36	-	38.88	19.44	-	58.33
Chemistry	21	9.5	9.5	9.5	-	28.57
Post graduate						
MSc Maths	13	-	38.46	1	-	53.84
MSc Physics	11	-	54.54	18.18	-	72
MA Arabic	05	-	100	-	-	100
M.Com	13	7.6	-	-	-	
MSW-social work	08	-	37.5	50	-	87.5
M A English	20	5.0	30	45	-	80

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

1. Facilitated orientation to faculty members on how to analyse students' results to gain better understanding of their academic progress, and considering the progress initiated remedial measures
2. Revised the faculty evaluation tool and conducted online evaluation by students using Lane ways, Data compiled and communicated to the respective teachers by the Principal.
3. IQAC initiated to prepare proper plan for teaching in each paper. Also semester wise plans were prepared in each department and IQAC has given support to implement it properly

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	2
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	1
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	3
Summer / Winter schools, Workshops, etc.	3
Others	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	14	-	-	-
Technical Staff	3	-	-	-

Criterion - III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

The IQAC took a key role in promoting research atmosphere in the institution. IQAC created a platform for the faculty members and students for presenting research oriented papers. Conducted Sessions on library Resources and Referencing for Research for faculty and students. Paper Presentation competition was conducted for students.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil	Nil	Nil	Nil
Outlay in Rs. Lakhs	Nil	Nil	Nil	Nil

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil	Nil	Nil	Nil
Outlay in Rs. Lakhs	Nil	Nil	Nil	Nil

3.4 Details on research publications

	International	National	Others
Peer Review Journals	3	2	-
Non-Peer Review Journals	-	-	-
e-Journals	-	-	-
Conference proceedings	-	6	-

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>		KSCSTE	35500	35500
Any other(Specify)				
Total			35500	35500

3.7 No. of books published i) With ISBN No.

Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (spec

3.10 Revenue generated through consultancy

3.11 No. of conferences

Organized by the Institution

Level	International	National	State	University	College
Number	1	1	2		7
Sponsoring agencies		college	KSCSTE		college

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From funding agency From Management of University/College
Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	Nil
	Granted	Nil
International	Applied	Nil
	Granted	Nil
Commercialised	Applied	Nil
	Granted	Nil

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
Nil						

3.18 No. of faculty from the Institution who are Ph. D. Guides
And students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
National level International level

3.22 No. of students participated in NCC events:

University level State level
National level International level

3.23 No. of Awards won in NSS:

University level State level
National level International level

3.24 No. of Awards won in NCC: University level State level
National level International

3.25 No. of Extension activities organized

University forum College forum
NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

As the college is running under Orphanage committee it is well known for the philanthropic works in all social domains.

1. The College is rendering relentless services for social reformation and empowerment of the surrounding society people of the college, providing counselling services to the community, the counsellors conducted 24 awareness sessions in the community and at various NGOs.
2. For inculcating good values among the community the Child Guidance Centre supported by the College Management provides counselling to children and their families.
3. Ruth is the charity initiative by the staff and students of WMO Arts Science College for providing financial aid for the needy and destitute. Ruth in Financially supporting the people residing around the college who are suffering from major diseases like Cancer, Kidney failure etc

Criterion - IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	15 Acres	Nil	Management	
Class rooms	60	20	Management	80 No's
Laboratories	3	2	Management	5
Seminar Halls	1		Management	1
No. of important equipments purchased (≥ 1-0 lakh) during the current year.				
Value of the equipment purchased during the year (Rs. in Lakhs)	5.10184 Lakhs	Nil	Nil	5.10184 lakhs
Others	98.3910940 lakhs	Nil	Nil	98.3910940 lakhs

4.2 Computerization of administration and library

*OPAC- users can search library catalogue to locate book of their choice.

*SPARK- personal administration and accounts software for service, salary, income tax and accounts.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	14814	3948916	87	71284	14901	4020200
Reference Books	1595	-	-	-	1595	-
e-Books	3134009	5900	991	-	3135000	5900
Journals	39	68000	--	--	39	68000
e-Journals	6237	5900	-	-	6237	5900
Digital Database	-	-	-	-	-	-
CD & Video	-	-	-	-	-	-
Others (specify)		-	64 (Bounded volume of periodicals)	-	64	-

4.4 Technology up gradation (overall)

	Total Comput ers	Comput er Labs	Internet	Browsing Centres	Co m pu ter Ce ntr es	Office	Depart-ments	Othe rs
Existing	120	3	2	1	--	PC-8 LASER PRINTER - 5 PHOTO COPIER-1	13 desktop PC 1 Printer	-
Added	15	-	-	-	-	-	-	-
Total	135	3	2	1	-	-	-	-

4.5 Computer, Internet access, training to teachers and students and any other programme for technology

*Internet access is provided in the Library with 12 systems.

* Internet access is available in the computer labs and in departments

4.6 Amount spent on maintenance in lakhs :

i) ICT	.75
ii) Campus Infrastructure and facilities	98.39
iii) Equipments	1.13457
iv) Others	.20
<i>Total:___</i>	100.474

Criterion - V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

1. The public system and the students notice board were used to inform students and kindle the awareness about students support services such as career guidance cell, placement cell and Grievances redressal cell etc as and when necessary
2. The student handbook and college website facilitated the dissemination of information regarding student support services, scholarship, RUTH, Women Cell, Canteen, Sports Hostel etc.
3. As the part of the walk with scholar programme , Class teachers were directed to identify the outstanding students from the various classes for moulding the students as per the calibre , as well as class teachers were directed to identify the weak students from the various classes to be mentored by internal faculty members as part of the student support programme , a Government of Kerala initiative
4. IQAC Instructed all teachers in charge of student welfare and activities to send in reports on a monthly basis to ensure that remedial classes , mentoring and tutorial sessions are conducted regularly

- 5.2 I
- 1 IQAC has taken the initiate to track the progression of students through creating a report student profile booklet file
 - 2.Updated maintenance of attendance , and regular follow up of absentees was conducted
 3. Every academic year PTA meetings are conducted for analysing the result of students and taking necessary steps are taken to bring forward the weaker students
- 2
Rev

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1239	188	Nil	Nil

(b) No. of students outside the state

2

(c) No. of international students

Nil

Men

No	%
836	58.58

Women _____

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
127	69	26	702	1	925	161	84	41	1142	8	1427

Demand ratio

Dropout %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- NET Coaching classes were conducted for the students of MA English Literature
- The Institution organised programmes on tips of cracking IAS examination
- For making aware of the opportunities and Scope of Mathematics, the department conducted an interactive sessions with an eminent scholars.
- To kindle the research calibre, the department of Physics conducted a talk on Gravitational Waves by Sri, Chintak Murali , Research Scholar .

No. of students beneficiaries

146

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT
 IAS/IPS etc State PSC UPSC 1 Others

5.6 Details of student counselling and career guidance

- Counselling services are available in the college for student facing emotion challenges
- Teachers in charge of counselling cell helped to identify students in need of counselling and arranged counselling session for them
- The counselling cell provided counselling to the students referred by tutors

No. of students benefitted

295

5.7 Details of campus placement

	<i>On campus</i>		<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
6	38	19	7

5.8 Details of gender sensitization programmes

The college has introduced gender sensitisation programmes through women development cell

A lecture series on women empowerment was organized with focus on legal empowerment studies. A quiz competition conducted with support of National Commission for Women

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level 6 National level 7 International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	27	312000
Financial support from government	169	9,70,500
Financial support from other sources	10	15,000
Number of students who received International/ National recognitions	--	--

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed:

- 1.Students requested for wash room facilities in the third floor and is constructed
2. As per students request a Co-Operative store is started in the library building

Criterion - VI_

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision: Establish academic and peaceful atmosphere conducive to intellectual inquiry and personality development with holistic perspective

Mission: Strive for academic excellence, creativity and social commitment to the citizen especially the backward minorities, orphans and destitute upholding the ethical and moral values

6.2 Does the Institution has a management Information System

Yes: All departments, statutory body ,various clubs and cell has a representative /teacher-in –charge who works closely with IQAC .The IQAC monitors the various activities and collect the reports periodically.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

*Being an affiliated college, it has limited scope for its own curriculum development. However, it had developed the syllabus for various career oriented add-on programmes sponsored by UGC

*Many faculty members are actively involved in university curriculum enrichment meetings and programmes in the capacity of members and chairman of various academic bodies.

1. The college organised orientation programmes for the freshers at the institution and departmental level
2. Mentoring, Tutoring, Counselling, Remedial Classes, and sponsorships are provided to students from weaker sections of students, those who are differently abled and those with special needs
3. Special programmes are conducted to cater the needs of advanced learners
4. Use of smart boards with periodical orientation for the users
5. Bridge courses and remedial education for slow learners
6. Tutorial system has been well executed
7. Teachers are enthused to use sophisticated methods that foster greater student interaction so as to and enable the teacher to teach using ICT
8. The College has been taking extra steps to elicit the creativity of students and nurture it through various activities

6.3.3 Examination and Evaluation

1. The IQAC monitored and periodically evaluated the activities of the Examination Cell to ensure the continuous and comprehensive evaluation of students and the timely conduct of examinations
2. Departmental meetings and parents meetings Progress of the students were conducted to evaluate the progress of students.

6.3.4 Research and Development

1. Institution has conducted various research programme to spread research ambience among faculty members and students
2. Motivated students to exalt the research calibre and explore the research with innovative ideas
3. The Department of physics conducted a regional meeting of astronomers and 27 research papers were presented by research scholars and 7 review talks were delivered by eminent scientist /professors

6.3.5

1. Student attendance, office, admission, teacher's profile have been automated through software CAMPEX
2. The college is equipped with computers, printers, LCD projector, smart boards and internet connectivity
3. The college has well equipped Language lab, Computer lab and science labs
4. The college office is well equipped with computer facilities
5. Online examination for certificate course was carried out successfully

6.3.6 Human Resource Management

1. To foster better humanitarian relationships, among there is a staff association, under the aegis of which cultural programmes, celebration of festivals etc were conducted

6.3.7 Faculty and Staff recruitment

Assistant Professors were recruited as per the rules and regulations of the government and University of Calicut.

The management advertises the vacancies in leading newspapers

Orientation classes for newly jointed faculty members were conducted at the beginning of the academic year.

