

Meeting - 1

The 1st meeting of Discipline and anti-ragging cell for the academic year 2021-22, meeting held on 02-10-2021

Time : 7.30 PM

Venue : Zoom meeting

Agenda:

1. Minutes of the previous meeting.
2. To make precautionary measures on discipline related matters on reopening after COVID.
3. To make sub committees for the better functioning of discipline committee after reopening.
4. To plan the next meetings and activities related with discipline and anti-ragging committee.

Participants:

1. Dr. P. P. Mohammed Fareed Principal
2. Dr. Yoosuf - VK
3. Rubeeva, Economics
4. Siby Joshaph.
5. Dr. Hemalatha.

Meeting Minutes and Action Taken

- Action taken: Recognizing the need for effective functioning of the discipline committee, it was decided to create subcommittees that would focus on specific areas of responsibility. The committee includes Ragging related matters committee to manage late comers Covid related matters.
- The committee discussed the importance of implementing precautionary measures to ensure discipline and safety on reopening after COVID.
- It was decided to create a set of guidelines and protocols that address issues related to maintaining discipline enforcing rules, and handling violations in the post-COVID environment.
- The committee agreed to collaborate with relevant stakeholders such as the administration, faculty, and students, to develop comprehensive guidelines that align with the institution's policies and local health regulations.
- The committee discussed upcoming meetings and activities that will promote discipline and address issues related to anti-ragging.
- It was decided to schedule regular meeting to monitor the progress of the subcommittees, address any emerging concerns, and plan future initiatives.

Meeting - 2

Proceedings of Discipline and anti-Ragging cell meeting held on
21-12-2021

Time: 3 pm

Venue: Dialogue Hall

Agenda:

1. Minutes of the previous meeting.
2. To discuss the status of student discipline at the campus.
3. To conduct christmas program smoothly.
4. To take decisions for ensuring covid protocol at the ca
5. To take action to spread anti ragging awareness to f
batches
6. Other relevant items.

Participants:

1. T. F. M. Farooq
2. Shaleeva Pulkkalath
3. Siby Joseph
4. Hashim-Asif
5. Dr. Hemalatha C.P
6. Dr. Yousuf VK
- 7) Aswini
8. Abhinav Kumar

Meeting Minutes and Action Taken

- The minutes of the previous meeting was approved by the committee members.
- It has been decided to conduct awareness class on anti-ragging for 2 year pgs students and orientation session for 1st year pgs students.
- The committee discussed recent incidents of student discipline violations on campus.
- The members shared information on the nature of the incidents, disciplinary action taken, and outcomes.
- Meeting decided to instruct departments to conduct checkups in their supervision.
- The committee reviewed the current COVID-19 protocols in place on campus.
- Members discussed the effectiveness of the existing measures and suggested possible improvements.
- Decisions were made to strengthen enforcement of mask wearing, social distancing, and sanitization practices.
- Strategies were discussed to raise awareness about the consequences of ragging and promote a culture of respect and empathy.
- It was decided to organize anti-ragging workshops, seminars, and orientation sessions for the pgs batches prior to the commencement of the academic year.

Meeting - 3

Proceedings of discipline and anti-ragging cell meeting held on 26-02-2022



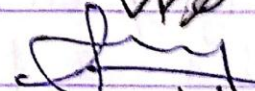
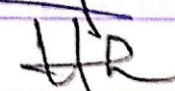




Time: 2 pm

Venue: Principal's chamber

Agenda:

1. To address the ragging complaint on 26-02-2021.
2. To take decisions on the ragging case reported.
3. Other relevant items.

Participants:

1. T. P. M. Farooq 
2. Dr. Yousuf VK 
3. Siby Joseph 
4. Dr. Hemalatha - CRP 
5. Hashim - AIC 
6. Shabeerali Pulickalath 
7. Aswinp 
8. Abhin Kumar 

Meeting Minutes and Action Taken

- An enquiry committee was formed to investigate on the ragging case reported, the following faculty members are assigned to do the same, members includes:
 1. Dr. Hemalatha
 2. Dr. Muhammed Shafeeqe P
 3. Ms. Aswin P
- The meeting decided to suspend the students who were found involved in the issue.
- The meeting decided to take strict actions against the students who are involving in ragging and discipline related issues.
- The meeting has decided to handover the cases based on the intensity of the issues to the police and the cases which found ragging on prima facie to the police directly.
- Meeting decided to fix CCTV cameras at ~~sel~~ canteen premises.

Meeting Minutes and Action Taken

- The minutes of the previous meeting, was approved by the committee members.
- It has been noted that the monitoring committee is doing well and secondary to that there is an increase in the rate of punctuality among students especially among undergraduate students.
- The committee members discussed the current status of student discipline on campus. It was noted that overall, the discipline