6.3.8 Industry Interaction / Collaboration

- 1 industry visits and on the job training provide hands on experience and exposure and platforms for industry interaction/ collaboration
- 2 The college conducts activities in collaboration with other agencies such as, NGOs and local self-government institutions

6.3.9 Admission of Students

* The Admission process is done through CAP, centralised admission process of the Calicut University, there for; students from various places have opportunity to study in various courses offered by the college

6.4 Welfare schemes for

Teaching	SLI, GIS.PF, insurance festival allowances, loan facility , maternity leave, staff tours, All the teachers of the college are members of the cooperative society
Non teaching	SLI, GIS.PF, insurance festival allowances, loan facility , maternity leave, staff tours, All non-teaching of the college are members of the cooperative society
Students	KPCR fee concession, scholarships, SC/ST promotions schemes, special schemes for Lakshadweep, visually challenged students, RUTH, INSIGHT- Poor-Fund programme, remedial coaching, career guidance, awards for outstanding students

6.5 Total corpus fund generated

30 lakhs

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	-	Yes	College council & IQAC
Administrative	Yes	Deputy Director, Collegiate Education	Yes	Local auditor

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 W In the affiliated status ,the college strictly adheres to the rule and regulation made by the university

Revis

1. The college continuously evaluate the students through written examinations, seminars, assignments and viva-voce
2. The college cannot implement any reforms in the external examinations.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Some of the colleges under the University of the Calicut have been converted to autonomous colleges. The question of autonomy of other colleges in the state are under consideration by the government

6.11 Activities and support from the Alumni Association

- 1 To preserve clean and green campus institution always has taken special steps
- 2 planted rare medicinal plants in the college premises
- 3 Maintain the status of plastic free campus
- 4 Planting of saplings on various occasions to preserve the scenic ambience

6.12 Activities and support from the Parent – Teacher Association

- *The meeting of parent-teacher association was held at the end of the each semester for second and third year degree students.
- * Dr. K T Ashraf delivered a talk on “Role of education in character formation “for first year students on December 15th 2016
- * The class teacher, student and parent interface for all classes was held for discussing the academic progress of students
- *The PTA instituted awards for the meritorious students
- *The PTA is instrumental in ensuring academic excellence through timely intervention and interactions with the administration and faculty members

6.13 Development programmes for support staff

- *Administrative staff members were given training in the use of various Soft wares
- *Orientation classes were given to the staff members
- * The staff members are always encouraged to participate in various workshops and seminars. Duty leave is provided for attending the same

6.14 Initiatives taken by the institution to make the campus eco-friendly

*The college is located in approximately 6 acres. The lush green campus, spread over 6 acres, with lots of medicinal trees and herbal garden is a unique feature.

*Saplings were planted in the campus to pervade the scenic beauty

*A Tapioca plantation was maintained in the campus by the NSS

*Awareness programs were conducted students and public.

Criterion - VII_

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the Functioning of the institution. Give details.

1. Students were encouraged to use facility in the fitness center, which is open from 3.30pm to 5 pm in the evening
2. Additional classes on communicative English were arranged for the students in the evening
3. Students were encouraged to join the Additional Skill Programmes (ASAP) sponsored by the Government of Kerala and facilities are provided to conduct the same in the college

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the Beginning of the year

- * Monitored the activities of various cell and committees
- * Attended orientation programmes on quality management aspects and implemented it.
- *As per the requirements of the third cycle of NAAC re-accreditation, a planning was done.
- *Periodical academic audit was conducted to ensure the timely completion of various programmes and projects in various departments.
- *All the departments were made aware of the need for timely compilation of reports necessary for NAAC re-accreditation
- * Previous AQAR has been successfully uploaded

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- * Conduct of talent search examinations (APT) and online model CSIR JRF and IIT JAM examinations
- *The institution has been uplifting students from socially and financially marginalised groups through 'RUTH and student support program (SSP)'

****Provide the details in annexure (annexure need to be numbered as i, ii,iii***

7.4 Contribution to environmental awareness / protection

- Observance of World Environment Day by conducting various awareness programmes
- Providing open course on “Non -conventional energy sources”
- Efforts to maintain carbon neutrality by planting trees every year
- Plastic free campus

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (For example SWOT Analysis)

For the convenience of preparing the institutional plan, four key aspects were specified in the format for collecting SWOT data, i.e. academic, infrastructure, co-curricular and student support. However, the stakeholders were directed to express their opinion freely on any other aspects that do not come under the given four key aspects. Also, the stake holders were encouraged to write suggestions for facilitating institutional growth.

Explore the possibilities of starting research centers

*Initiate B Voc Program

* Explore the possibilities of collaboration

* Renovation of Class rooms and Laboratories

*Convocation ceremony for PG and UG students

*Purchase of more books and journals

*Conduct regular faculty enrich programs.

*Enhanced use of ICT in teaching learning and administrations

*Conduct open forum to address grievances of students

*Strengthen academic- industry linkages

8. * Transform the college as a centre of excellence in providing quality education and research

*Apply for minor and major research projects

*Civil service, PSC, NET and general coaching classes for competitive examination

*Conduct national and international seminars/workshops

*Improve campus facilities

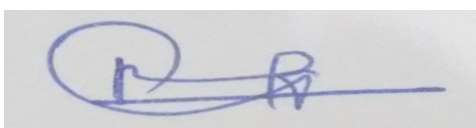
*Improve research activities and publication

*Promote an eco-friendly campus

*Prepare for the third cycle of NAAC re accreditation

*Upgrade U.G departments to P.G departments

Name Dr.K G Biju



Signature of the Coordinator, IQAC

Name Dr.Muhammad Fareed T .P



Signature of the Chairperson, IQAC

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence

COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

ANNEXURE I

COLLEGE CALENDAR 2017-18



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FAX : 04936-207532

WMO ARTS & SCIENCE COLLEGE

'education, and some more'

(Re-accredited by NAAC with 'A' Grade)

MUTTIL, KALPETTA, WAYANAD - 673122

E-mail : wmocollege@gmail.com

Website : www.wmocollegemuttill.info

In the Name of Allah, Most Gracious Most Merciful

*Praise be to Allah, the Cherisher and Sustainer of
theWorlds:*

Most Gracious, Most Merciful

Master of the Day of Judgement

You alone do we worship

And unto You alone we turn for

aid Guide us the straight Path

The way of those on whom You

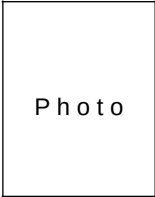
have bestowed Your Grace Not

of those condemned by You Nor

of those who go astray.

The Holy Quran

STUDENT PROFILE



Name :

Class :

Roll No :

Name of Tutor :

Name of Parent / Guardian :

Phone No. of Parent / Guardian :

Home Address :

.....

.....

Pin Code District

Phone / Mob.....

E-mail

Blood Group :

Remarks :

.....

.....

.....

PLEDGE

India is my Country. All Indians are my brothers and sisters.

I love my country and I am proud of its rich and varied heritage. I shall always strive to be worthy of it.

I shall give my parents, teachers and elders respect and treat everyone with courtesy.

To my country and my people I pledge my devotion. In their well being and prosperity alone lies my happiness.

“If you are mindful of God,
He will be mindful of you”

“The beginning is the half of every action”

C O N T E N T S

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BRIEF HISTORY OF WAYANAD MUSLIM ORPHANAGE (WMO), MUTTIL

Wayanad Muslim Orphanage (WMO) was founded in 1967 with noble goals and notable aspirations doing charity works. The main object of WMO is to protect orphans and destitute children cared, loved, educated and empowered in a most befitting and suitable manner and environment. The orphanage is situated 80 km from Calicut on the Calicut - Mysore Road at Muttill near Kalpetta (District Head Quarters) in Wayanad District, Kerala. In the year 1976 WMO was registered under Societies Act with registration No. 30/1976.

WMO has a number of educational and vocational institutions in different parts of Wayanad; such as C r e c h e , S p e c i a l s c h o o l f o r a c o u s t i c c h a l l e n g e d students, four CBSE affiliated English Medium Schools situated at Muttill, Sulthan Bathery, Vellamunda and Padinharathara. One Arts and Science College at Muttill under Calicut University and another one at Kappumchal n e a r P a n a m a r a m u n d e r K a n n u r U n i v e r s i t y , O n e Kindergarten school, Two aided lower primary schools, one aided upper primary school, Two higher secondary schools and one vocational higher secondary school. W M O a l s o h a v i n g t h e f o l l o w i n g i n s t i t u t i o n s ; o n e orphanage at Muttill and another one at Panthipoyil i n t h e n a m e o f T K M g i r l s o r p h a n a g e , I m a m G a z z a l i Academy Koolivayal, WMO Allana Wafiya College for girls at Meenangadi. Darul Uloom Arabic College at Sulthan Bathery, Shareefa Fathima Hifdul Quran centre at Kunhome, and an HRD centre at WMO campus, Muttill.

ABOUT COLLEGE

WMO Arts and Science College, an institution run by backward minority community, WMO was established in 1995 by the Wayanad Muslim Orphanage responding to the local needs. Majority of the people in this area belongs to Scheduled Castes, Scheduled Tribes, Muslims and other Backward Communities, and they were not in a position to acquire higher learning. At this moment the Orphanage Committee rose to the situation and planned to start a college. The aim of the college is to uplift the educational level of all citizens irrespective of caste, creed, religion and sex in general and the backward minorities, orphans and destitute in particular.

The college is located in a beautiful hilly area at Muttill in Wayanad district, by the side of Calicut-Mysore National Highway (212), 5 kms north of Kalpetta, the district headquarters. Presently it offers

7 post graduate level programmes and 11 undergraduate level programmes. All the programmes are affiliated to the University of Calicut. The college is aided by the Govt. of Kerala and has been re-accredited by NAAC with 'A' Grade (Grade Point 3.12). The college is open to students of all caste and creeds providing facilities for a healthy academic atmosphere. College provides hostel facility for girls inside the campus. The college also has a vast play ground, well equipped laboratories catering the needs of students. It aims at the all round development of every student who enters the portals of the college.

MANAGING COMMITTEE

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(Principal)

GROWTH AND EXPANSION

- 1995 - B.A. Arabic**
- 1995 - BSc Electronics**
- 1995 - BSc Physics**
- 2000 - B.Sc Mathematics**
- 2001 - B.Com with Co-operation**
- 2002 - M.A. Arabic**
- 2002 - MSc Physics**
- 2005 - M.Sc. Mathematics**
- 2005 - B.A. English**
- 2013 - M.Com**
- 2013 - BCA**
- 2014 - MSW**
- 2015 -BCom with Computer Application**
- 2015 - B.A. Economics**
- 2015 - B.Sc. Chemistry**
- 2015 - M.A. English**
- 2015 - M.Sc. Statistics**
- 2016 - B.A. Mass Communication**

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Ms. Sakeena M.	Supporting Staff	Mob. -8111975276
Mr. V.D. Joseph	Security Staff	Mob. -9847723136

COURSES OF STUDY

B.A. Programme in Arabic Language & Literature Courses Semester wise - First Semester

Course Code	Title of Course	No. of contact hrs		Credit
		Per week	Per semester	
A01	Four Skills for Communication	4	72	3
A02	Modern Prose and Drama	5	90	3
ARB1A07	Communication Skills in Arabic	4	72	4
ARB1B01	Classical Prose	6	108	5
ARB1C01	Fuctional Arabic	3	54	
ARB1C02	Thareekul Islam Paper I	3	54	
	Total	25		15

Second Semester

Course Code	Title of Course	No. of contact hrs		Credit
		Per week	Per semester	
A03	Inspiring Expressions	5	90	4
A04	Reading on Society	4	72	4
ARB2A08	Translation and Communication (Arabic)	4	72	4
ARB2B02	Informatics with DTP	6	108	5
ARB2C03	Lingustics	3	54	2+2
ARB2C04	Thareekul Islam Paper II	3	54	2+2
	Total	25		25

Third Semester

Course Code	Title of Course	No. of contact hrs		Credit
		Per week	Per semester	
A05	Native Media In English	5	90	4
ARB3A09	Literature in Arabic	5	90	4
ARB3B03	History of Literature Paper I	5	90	4
ARB3B04	Classical poetry	4	72	4
ARB3C05	Taqafatul Islam Wahadarathuhu	3	54	
ARB3C06	Comercial Arabic	3	54	
	Total	25		16

Fourth Semester

Course Code	Title of Course	No. of contact hrs		Credit
		Per week	Per sem.	
A06	History and Philosophy of Science	5	90	4
ARB4A10	Culture and Civilisation	5	90	4
ARB4B05	Methodology of Arabic	5	90	4
ARB4B06	History of Literature Paper II	4	72	4
ARB4C07	Indian Writing in Arabic	3	54	2+2
ARB4C08	Journal Arabic	3	54	2+2
	Total	25		24

Fifth Semester

Course Code	Title of Course	No. of contact hrs		Credit
		Per week	Per sem.	
AR5B07	Modern Prose	5	90	4
AR5B08	Grammar & Morphology Paper I	5	90	4
AR5B09	Novel literature in Arabic	5	90	4
AR5B10	Introduction to Translation	5	90	4
AR5D01	Socio Economic Concept of Islam (Open)	3	54	2
	Project : Tour / Book Review	2	36	2
	Total	25		20

Sixth Semester

Course Code	Title of Course	No. of contact hrs		Credit
		Per week	Per sem.	
AR6B11	Modern Poetry	5	90	4
AR6B12	Grammar, Rhetorics & Prosody Paper II	5	90	4
AR6B13	Short story & Drama	5	90	4
AR6B14	Anaqad (Criticism)	5	90	4
AR5D02	Spoken Arabic	3	54	2
	Translating a book / Novel / Project : Arabic to Mal / Eng.	2	36	2
	Total	25		20

Open course for Students of other departments during the 5th Semester

Socio Economic Concept of Islam	4 Credits	3hrs
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MA Arabic

Grade Point Weightage

75% External	25% Internal
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Semester I

Course I:	Structure Based Composition
Course II:	Computer Application
Course III:	Modern Fiction
Course IV:	Contemporary Arab World

Semester II

Course V:	Functional Arabic
Course VI:	Modern Poetry
Course VII:	Principles of Literary Criticism
Course VIII:	Trends and Movements in Arabic Literature

Semester III

Course IX:	Classical and Medieval Literature
Course X:	Linguistics, Rhetoric and Advanced Grammar
Course XI:	Drama and Interaction Skills

Course XII: Electives

Elective 1:	Journalistic Arabic and Translation
Elective 2:	Research: Methodology
Elective 3:	20 th Century Islamic Literature in Arabic

Semester IV

Course XIII:	Indian Arabic Literature
Course XIV:	Modern Essays and Biography
Course XV:	Advanced Translation & Simultaneous Interpretation

Course XVI: Electives

Elective 1:	Comparative Literature
Elective 2:	Modern Approaches in Quran Tafseer
Elective 3:	Modern Arabic Literature in Magrib Countries

Dissertation: 100% weightage

Viva Voce: 50% weightage

BSc Programme in Chemistry Courses Semester wise - First Semester

Course Code	Title of Course	No. of contact hrs		Credit
		Per week	Per sem.	
A 0 1	Four Skills for Communication	5	90	3
A02	Modern Prose and Drama	4	72	3
A07	Communication Skills in Other Languages	4	72	4
CH1B01	Foundation in Chemistry	2	36	2
CH1B02	Practical 1-Volumetric Analysis	2	36	
PH1C01	Physics 1	2	36	2
PH1C02(P)	Practical Physics 1	2	36	
MA1C01	Mathematics	4	72	3

Second Semester

Course Code	Title of Course	No. of contact hrs		Credit
		Per week	Per sem.	
A03	Inspiring Expressions	5	90	4
A04	Reading on Society	4	72	4
A08	Communication in Other languages	4	72	4
CH2B03	Theoretical Chemistry	2	36	2
CH2B04(P)	Practical II - Volumetry	2	36	
PH2C03	Physics II	2	36	2
PH2C04 (P)	Practical Physics II	2	36	
MA2C02	Mathematics II	4	72	3

Third Semester

Course Code	Title of Course	No. of contact hrs		Credit
		Per week	Per sem.	
ENG2A03	Inspiring expressions	4	72	4
ENG2A04	Readings on society	5	80	4
A08	Second Language II	4	72	4
CHE3B03	Physical Chemistry	3	54	3
	Inorganic Chemistry Practical	2	36	
PH3C03	Optics Electronics & Communication	3	54	2
MAT3C03	Mathematics	5	90	4

Fourth Semester

Course Code	Title of Course	No. of contact hrs		Credit
		Per week	Per sem.	
ENG4A06	Reading fiction and non fiction	5	90	4
A10	Second Language	5	90	4
CHE4B04	Organic Chemistry	3	54	3
CHE4B05	Inorganic Chemistry Practical	2	36	4
PH4C04	Electricity Magnetism & Nuclear Physics	3	54	2
PH4C05	Physics Practical I	2	36	4
MAT4C04	Mathematics			

BCom Courses Semester wise

First Semester

Course	Title of Course	Contact Hours	Credits	Internall	External	Total
BC1A01	Four skills for Communication	4	4	20	80	100
BC1A02	Modern Prose and Drama	4	3	20	80	100
BC1A07	Skills in the languages other than English	5	4	20	80	100
BCIB01	Management Concepts and Business Ethics	6	4	20	80	100
BCIC01	Managerial Economics	5	19	20	80	100
	Total	25	19	100	400	500

Second Semester

Course	Title of Course	Contact Hours	Credits	Internall	External	Total
BC2A03	Inspiring Expressions	4	4	20	80	100
BC2A04	Readings on Society	5	3	20	80	100
BC1A08	Communication skills in the languages other than English	5	4	20	80	100
BC2B02	Financial Accounting	6	4	20	80	100
BC2C02	Marketing Management	5	4	20	80	100
	Total	25	19	100	400	500

Third Semester

Course	Title of Course	Contact Hours	Credits	Internall	External	Total
BC3A11	Basic numerical skills	5	4	20	80	100
BC3A12	General Informatics	5	4	20	80	100
BC3B03	Business regulations	4	4	20	80	100
BC3B04	Corporate Accounting	6	4	20	80	100
BC3C03	E-Commerce Management	5	4	20	80	100
	Total	25	20	100	400	500

Fourth Semester

Course	Title of Course	Contact Hours	Credits	Internall	External	Total
BC4A13	Entrepreneurship Development	5	4	20	80	100
BC4A14	Banking and Insurance	5	4	20	80	100
BC4B05	Cost Accounting	6	4	20	80	100
BC4B06	Corporate Regulations	4	4	20	80	100
BC4C04	Quantitative Techniques for Business	5	4	20	80	100
	Total	25	20	100	400	500

Fifth Semester

Course	Title of Course	Contact Hours	Credits	Internall	External	Total
BC5B07	Accounting for management	4	4	20	80	100
BC5B08	Business Research methods	4	4	20	80	100
BC5B09	Human Resource Management	4	4	20	80	100
BC5B10	Co-operative theory & practice	5	4	20	80	100
BC5B11	Legal frame work for co-operatives	5	4	20	80	100
BC5D01	Open course (For students from other departments)	3	2	10	40	50
	Total	25	22	110	440	550

Sixth Semester

Course	Title of Course	Contact Hours	Credits	Internall	External	Total
BC6B12	Income Tax Law and Practice	6	4	20	80	100
BC6B13	Auditing	5	4	20	80	100
BC6B14	Banking, Production trading & Service Co-operatives	5	5	20	80	100
BC6B15	Co-operative management & Administration	5	5	20	80	100
BC6B16 (PR)	Three weeks project and viva voce	4	2	10	40	50
	Total	25	20	90	360	450

Open course for Students of other departments during the 5th Semester

1	BC5B02	Human Resource Management	4 Credit	3 hrs.
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MCom Courses Semester wise

First Semester

Course Code	Title of Course	Hours Theory	Hours Practice	Total Hours	Total Credits
MC1C1	Business Environment	80	16	96	4
MC1C2	Quantitative Techniques for Buisness Deciosons	80	16	96	4
MC1C3	Accounting for Managerial Decisions	80	16	96	4
MC1C4	IT Applications in Commerce	80	16	96	4
MC1C5	Organisational theory and behavior	80	16	96	4
	Total in a semester	400	80	480	20

Second Semester

Course Code	Title of Course	Hours Theory	Hours Practice	Total Hours	Total Credits
MC2C6	International Business	80	16	96	4
MC2C7	Advanced corporate accounting	80	16	96	4
MC2C8	Buisness Communications	80	16	96	4
MC2C9	Management Science	80	16	96	4
MC2C10	Strategic management and corporate governance	80	16	96	4
	Total in a semester	400	80	480	20

Third Semester

Course Code	Title of Course	Hours Theory	Hours Practice	Total Hours	Total Credits
MC3C11	Financial Management	80	20	100	4
MC3C12	Research methodology in commerce	80	20	100	4
MC3C13	Income Tax	80	20	100	4
MC3C14	Advanced cost accounting	80	20	100	4
	Project work (Five hours work load per week)		100	100	
	Total in a semester	320	180	500	20

fourth Semester

Course Code	Title of Course	Hours Theory	Hours Practice	Total Hours	Total Credits
MC4E(FM)1	Financial Market & Institutions	80	20	100	4
MC4E(FM)2	Security Analysis And Portfolio Management	80	20	100	4
MC4E(FM)3	Strategic Financial Management	80	20	100	4
MC4E(FM)4	Financial Derivatives	80	20	100	4
MC4E(FM)5	(a) Project work and report preparation (Five hours work per week) (b) Viva Voce	80	20	100	6 2
	Total	400	100	500	24
	Total in a semester	1600	400	2000	80

BCA Semester wise First Semester

Course Code	Title of Course	Hours	Hours	Total	Total Credits
		Theory	Practice	Hours	
A01	Four skills for Communication	4	0	4	4
A02	Modern Prose and Drama	4	0	4	3
A07	Communication Skill in Languages other than English	5	0	5	4
BCA1B01	Problem solving using C	2	2	4	3
BCA1C01	Mathematical Foundation of Computer Applications	4	0	4	3
BCA1C02	Discrete Mathematics	4	0	4	3
Total				25	20

Second Semester

Course Code	Title of Course	Hours	Hours	Total	Total Credits
		Theory	Practice	Hours	
A03	Inspiring Expressions	4	0	4	4
A04	Reading on Society	4	0	4	3
A09	Additional languages other than English	5	0	5	4
BCA2B02	Object oriented Programming with C++	2	2	4	3
BCA2C03	Computer oriented statistical Methods	4	0	4	3
BCA2C04	Numerical methods in C	4	0	4	3
Total				25	20

Third Semester

Course Code	Title of Course	Hours	Hours	Total	Total Credits
		Theory	Practice	Hours	
BCA3A06	Basic Numerical skills	4	0	4	4
BCA3A12	General informatics	4	0	4	4
BCA3B03	Database design & RDBMS	3	2	5	3
BCA3B04	Data structures using C++	2	2	4	3
BCA3C05	Financial & Management Accounting	4	0	4	3
BCA3C06	Operations research	4	0	4	3
Total				25	20

Fourth Semester

Course Code	Title of Course	Hours	Hours	Total	Total Credits
		Theory	Practice	Hours	
BCA4A13	Basics of audio & Video Media	4	0	4	4
BCA4A14	Entrepreneurship development	4	0	4	4
BCA4B05	Visual Programming using C#Net	3	2	5	4
BCA4B06	Programming laboratory I (C++ & data structures using C++)	0	2	2	2
BCA4B07	Programming laboratory II RDBMS & C#.Net	0	2	2	2
BCA4C07	E-Commerce	4	0	4	3
BCA4C08	Management information systems	4	0	4	3
Total				25	21

Fifth Semester

Course Code	Title of Course	Hours	Hours	Total	Total Credits
		Theory	Practice	Hours	
BCA5B08	Android Programming	3	1	4	4
BCA5B09	Java Programming	2	4	6	4
BCA5B10	Computer Networks	3	1	4	4
BCA51311	Computer Organic & Architecture	5	0	5	4
BCA5B12	Mircroprocessor and applications	3	1	4	4
BCA5D01	Open course	2	0	2	2
		Total			

Sixth Semester

Course Code	Title of Course	Hours	Hours	Total	Total Credits
		Theory	Practice	Hours	
BCA6B13	Web Programming	4	0	4	3
BCA6B14	Software Engineering	4	0	4	3
BA6B15	Operating Systems	5	0	5	4
BA6B16	Programming Library II Java & Web Programming	0	6	6	2
BCA6B17	Project & Programmes Viva voce	0	2	2	2
BCA6B18a	Computer Graphics	4	0	4	4

BA Programme in Economics Courses Semester wise First Semester

Course Code	Title of Course	No. of contact hrs		Credit
		Per week	Per semester	
A01	Four skills for Communication	4	72	4
A02	Modern Prose and Drama	5	90	3
A07	Communication skills in the languages other than English	5	90	4
ECO1B01	Micro economics 1	6	108	5
HIS1C01	India under colonial rule and Early resistance(1857-1885)	3	54	2
ICP1C01	Indian constitution and politics: Basic features	3		2

Second Semester

Course Code	Title of Course	No. of contact hrs		Credit
		Per week	Per semester	
A03	Inspiring Expressions	4	72	4
A04	Readings on Society	5	90	3
A08	Communication skills in the languages other than English	5	90	4
ECO2B02	Micro economics -2	6	108	5
5HIS2C01	Indian national movement(1885-1917)	3	54	2
6ICP2C02	Indian constitution and politics- Governmental structures	3	54	2

Third Semester

ECO3B03	Qualitative Methods for economic Analysis	5	90	4
HIS2Co2	Indian National Movement - Gandhian Phase (1917)	3	54	2
ICP3C03	Political dynamics	3	54	2

Fourth Semester

EC04B05	Qualitative Methods for economic Analysis	5	90	4
ECO4B06	Computer Application for Economic Analysis	4	72	4
HIS202	Setealed themes in contemporary India	3	54	2
ICP4CO4	Federal dynamics and decentralization	3	54	2

BSc ELECTRONICS PROGRAMME STRUCTURE

Courses Semester wise

First Semester

Course Code	Title of Course	No. of contact hrs				Credit
		Theory	Lab	Total	Per. Sem	
A01	Four skills for communication	5	0	5	90	4
A02	Modern prose and Drama	4	0	4	72	3
A07	Additional Language other than English	5	0	5	90	4
ELE1B01	Basic Electronics	1	2	3	54	3
ELE1C01	Mathematics - I	4	0	4	72	3
ELE1C02	Computer Science	4	0	4	72	3
	Total			25		20

Second Semester

Course Code	Title of Course	No. of contact hrs				Credit
		Theory	Lab	Total	Per. Sem	
A03	Inspiring Expressions	5	0	5	90	4
A04	Reading on Society	4	0	4	72	3
A08	Translation & Communication in Languages other than English	5	0	5	90	4
ELE2B02	Electronic Circuits	1	2	3	54	2
ELE2B03	Electronic Dvice & Circuits					3
ELE2C03	Mathematics II	4	0	4	72	3
ELR2C04	Computer Science II	4	0	4	72	3
	Total			25		22

Third Semester

Course Code	Title of Course	No. of contact hrs				Credit
		Theory	Lab	Total	Per. Sem	
	General Informatics	4	0	4	72	4
	Basic Numerical Skills	4	0	4	72	4
ELE3B04	Analogy & Digital Integrated 4	0	4	72	3	
	Circuit Digital Electronics	0	3	3	54	3
EL3C05	Mathematics III	5	0	5	90	3
EL3C06	Computer Science III	3	2	5	90	2
	Total			25		19

Fourth Semester

Course Code	Title of Course	No. of contact hrs				Credit
		Theory	Lab	Total	Per_Sem	
	Entrepreneurship Development	4	0	4	72	4
	Fundamental of Audio & Video	4	0	4	72	4
ELE4B05	Microprocessors	4	3	7	126	3
ELE4B06	Digital electronics and Microprocessor 8085					3
	Mathematics - IV	5	0	5	90	3
	Optional - 4	3	2	5	90	4
	Total			25		21

Fifth Semester

Course Code	Title of Course	No. of contact hrs				Credit
		Theory	Lab	Total	Per_Sem	
EL5B07	Micro wave and Radar Engineering	4	0	4	72	3
EL5B08	Communication Systems II	4	2	6	108	3
EL5B09	Network Theory	4	0	4	72	3
EL5B10	Microprocessors	4	2	6	108	3
EL5B11	Project Work 1	0	3	3	54	0
EL5D	Choose a Course from Open Course . I	2	0	2	36	2

Sixth Semester

Course Code	Title of Course	No. of contact hrs				Credit
		Theory	Lab	Total	Per_Sem	
EL6B12	Programing Language C++	4	2	6	108	5
EL6B13	Control System Engineering	4	0	4	72	4
EL6B14	Micro Controllers and Applications	4	2	6	108	5
EL6B15	Digital Signal Processing	4	0	4	72	3
EL6B16	Project Work - 2	0	3	3	54	4
EL6D	Choose a Course from Open Course - II	2	0	2	36	2

Open course for Students of other departments during the 5th Semester

EL6D02	Electronic Instrumentation	4 Credits	3hrs
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BA PROGRAMME IN ENGLISH LANGUAGE & LITERATURE Courses Semester wise First Semester

Course Code	Title of Course	No. of contact hrs		Credit
		Per week	Per semester	
A01	Four skills for communication	4	72	3
A02	Modern prose and Drama	5	90	3
A07	Communication Skill in the additional language	4	72	4
EN1B1	Reading poetry	6	108	4
C01	Introduction to Mass Communication	3	54	2
C02	Introduction to electronic Media	3	54	2

Second Semester

Course Code	Title of Course	No. of contact hrs		Credit
		Per week	Per semester	
A03	Inspiring Expression	4	72	4
A04	Readings on Society	5	90	4
A08	Translation and Communication in the additional language	4	72	4
EN2B1	Reading Prose 6	108	4	
C03	News Reporting & Editing	3	54	2
C04	T.V. & Radio 3	54	2	

Third Semester

Course Code	Title of Course	No. of contact hrs		Credit
		Per week	Per semester	
A05	Native Media in English	5	90	4
A09	Literature in the additional language	5	90	4
EN3B1	Reading Drama4	72	4	
EN3B2	Reading Fiction5	90	4	
C05	History of Mass media	3	54	2
C06	Fundamentals of Cinema	3	54	2

Fourth Semester

Course Code	Title of Course	No. of contact hrs		Credit
		Per week	Per semester	
A06	History and Philosophy of Science	5	90	4
A10	Literature in the additional Language	5	90	4
EN4B1	Modern English Literature	5	90	4
EN4B2	Methodology of Humanities	4	72	4
C07	Corporate Communication & Advertising	3	54	2
C08 2	New media	3	54	2

Fifth Semester

Course Code	Title of Course	No. of contact hrs		Credit
		Per week	Per semester	
EN5B1	Indian Writing in English	5	90	4
EN5B2	Language and Linguistics	5	90	4
EN5B3	Methodology of Literature	5	90	4
EN5B4	Informatics 5	90	4	
EN5B5(Pr)	Project* (to be contd in Sem 6)	2	36	0
—	Open Course 3	54	4	

Sixth Semester

Course Code	Title of Course	No. of contact hrs		Credit
		Per week	Per semester	
	BC6B12Income Tax Law and Practice	5	90	4
EN6B1	Literary Criticism & Theory	5	90	4
EN6B2	Literature in English : American & Post colonial	5	90	4
EN6B3	Women's Writing	5	90	4
EN6B4	Writing for the Media	5	90	4
EN6B5E(1/2/3)	World Classics in translation	3	54	2
EN6B6(Pr)	Project *	2	36	4

Open course for Students of other departments during the 5th Semester

ENSOI

Film Studies

4 Credits

3hrs

B.Sc. MATHEMATICS (Courses Semester wise)

First Semester

Course Code	Title of Course	No. of contact hrs		Credit
		Per week	Per semester	
A01	Four skills for communication	4	72	3
A02	Modern prose and Drama	5	90	3
A 07	Language other than English	4	72	4
MAT1B01	Foundation of Mathematics	4	72	4
ST1 C01	Basic statistics & Probability	4	72	4
MAT1C02	Computer Science I	5	90	2

Second Semester

Course Code	Title of Course	No. of contact hrs		Credit
		Per week	Per semester	
A03	Inspiring Expression	4	72	4
A04	Readings on Society	5	90	4
A 08	Language other than English	4	72	4
MAT2B02	Calculus 4	72	4	
ST2C02	Probability Distributions	5	90	4
MAT2C02	Computer Science II	4	72	2

Third Semester

Course Code	Title of Course	No. of contact hrs		Credit
		Per week	Per semester	
A05	Native Media in English	5	90	4
A 09	Language other than English	5	90	4
MAT3B03	Calculus and analytic Geometry	5	90	4
ST3 C03	Statistical Inference	5	90	4
MAT3C06	Computer Science III	5	90	2

Fourth Semester

Course Code	Title of Course	No. of contact hrs		Credit
		Per week	Per semester	
A06	History and Philosophy of Science	5	90	4
A10	Literature in the additional Language	5	90	4
MAT4B04	Theory of Equations, Matrices and Vector Calculus	5	90	4
ST4 C04	Applied Statistics	5	90	4
MAT4C08	Computer Science IV	5	90	2

Fifth Semester

Course Code	Title of Course	No. of contact hrs		Credit
		Per week	Per semester	
MM5B05	Vector Calculus 5	90	4	
MM5B06	Abstract Algebra 5	90	5	
MM5B07	Basic Mathematical Analysis	6	90	5
MM5B11	Differential Equations	5	90	4
	Open Course offered for other department	2	54	2
	Project	2	36	

Sixth Semester

Course Code	Title of Course	No. of contact hrs		Credit
		Per week	Per semester	
MM6B09	Real Analysis 5	90	5	
MM6B10	Complex Analysis	5	90	5
MM6B08	Numerical Methods	5	90	4
MM6B12	Number Theory and Linear Algebra	5	90	4

ELECTIVE COURSE*

Course Code	Title of Course	No. of contact hrs		Credit
		Per week	Per semester	
MM6B13(E01)	Graph Theory			
MM6B13(E02)	Linear Programming and Game Theory**			
MM6B13(E03)	C Programming for Mathematical Computing***	3	54	2
MM6B14(PR)	Project	2	36	4

* In the 6th semester an elective course shall be chosen among the three courses

(Code MM6B13(E01), MM6B13(E02), MM6B13(E03)).

* Students who have chosen Mathematical Economics as a Complementary Course in the first 4 semesters shall not choose Linear Programming and Game Theory MM6B13(E02) as the elective course.

* Students who have chosen Computer Science / Computer Applications as a Complementary Course during the first 4 semesters shall not choose C Programming for Mathematical Computing (MM6B13(E03)) as the elective course.

Open Course for students of other departments during the Fifth Semester

Course Code	Title of Course	No. of contact hrs		Credit
		Per week	Per semester	
MM5D01	Mathematics for Physical Sciences	2	54	2

MSc MATHEMATICS (Courses Semester wise)

First Semester

Course Code	Title of Course	No. of contact hrs		Credit
		Per week	Per semester	
MT1C01	Algebra I	5	90	4
MT1C02	Linear Algebra	5	90	4
MT1C03	Real Analysis I	5	90	4
MT1C04	ODE & Calculus of Variations	5	90	4
MT1C05	Discrete Mathematics	5	90	4

Second Semester

Course Code	Title of Course	No. of contact hrs		Credit
		Per week	Per semester	
MT2C06	Algebra II	5	90	4
MT2C07	Real Analysis II	5	90	4
MT2C08	Topology I	5	90	4
MT2C09	PDE & Integral Equations	5	90	4
MT2C10	Number Theory	5	90	4

Third Semester

Course Code	Title of Course	No. of contact hrs		Credit
		Per week	Per semester	
MT3C11	Complex Analysis	5	90	4
MT3C12	Functional Analysis I	5	90	4
MT3C13	Topology II	5	90	4
MT3C14	Linear Programming & ITS Applications	5	90	4
	Project	5	90	4

Fourth Semester

Course Code	Title of Course	No. of contact hrs		Credit
		Per week	Per semester	
MT4C15	Functional Analysis II	5	90	4
MT4C16	Differential Geometry	5	90	4
	Elective I	5	90	4
	Elective II	5	90	4
MT4C17	Project	5	90	4
MT4C01	General Viva			

B.Sc. DEGREE PROGRAMME (PHYSICS CORE) First Semester

Course Code	Title of Course	No. of contact hrs		Credit
		Per week	Per semester	
A 01	Common Course I - English	4	72	3
A 02	Common Course II – English	5	90	3
A 07	Language other than English	4	72	4
PH1 B01	Methodology of Science and Physics	2	36	2
PH1B02(P)	Core Course Practical I - Practical paper I	2	36	
	Mathematics	4	72	3
	Computer Science I	2	36	2
	Computer Science Practical I	2	36	

Second Semester

Course Code	Title of Course	No. of contact hrs		Credit
		Per week	Per semester	
A 03	Common Course IV - English	4	72	4
A 04	Common Course V – English	5	90	4
A 08	Common Course VI – Language other than English	4	72	4
PH2 B03	Core Course II - Properties of Matter, Waves and Acoustics	2	36	2
PH2B04(P)	Core Course Practical II-Practical papper II	2	36	*
	Mathematics II	4	72	2
	Computer Science II	2	36	2
	Computer Science Practical II	2	36	

Third Semester

Course Code	Title of Course	No. of contact hrs		Credit
		Per week	Per semester	
A 05	Common Course VI - English	5	90	4
A 09	Common Course VIII - Language other than English	5	90	4
PH3 B05	Core Course III - Mechanics	3	54	3
PH3B08(P)	Core Course Practical II-Practical papper II	2	36	
	Mathematics III	5	90	4
	Computer Science III	3	54	2
	Computer Science Practical III	2	36	

Fourth Semester

Course Code	Title of Course	No. of contact hrs		Credit
		Per week	Per semester	
A 06	Common Course IX – English	5	90	4
A 10	Common Course X - Language other than English	5	90	4
PH4 B07	Core Course IV - Electrodynamics I	3	54	3
PH4B08(P)	Core Course Practical II - Practical paper I	2	36	3
	Mathematics IV	5	90	4
	Computer Science IV	3	54	2
	Computer Science Practical IV	2	36	4

Fifth Semester

Course Code	Title of Course	No. of contact hrs		Credit
		Per week	Per semester	
PH5 B09	Core Course V - Electrodynamics II	3	54	3
PH5 B10	Core Course VI - Quantum Mechanics	3	54	3
PH5 B11	Core Course VII - Physical Optics and Modern Optics	3	54	3
PH5 B12	Core Course VIII- Electronics (Analogue and Digital)	4	72	4
	Open Course – (course from other streams)	2	36	2
PH5 B13(P)	Core Course Practical V - Practical II	4	90	
PH5 B14(P)	Core Course Practical VI - Practical III	4	90	
PH5 B15 (PR)	Project	2		

Sixth Semester

Course Code	Title of Course	No. of contact hrs		Credit
		Per week	Per semester	
PH6 B16	Core Course IX - Thermal and Statistical Physics	4	72	4
PH6 B17	Core Course X - Solid State Physics, Spectroscopy and Laser physics	4	72	4
PH6 B18	Core Course XI - Nuclear Physics, Particle Physics and Astrophysics	4	72	4
PH6 B20	Core Course XIII (Elective)	3	54	3
PH6 B21 (P)	Core Course Practical VII – Practical II	4	72	5
PH6 B22 (P)	Core Course Practical VIII – Practical III	4	72	5
PH6 B23(Pr)	Project & Tour report	2	36	3

CORE COURSE – XIII (ELECTIVE) :

1	PH6 B20 (E1)	NANO SCIENCE AND TECHNOLOGY
2	PH6 B20 (E2)	ATMOSPHERIC PHYSICS
3	PH6 B20 (E3)	MATERIALS SCIENCE & THIN FILMS

Open course for Students of other departments during the 5th Semester

1	PH5 D01(1)	Non Conventional Energy Sources	4 Credit	3 hrs.
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MSc PHYSICS (Courses Semester wise)

Semester -I (20C)

Course Code	Title of the Course	Credit
(PHY1C01)	Classical Mechanics	4
(PHY1C02)	Mathematical Physics – I	4
(PHY1C03)	<i>Electrodynamics and Plasma</i>	4
(PHY1C04)	Electronics	4
(PHY1C05)	General Physics Practical -I	2
(PHY1C06)	Electronics Practical -I	2

Semester -II (20C)

(PHY2C07)	Quantum Mechanics -I	4
(PHY2C08)	Mathematical Physics -II	4
(PHY2C09)	Statistical Mechanics	4
	Elective -I	4
(PHY2C10)	General Physics Practical -II	2
(PHY2C11)	Electronics Practical -II	2

Semester -III (20C)

(PHY3C12)	Quantum Mechanics -II	4
(PHY3C13)	Nuclear and Particle Physics	4
(PHY3C14)	Solid State Physics	4
	Elective -II 4	
(PHY3C15)	Modern Physics Practical	2
(PHY3C16)	Computational Physics Practical	2

Semester -IV (20C)

(PHY4C17)	Spectroscopy 4	
	Elective -III 4	
	Elective -IV 4	
(PHY4C18)	Project (4C) + comprehensive Viva Voce (4C) on Theory	8
	Elective -I cluster:	
(PHY2E01)	Numerical Techniques and Computer Programming	
(PHY2E02)	Computational Physics	
(PHY2E03)	Computational Techniques and Python Programming	
	Elective -II cluster:	
(PHY3E04)	Experimental Techniques	
(PHY3E05)	Elementary Astrophysics	

MSW (Courses semester wise) First Semester

Course Code	Title of Course	Interaction	
		Hours/Week	Credit
SWIC01	History, Fields and Philosophy of Social Work	4	4
SWIC02	Ideologies of Social Work	4	4
SWIC03	Sociology and Economics for Social Work	4	4
SWIC04	Human Growth and Development	4	4
SWIC05	Personal and Professional Skills for Social Workers	4	4
SWIIC14	Participatory Project Planning and Training	4	4
SWIF06	Concurrent Fieldwork	10**	4
	Total	30	24

Second Semester

Course Code	Title of Course	Interaction	
		Hours/Week	Credit
SWIIC07	Social Casework and Social Group work	4	4
SWIIC08	Theory and Practice of Counselling	4	4
SWIIC09	Community organization and Social Action	4	4
SWIIC10	Psychology for Social Work	4	4
SWIIC11	Social Legislation and Human Rights	4	4
SWIIF12	Concurrent Fieldwork	10**	3
	Total	30	23

Third Semester

Course Code	Title of Course	Interaction	
		Hours/Week	Credit
SWIIC13	Quantitative and Qualitative Methods for Social Work Research	4	4
SWIIC14	Participatory Project Planning and Training	4	4
SWIIC15	Community Health	4	4
SWIIE116	Health Care Social Work	4	4
SWIIE117	Social Work in Mental Health Settings	4	4
SWII E216	Rural Community Development and Governance	4	4
SWIIE217	Urban Community Development and Governance	4	4
SWIII E316	Social Work Practice With Families	4	4
SWIIE317	Population dynamics and Reproductive and Child Health	4	4
SWIIIF18	Concurrent Fieldwork	10**	4
	Total	30	24

Fourth Semester

Course Code	Title of Course	Interaction	
		Hours/Week	Credit
SWIVC19	Administration of Human Service Organisations	4	4
SWIVC20	Social Work with Vulnerable groups	4	4
SWIVE121	Therapeutic Approaches in Medical and Psychiatric Settings	4	4
SWIVE122	Family Social Work	4	4
SWIVE2 21	Environmental Studies and Disaster Management	4	4
SWIVE222	Social Work with Gender Issues	4	4
SWIVE3 21	Women Development	4	4
SWIVE3 22	Social Work Practice with Children and Youth	4	4
SW IVF 23	Concurrent Fieldwork	10**	3
SW IVPr24	Dissertation	4	4
SWIVV 25	Viva-voce (Theory)	4	
SW IV F26	Block Field work	2	
	Total	30	29

DISCIPLINARY RULES OF COLLEGE

“Character is more important than education”

- **Dr. B.R. Ambedkar**

1. The working hours of the college is from 9.30 am - 5.00 pm
2. Students shall be fully aware that the loss of classes will affect their future and hence they shall attend the classes regularly.
3. Students shall always wear Identity badge specially issued for the purpose, and behave with dignity and courtesy in and outside the campus.
4. Students shall keep the campus and the class rooms clean and tidy without writing or disfiguring the walls, furniture, doors, windows, etc: The campus should be free from posters, banners and all kinds of graffiti. The college road also included under the premise of campus.
5. Strict silence shall be observed while moving about on the campus . During the official meetings conducted in the college, strict discipline must be maintained.
6. **The students shall wear neat, tidy and formal dresses. T-shirt is not allowed. They shall wear dress keeping in mind the social and cultural traditions avoiding any vulgarity under the guise of fashion. Strict modesty and social decorum in dress and behaviour are to be observed.**

Bring costly ornaments to college shall not be encouraged as probability of misplacing / loss may amount to a high.

7. Students shall not wear costly ornaments, which may lead to danger.
8. No meetings shall be held without the prior permission of the principal. Shouting slogans inside the campus is strictly prohibited. As per the decision taken by the PTA general body, the students and members of the staff who perform procession by shouting slogans shall do so outside the campus to restore and maintain the peaceful atmosphere in the campus.
9. **Students shall not enter any class other than their own. Students are forbidden from entering any laboratory or store room except with the permission of the faculty in-charge of it.**
10. No external involvement will be allowed in the affairs of the college.
11. Smoking and consumption of alcohol are strictly prohibited in the campus.
12. The Principal shall have power to inflict punishment such as fine, loss of attendance, suspension, compulsory issue of TC, expulsion etc... to any student according to his discretion.
13. If the fees and fine of an instalment are not paid before the last date the name of the student will be removed from the rolls of the college. If the

student is to be readmitted he/she has to remit all the arrears of fees with fine and Rs 50/- as readmission fee.

14. Transfer Certificate will be issued only if all fees are remitted. A fee of Rs. 15/- will be levied from those who apply for TC one year after the completion of course/removal from the rolls.
- 15. Ragging in any form is strictly prohibited. Whenever a crime of offence is committed in the name of ragging, the Principal will report the matters to the nearest Police station . Appropriate disciplinary action will be taken against the culprits as per rules in force.**
- 16. The use of Mobile phones are strictly prohibited inside the college.**
17. Conduct certificate will not be issued as a matter of Course. It has to be earned by the student's good conduct. The decision of the Principal shall be final regarding the matter.
18. The students shall not bring flags, placards, leaflets, pamphlets, banners, posters or any publicity materials of the political parties or students organisations to the campus. The space between the main gate and Masjid, Canteen, Cycle Shed is the part of Campus.
- 19. The students shall keep away from all sorts of agitations like strike, disturbing classes,**

**taking out processions, uttering slogans etc..
inside the college premises.**

20. The students shall not bring any outsiders to the college premises for any purpose whatsoever without the consent of the principal except the parents, guardians notified at the time of admission to the college.
21. The students shall not organize or go on to picnic or excursion without getting the explicit permission of the principal.
22. Any student who is found to have conducted himself/herself in any incident, riotous or disorderly manner inside or outside the class room in the college premises is liable to be proceeded against for the said misconduct.
23. Students who fail to attend terminal / internal examination and class test, and those who are found engaged in malpractices in the exam will be removed from the roll and will not be allowed to attend university exam. with immediate effect.
24. The students are bound to obey the directions, issued from time to time, by the Principal and the authorities. The said directions shall be published on the Notice Board and the students are expected to read the notice board on a day to day basis.

RULES RELATED TO ATTANDANCE OF STUDENTS

1. Attendance will be taken at the beginning of each period.
2. Absence without leave for one period will be considered half day absent.
3. The college shall put in a minimum 90 working days for each semester, every student shall put in a minimum attendance of 75%.
4. If a student requires leave, he/she must apply to the concerned head of the Department which shall be counter signed by the tutor.
5. A student absenting himself from the college for more than 15 consecutive working days without satisfactory leave application is liable to have his / her name removed from the rolls.
6. For science subjects students who are attending theory classes only will be allowed to attend practical classes.
7. A student deputed to participate in matches, tournaments and sports events, Zonal Art festival, interzone arts festival or N.S.S. activities should s u b m i t h i s / h e r l e a v e a p p l i c a t i o n d u l y recommended by the teachers in charge of the c l a s s c o n c e r n e d t o t h e c l e r k i n c h a r g e o f attendance for necessary action not later than one week after event.

LIBRARY RULES

1. It is obligatory on the part of the students of the college that they should be members of the library and reading room.
2. Strict silence should be maintained in the library.
3. The library will be kept opened from 9.00 a.m. to 5.00 p.m. on all working days.
4. Students are expected to make the maximum use of the library facilities provided in the college.
5. Books, Umbrellas, note books and such other things should not be taken into the library. They may be kept in places provided for the purpose at the entrance. However each person may take one note book into the reading room for taking the notes.
6. Students must examine the books given to them and report if they find them in a damaged condition before taking them from the library.
7. Students are not allowed to pass books one another or to lend to any one in or out of the college. They will be held responsible for loss or damage to the book lent to them. *The marking on books and spotting or injuring of binding or illustrations will be held to be serious offence.*
8. Tearing of pictures or mutilation of news papers periodicals etc. will be considered as serious offence.
9. The cost of books lost or damaged will be realised from the students concerned at the rate of three times the actual cost of the book or at the rate fixed by the Librarian.

10. The loss of any book must be immediately reported.
11. All books shall be returned to the library without fail three days before the close of each term.
12. In case of necessity the librarian has the right to recall a book at 24 hours notice.
13. Students are not allowed to move out periodicals from the library.
14. Students who are properly dressed alone will be allowed to enter into the library.
15. Student will be allowed to sit in library only for serious reading that too only during intervals and free periods.
16. A fine of Rs. 1/- per day will be levied on each book that is retained beyond a fortnight.

IDENTITY CARD

1. Identity card will be issued to the students from the office free of cost at the time of admission.
2. The card should be kept carefully with them and should be in possession whenever a student is inside the campus and should be produced whenever demanded by any member of the staff.
3. All payments, refunds, issue of certificates etc.. will be made only on production of the identity card.
4. The identity card will be surrendered in the office at the time of claiming the refund of Caution Deposit or issue of T.C.
5. If the Identity card is irrecoverably lost, duplicate will only be issued after levying a fine of Rs. 50/-

C0-CURRICULAR & EXTRA CURRICULAR ACTIVITES

TUTOR TAILORED TUTORIAL SYSTEM

As a strategy of doing things differently, the College Council redesigned the Tutorial Scheme in an innovative way so as to enable our students acquire additional short-term certificate courses of immediate use and enthusiasm.

As part of the course each teacher designed a course of his/her passion to be imparted in 15 to 20 hours a s p a r t o f h i s / h e r t u t o r i a l s e s s i o n s . T h e students were given freedom to choose any of the thirty-five listed short-term courses. Thus the scheme provides an extra course for each student, it gives an opportunity to teacher to have a course of his own choice and passion in his College, it develops better interaction between the students and teachers, and it provides interdisciplinary interactions.

COMPULSORY SOCIAL SERVICE

The University of Calicut has introduced 42 days Compulsory Social Service (CSS) as a pre-requisite for the award of first degree. Accordingly CSS is functioning smoothly in this college.

NATIONAL CADET CORPS

A unit of NCC 9 Kerala girls BN, is functioning in the college.

NATIONAL SERVICE SCHEME

“Personality Development through social service”

The NSS units in the college have devised several

programmes aimed at fostering the all round personality development of the students. The NSS activities are aimed at imparting a sense of involvement among students in the task of nation building. There are 2 Units of NSS with 200 volunteers functioning at the college.

MINORITY COACHING CENTRE

The college runs remedial coaching centre for minority students supported by the UGC.

CENTRE FOR COACHING FOR ENTRY INTO SERVICES

The college runs a centre for coaching students and youth for various service examinations and tests with assistance from the UGC.

CAREER GUIDANCE AND COUNSELLING CENTRE

The Centre gives guidance to the students for higher studies and employment. The bureau conducts training classes, and develops such skills of the students as personal effectiveness, effective communications inter personal relationship, language skills etc. A councillor is appointed under the centre to look into the personal or psychological problem of the students. Mr. Shanavas A.K. is the councillor who attends the problems of the students, if any, once in a week.

READERS FORUM

This club functioning in the college to create healthy atmosphere to support the reading habit among the students. Club associate its activities with library to implement the idea 'one book for each student in a week.

ENTREPRENEURIAL DEVELOPMENT CLUB (EDC)

The entrepreneurial development club launched by the ministry of industries, Govt. of Kerala is functioning in the college for creating

enterprenuership awareness among the students.

TOURISM CLUB

The Tourism Club is functioning in the college in association with DTPC and the Department of Tourism, Govt. of Kerala. The members are selected through the Nature Oriented Quiz Programme. The Club encourages tourism in the District by bringing up students from various institutions.

WOMEN'S CELL

The objective of the cell is to obtain congenial working environment for women employees and students of the college in accordance with the guidelines provided by the Supreme Court of India. The cell also acts as a grievance redressal forum for women. .

QUIZ CLUB

With an aim of promoting quiz talents among the students in general and enriching the General Knowledge in particular, the college is running a Quiz Club.

SINGING NEST

The college is nurturing singing talents of the students under the nest, the 'Singing Nest'. Singing Nest is a group of students talented and interested in music .

WRITERS' CIRCLE

Writers' Circle is functioning in the college to find out the students who are interested in creative writing. The students present their creative works in the Writers Circle which meets every month.

Mrs. SREELATHA ENDOWMENT

An endowment is formed to commemorate Ms . Sreelatha, former Lecturer of Department of Malayalam, by her colleagues, friends and students the endowment committee organizes various competitions in Malayalam literature and organizes Sreelatha Memorial Lecture every year.

DRIVING PRACTICE TO ALL WOMEN

What was started as a cycling practice to all girls students, developed into a programme, by which the women's cell helps all the girls learn driving four and two wheeler vehicles and acquire licence This programme is to equip women with the necessary skills in the

modern upcoming world such as two wheeler and four wheeler driving practice.

PLACEMENT CELL

Placement cell is operating effectively in the college with a view to placing the students on the right career path.

RESEARCH PROMOTION COUNCIL

Research form is a platform for teachers and students aimed at promoting research activities among them. The forum means and discusses the research activities being done by the teachers, and it c o n d u c t s o r i e n t a t i o n p r o g r a m m e s i n o r d e r t o motivate scholars to take research activities.

RUTH

(The joined hand)

Ruth is the charity wing of the college that aims at inculcating humanitarian values among students and to develop benevolent attitude towards the fellow beings. Students donate a part of their pocket money to RUTH. The mobilized fund is used to assist the underprivileged persons.

INSIGHT

This is a platform from intellectual debate or discussions, which promote morals and ethics among the students.

P.G. DIAS

P.G. Dias is a platform for post graduate students. It conducts programmes aimed at the development of P.G. Students.

AMENITIES

HOSTEL ACCOMMODATION

- Ø The College provides Hostel facilities for both boys and girls.
- Ø Students shall live with their parents or guardian or in the college hostels or in the lodges approved by the Principal.
- Ø Women students are permitted to reside only with their parents or in the college hostel
- Ø Students should submit to the college office full information regarding their residence . A ny change in residence may be made only with the approval of the Principal.

CANTEEN

A Canteen is being maintained for providing food at subsidised rates to the students and staff of the college.

RESOURCE CENTRE

College provides internet facility to students and members of staff. The students and staff can avail this facility at the library and the departments.

SPORTS & GAMES

The College offers facilities for games like foot-ball, volley-ball, Cricket, Ball Badminton, Handball, Shuttle, Badminton, Soft Ball, Weightlifting, Body Building and Athletics.

DAY CARE CENTRE

A day care centre is working in the college to take care of the kids of the staff members and the students. It also looks after the children of working women in the neighbourhood. This centre is run by the women's cell.

STUDENT SUPPORT CELL

The cell helps students get various scholarships, stipends, grants and other assistance provided by various agencies.

CO-OPERATIVE SOCIETY

The Co-operative store is managed by a board of directors who are elected by the members. Members of the staff and students who are 18 years old are eligible to become members by purchasing one or more share. The value of a share is Rs. 5/-.

OLD STUDENTS' ASSOCIATION

The foremost aim of the committee is to do the best, being in its capacity and potential, to effort and to perform towards the welfare of the college and the students. The committee also acts as a platform for the alumni to have a rapport in between and to maintain relation with the college.

The Principal of the college will be the patron of the association and he will nominate a staff of the college as the Staff Advisor for the committee. The other officers of the association shall be:

President, Vice president, Secretary, Joint Secretary, Treasurer, Executive Members (A maximum of nine (9) is allowed).

PARENT TEACHER ASSOCIATION

A Parent Teacher Association is functioning in the college. The parent /guardian of all the students on the rolls of the college during the academic year shall be members of the Association on payment of a subscription of Rs. 10/-. The aims and objectives of the association are:-

1. To foster and promote good relationship among the members of staff, students and parents.
2. To create in the members a keen interest for the smooth working and progress of the college, to maintain good discipline and academic standard.
3. To plan and implement programs for the general development of the college and welfare of students.
4. The administration of the association shall be vested in an executive committee consisting of 1. President, 2. Vice president, 3. Secretary, 4. Joint Secretary and a maximum of 10 members, 50% of whom will be drawn from the parents. The Principal will be the ex-officio president and Treasurer. While the secretary will be elected from among the teaching staff, the vice president and joint secretary will be elected from among the parents.

NEIGHBOURS FORUM

The forum is working in the college as an initiative to ensure better relationship between college and the neighbourhood. The forum conducts programmes like tuition for children, celebration of important days, beautification of the road to the college etc.

SCHOOL OF DISTANCE EDUCATION **UNIVERSITY OF CALICUT**

The Wayanad District Centre of Calicut University School of Distance Education has been functioning in the college since 2007. The U.G. and P.G. contact classes are conducted on Saturdays and Sundays.

THE COLLEGE COUNCIL

The internal administration of the College is vested with the Principal who acts in consultation with the College Council. The College Council is a body to advise the Principal in all the internal affairs of the college. The following are members of the body for the year 2017-18.

1. **Mr. Aboobacker P.**, Secretary
2. **Dr. Viji Paul**, HOD of Mathematics
3. **Ms. Suma N.**, HOD of Computer Science
4. **Mr. Biju K.G.**, HOD of Physics
5. **Mr. Siby Joseph**, HOD of Electronics
6. **Mr. Najmuddeen P.**, HOD of Arabic
7. **Mr. Shabeerali P.**, HOD of Commerce
8. **Mr. Danish Nizar K.K.**, HOD of English
9. **Mr. Abhin Kumar K.R.**, HOD of Physical Education
10. **Dr. Hemalatha C.P.**, HOD of Hindi
11. **Dr. Mohamed Safeeq T.**, HOD of Malayalam
12. **Dr. Nobort Thomas Pallath**, Department of Electronics
13. **Mr. Ashiff K.M.**, College Librarian
14. **Mr. P. Kabir**, HOD, Dept of Economics
15. **Mr. Hashim N.K.** HOD, Dept of Chemistry
16. **Mr. Muhammed Rafi N.** Asst. Co-ordinator, IQAC
17. **Mr. Ismail K.M.**, Superintendent
18. **Mr. Ahammed Munavvir B.M.**, HOD of MSW
19. **Mr. Rasheed N.K.**, Dept. of Computer Science

Staff in-charge of Various Offices 2017-18

1.	Staff Advisor	Mr. Siby Joseph
2.	College council	Mr. Aboobacker P.
3.	IQAC	Dr. Nobert Thomas Pallath Mr. Muhammed Rafi N, Mr. Rasheed N.K
4.	RUSA Institutional Coordinator Academic Coordinator	Dr. Nobert Thomas Pallath Mr. Aboobacker
5.	Fine arts Advisor	Dr. Muhammed shafeeque Mr. Shabeerali Pulikkalakath,
6.	Staff Editor	Mr. Danish Nizar K.K.
7.	PTA	Mr. Abdul Rasheed
8.	University Examinations	Mr. Shabeerali Pulikkalakath
9.	SDE	Mr. Najmuddeen P
10.	NSS	Mr. P. Kabir, Rasheed N K
11.	NCC	Ms. Shaila K H Mr. Hashim N.K
12.	Admission Committee	Mr. Aboobacker P Mr. Muhammed Rafi, Mr. Noufal Muneer
13.	Returning Officer	Mr. Hashim N.K
14.	Add on Course	Mr. Danish Nizar K.K.
15.	Anti drug forum	Dr. Yousuf Nadvi

16.	Scholarship / Student support	Mr. Sayeed M K
17.	Discipline and antiragging cell	Mr. Abin Kumar Mr. P. Kabir, Mr. Ashiff K M, Dr. Hemalatha, Mr. Siby Joseph, Mr. Aslam, Mr. Shabeerali
18.	Student Grievance and Redressal cell	Ms.Suma N.
19.	SC/ST cell	Mr. Muhammed Rafi N.
20.	Women Grievance Cell	Dr. Hemalatha
21.	Ladies Hostel in charge	Ms. Suma N
22.	Career Guidance	Mr. Siby Joseph
23.	ASAP, WWS	Mr. Siby Joseph
24.	I.T. Skill Development	Mr. Rasheed N.K.
25.	SSP	Mr. Shabeerali Pulikkalakath
26.	Minority Coaching Center	Mr. Abdul Rasheed
27.	Placement Cell	Mr. P. Kabir
28.	Remedial Coaching	Mr. Abdul Rasheed
29.	Equal opportunity cell	Mr. Santhosh Kumar
30.	All India Higher Education survey	Mr. Muhammed Rafi N
31.	Educational Innovation	Mr. Biju K.G

32.	Competency Building	Dr. Muhammed Shafeeque T.
33.	Human rights and Duties Education	Dr. Hemalatha
34.	Extension activities	Mr. Hashim N K
35.	RUTH, INSIGHT	Mr. Mahmood Aslam
36.	Entry into services	Mr. Sayeed M K
37.	Internal Examinations	Ms. Shaila K H Mr. Noufal Muneer, Mr. Sayeed M K
38.	College Website	Dr. Nobert Thomas Pallath Mr. Rasheed N K
39.	Research Promotion council	Dr. Yousuf Nadwi Mr. Biju K G
40.	CSS	Mr. Abhin Kumar K R
41.	INFLIBNET	Mr. Ashiff K M
42.	College Hand Book	Mr. P Kabir
43.	ID Tag	Mr. Santhosh Kumar
44.	ED Club	Mr. Muhammed Rafi
45.	Tourism Club	Mr. Mahmood Aslam
46.	Singing Nest	Ms. Anjana P.P.
47.	Readers and writers forum	Mr. Asil
48.	Quiz club	Mr. Sajin Gopi
49.	PG Dias	Mr. Abbas Wafy

50.	Bhoomithra sena	Mr. Hashim N K
51.	Tutorial Programme Mr	Mr. Santhosh Kumar Dr. Yousuf Nadvi
52.	Library advisory board	Biju KG Siby Joseph Suma N Danish Nizar Najmudheen P Dr. Nobert Thomas Pallath
53.	Planning Board	Principal Coordinator IQAC, Mr. Biju K.G, Ms. Suma N., Mr. Siby Joseph, Mr. Abdul Rasheed, Mr. K M Ashiff, Mr. Ashraf Vazhayil
54.	Time Table	Ms. Suma N, Ms. Raji M R, Ms. Lubaba T.
55.	Open course	Mr. Najmuddeen

FEE STRUCTURE

SCHEDULE OF TUITION FEE REMITTANCE

Total	Rs. 1,000/- for BA/BSc/BCom
	Rs. 3,000/- for BSc Electronics/BCA
	Rs. 1,800/- for M.Com

Details of Other Fees

Special Fee	540
Special Fee (M.Com)	615
Caution Deposit	360
Mandatory Fee	425
Recognition Fee (other state, university, CBSE)	100
<u>Laboratory Fee</u>	
Electronics (Main + Sub)	400
Physics (Main + Sub)	400
Mathematics (Sub only)	150
BCA	250

<i>Term / Semester</i>	<i>Class</i>	<i>Without fine</i>	<i>With fine Rs. 5/-</i>	<i>with fine Rs. 10/-</i>
June 2017	II DC	06-06-17	13-06-17	22-06-17
1 st Term	III DC	08-06-17	15-06-17	23-06-17
Sem Fee	II PG	10-06-17	15-06-17	23-06-17
Nov. 2018	I DC	04-11-17	11-11-17	18-11-17
2 nd Term	II DC	07-11-17	14-11-17	18-11-17
Sem Fee	III DC	09-11-17	16-11-17	23-11-17
	I PG	11-11-17	18-11-17	25-11-17
	II PG	14-11-17	21-11-17	25-11-17

Re-admission fee :-

As per Govt. letter No. 20661/K3/2003/H.Edn.dtd..18.8.03 (Para V) Rs. 50/- will be imposed as re-admission fee from those who fail to remit Tuition fee even after the allotted date of remittance of fee with fine.

W.M.O Arts & Science College, Muttil Student Handbook & calendar - 2017-18
ACADEMIC SCHEDULE FOR THE YEAR 2017-2018

JUNE 2017		
Date	Day	Particulars
1	Thursday	College re-opening after summer vocation
2	Friday	
3	Saturday	
4	Sunday	
5	Monday	
6	Tuesday	
7	Wednesday	
8	Thursday	
9	Friday	
10	Saturday	
11	Sunday	Second Saturday
12	Monday	
13	Tuesday	
14	Wednesday	
15	Thursday	
16	Friday	
17	Saturday	
18	Sunday	
19	Monday	
20	Tuesday	
21	Wednesday	
22	Thursday	
23	Friday	
24	Saturday	
25	Sunday	
26	Monday	
27	Tuesday	
28	Wednesday	
29	Thursday	
30	Friday	

Working days for the month - 21

JULY 2017		
Date	Day	Particulars
1	Saturday	
2	Sunday	
3	Monday	
4	Tuesday	
5	Wednesday	
6	Thursday	Eid-ul-Fitar
7	Friday	
8	Saturday	
9	Sunday	Second Saturday
10	Monday	
11	Tuesday	World population day
12	Wednesday	
13	Thursday	
14	Friday	
15	Saturday	
16	Sunday	
17	Monday	
18	Tuesday	
19	Wednesday	
20	Thursday	
21	Friday	
22	Saturday	
23	Sunday	
24	Monday	
25	Tuesday	
26	Wednesday	
27	Thursday	
28	Friday	
29	Saturday	
30	Sunday	
31	Monday	

Working days for the month - 21

Progressive total working days - 41

AUGUST 2017		
Date	Day	Particulars
1	Tuesday	
2	Wednesday	Karkidaka vavu
3	Thursday	
4	Friday	
5	Saturday	
6	Sunday	Hiroshima day
7	Monday	
8	Tuesday	
9	Wednesday	
10	Thursday	
11	Friday	
12	Saturday	
13	Sunday	
14	Monday	
15	Tuesday	Independance day
16	Wednesday	
17	Thursday	
18	Friday	
19	Saturday	
20	Sunday	
21	Monday	
22	Tuesday	
23	Wednesday	
24	Thursday	Sree Krishna Jayanthi
25	Friday	
26	Saturday	
27	Sunday	
28	Monday	
29	Tuesday	
30	Wednesday	
31	Thursday	

Working days for the month - 20

Progressive total working days - 61

SEPTEMBER		2017
Date	Day	Particulars
1	Friday	
2	Saturday	
3	Sunday	
4	Monday	
5	Tuesday	Teachers' day
6	Wednesday	
7	Thursday	World Literacy day
8	Friday	
9	Saturday	
10	Sunday	Second saturday
11	Monday	
12	Tuesday	Eid-ul-Azha
13	Wednesday	First Onam
14	Thursday	Thiruvonam
15	Friday	Third Onam
16	Saturday	Sree Narayana Guru Jayanthi
17	Sunday	
18	Monday	
19	Tuesday	
20	Wednesday	
21	Thursday	Sree Narayana Guru Samadi
22	Friday	
23	Saturday	
24	Sunday	
25	Monday	
26	Tuesday	
27	Wednesday	World Tourism day
28	Thursday	
29	Friday	
30	Saturday	

Working days for the month - 19

Progressive total working days - 80

OCTOBER 2017

Date	Day	Particulars
1	Sunday	
2	Monday	Gandhi Jayanthi
3	Tuesday	
4	Wednesday	
5	Thursday	
6	Friday	
7	Saturday	
8	Sunday	Second Saturday
9	Monday	
10	Tuesday	Mahanavami
11	Wednesday	Vijayadasami
12	Thursday	Muharam
13	Friday	
14	Saturday	
15	Sunday	
16	Monday	
17	Tuesday	
18	Wednesday	
19	Thursday	
20	Friday	
21	Saturday	
22	Sunday	
23	Monday	
24	Tuesday	
25	Wednesday	
26	Thursday	
27	Friday	
28	Saturday	
29	Sunday	Deepavali
30	Monday	
31	Tuesday	

Working days for the month - 18

Progressive total working days - 98

NOVEMBER		2017
Date	Day	Particulars
1	Wednesday	Kerala piravi
2	Thursday	
3	Friday	
4	Saturday	
5	Sunday	
6	Monday	
7	Tuesday	
8	Wednesday	
9	Thursday	
10	Friday	
11	Saturday	National Education day
12	Sunday	Second saturday
13	Monday	
14	Tuesday	Children's day
15	Wednesday	
16	Thursday	
17	Friday	
18	Saturday	
19	Sunday	
20	Monday	
21	Tuesday	
22	Wednesday	
23	Thursday	
24	Friday	
25	Saturday	
26	Sunday	
27	Monday	
28	Tuesday	
29	Wednesday	
30	Thursday	

Working days for the month - 21
 Progressive total working days - 119

DECEMBER 2017

Date	Day	Particulars
1	Friday	World AIDS day
2	Saturday	
3	Sunday	
4	Monday	
5	Tuesday	
6	Wednesday	
7	Thursday	
8	Friday	
9	Saturday	
10	Sunday	Second saturday
11	Monday	
12	Tuesday	Nabidinam
13	Wednesday	
14	Thursday	
15	Friday	
16	Saturday	
17	Sunday	
18	Monday	
19	Tuesday	
20	Wednesday	
21	Thursday	
22	Friday	
23	Saturday	College closes Xmas holydays
24	Sunday	
25	Monday	Xmas
26	Tuesday	
27	Wednesday	
28	Thursday	
29	Friday	
30	Saturday	
31	Sunday	

Working days for the month - 15

Progressive total working days - 134

JANUARY		2018
Date	Day	Particulars
1	Monday	New Year
2	Tuesday	Mannam Jayanthi
3	Wednesday	Re-opening after Xmas holidays
4	Thursday	
5	Friday	
6	Saturday	
7	Sunday	
8	Monday	
9	Tuesday	
10	Wednesday	
11	Thursday	
12	Friday	
13	Saturday	
14	Sunday	Second saturday
15	Monday	
16	Tuesday	
17	Wednesday	
18	Thursday	
19	Friday	
20	Saturday	
21	Sunday	
22	Monday	
23	Tuesday	
24	Wednesday	
25	Thursday	
26	Friday	Republic day
27	Saturday	
28	Sunday	
29	Monday	
30	Tuesday	
31	Wednesday	

Working days for the month - 20

Progressive total working days - 154

FEBRUARY 2018

Date	Day	Particulars
1	Thursday	
2	Friday	
3	Saturday	
4	Sunday	
5	Monday	
6	Tuesday	
7	Wednesday	
8	Thursday	
9	Friday	
10	Saturday	
11	Sunday	
12	Monday	
13	Tuesday	
14	Wednesday	
15	Thursday	
16	Friday	
17	Saturday	
18	Sunday	
19	Monday	
20	Tuesday	
21	Wednesday	
22	Thursday	
23	Friday	
24	Saturday	Sivarathri
25	Sunday	
26	Monday	
27	Tuesday	
28	Wednesday	

Working days for the month - 19

Progressive total working days - 173

MARCH 2018

Date	Day	Particulars
1	Thursday	
2	Friday	
3	Saturday	
4	Sunday	
5	Monday	
6	Tuesday	
7	Wednesday	
8	Thursday	Women's day
9	Friday	
10	Saturday	
11	Sunday	Second saturday
12	Monday	
13	Tuesday	
14	Wednesday	
15	Thursday	
16	Friday	
17	Saturday	
18	Sunday	
19	Monday	
20	Tuesday	
21	Wednesday	
22	Thursday	
23	Friday	
24	Saturday	
25	Sunday	
26	Monday	
27	Tuesday	
28	Wednesday	
29	Thursday	
30	Friday	
31	Saturday	Closes for summer vocation

Working days for the month - 23

Progressive total working days - 196

RECORD OF PARTICIPATION IN CO- CURRICULAR ACTIVITIES

Sl. No.	Date	Particulars	Signature with date	Student	Lecturer in charge	Tutor
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

TIME TABLE

Odd Semester

Days	1	2	3	4	5	6
MON						
TUE						
WED						
THU						
FRI						

Even Semester

Days	1	2	3	4	5	6
MON						
TUE						
WED						
THU						
FRI						

PHONE DIRECTORY
UNIVERSITY OF CALICUT

Vice Chancellor	: 0494 2400241
Registrar	: 0494 2400252
Controller of Examinations	: 0494 2400291
NSS Office	: 0494 2407362
Exam Enquiry	: 0494 2407227
C.H.M. Koya library	: 0494 2407287, 2407290
Public Relation Officer	: 0494 2407230
Dean of students' Welfare	: 0494 2407334
Calicut University Information Centre Sulthan Bathery	: 04936 226258

Departments

Arabic	: 0494 2407254
Chemistry	: 0494 2407413
Commerce	: 0494 2407363
Computer Science	: 0494 2407325
English	: 0494 2407259
Mathematics	: 0494 2407428
Physics	: 0494 2407415
Statistics	: 0494 2407340
Hindi	: 0494 2407252
Malayalam	: 0494 2407255
Physical Education	: 0494 2407501

NEAREST COLLEGES

NMSM Govt. College, Kalpetta	04936 202625
St. Mary's College, Sulthan Bathery	04936 220246
Pazhassi Raja College, Pulpally	04936 240366
Mary Matha College, Mananthavady	04935 241087
Govt. College, Mananthavady	04935 240351
WMO Imam Gazzali	
Arts & Science College, Koolivayal	04935 272674
Farook College, Kozhikode	04952 440660
MAMO College, Mukkam	04952 297319

————— Others —————

Kerala University	04712 306422
MG University	04812 731050
Cusat	04842 575290
Kannur University	04972 782351
Railway Station, Calicut	04952 701234
KSRTC, Calicut	04952 723796
KSRTC, Kalpetta	04936 202611
KSRTC, Sulthan Bathery	04936 220217
SBT, Kalpetta	04936 202348
SBI, Kalpetta	04936 202440
Police Station, Kalpetta	04936 202400
Wayanad Muslim Orphanage, Muttill	04936 202294

Best practices in WMO Arts & Science College, Muttil.

1.RUTH

Ruth is a charity initiative by the staff and students of WMO Arts & Science college, to provide financial support to the students and the needy people around the college. It started functioning in the college from 2014. The fund for the same has been received as donations from the students and faculty members of the college. Ruth is mainly concentrating on providing financial aid to students, their family members and the people residing in the region of the college during medical emergencies. People suffering from major diseases like Cancer, Kidney failure etc. were supported through Ruth. Through this platform, we were able to help many students, who were seriously ill or met with major accidents during this period.

Wayand is a district with a high density of tribal population, and also the majority are engaged in agriculture rather than business or government jobs. As a result, the financial background of most of the people is not very strong. A large fraction of the students hails from families of lower economic status. In such a scenario it becomes impossible for their families to manage the situation when an accident happens or in the case of a critical disease to any one of the family members. So a charity initiative like Ruth is a great solace to the underprivileged people of this area.

Also, such charity initiatives will serve to teach the students to be compassionate and kind to their fellow beings. This will also help to eliminate selfishness and narrow-mindedness from their character. Besides, practices of charity will help to improve one's own personality.

So far we have distributed 5,28,000 rupees through Ruth and around 40 percent of which is given as medical aid to local people.

2. Student Support Programme (SSP):

Through Student support programme (SSP), we identify students from weak financial background and are given fee concessions. Course fee is completely or partially waived, depending on the report from class teachers about their financial status. It helped many students to successfully complete their studies.

SWOT ANALYSIS 2017-18

Annexure iii

	Strength%	Weakness%	Opportunity%	Threats%
FACULTY	56.14	15.09	24.33	4.44
COMPASSIONATE	41.62	40.25	17.55	10.58
PROGRAMS/ COURSES	68.77	30.25	14.03	6.95
FACILITIES	40.33	40.03	13.04	6.24
TECHNOLOGY	40.07	24.7	24.66	10.57
CLASSROOM FACILITIES	42.81	36.25	16.5	4.44
LIBRARY	68.86	9.37	18.81	2.96
COMMUNICATION	49.18	30.92	13.77	6.13
SECURITY/SAFETY	70.37	13.85	10.11	5.67
COMMUNITY SERVICES	46.66	30.73	18.25	4.36
FINANCES	40.33	35.25	18.33	6.09
POLICIES	42.59	38.51	14.46	4.44
NEW PROGRAMS	32.81	38.85	21.56	6.78
STUDENT SUPPORT	59.55	23.38	12.07	5
ADMINISTRATOR	50.55	34.62	10.43	4.4
MENTORING	59.59	26.88	7	6.53
COLLEGE LOCATION	79.77	11.34	3.9	4.99
PROFESSIONAL DEVELOPMENT	46.22	28.14	20	5.64
FUNDING	39.85	46.22	10.33	3.6
COMPETITORS	63.88	21.22	12.7	2.2
ECONOMY	52.18	25.4	14.32	8.1
PERFORMANCE BASED FUNDING	40.33	44.38	10.11	5.18
SOCIAL ACCEPTIBILITY	60.08	21.42	11.1	7.4
POLITICS	54.18	31.7	9.02	5.1

The work for the third cycle of re- accreditation is under progress

Based on the SWOT analysis changes have been made for the benefit of the student and teacher community alike.

Action has been taken to upgrade the college as a centre of excellence in providing quality education and research

Decided to apply for funding from agencies to conduct national and international seminars/workshops

Efforts have been put in to enhance the research activities in all departments and also steps have been undertaken to upgrade post graduate departments to research departments

Applied for new PG programmes with the aim of upgrading U.G departments to P.G departments

Motivated teachers in various departments to apply for minor and major research projects

Work is under progress to improve infrastructure and other facilities in the campus

Empowered departments to organise extension lectures by prominent scholars

With the help of minority coaching cell the institution will conduct Civil service, PSC, NET and general coaching classes for competitive examinations

Motivated teachers to improve research activities and publications

Motivated departments to establish collaboration with other academic, research and industrial organisations

Initiated necessary steps to maintain eco-friendly campus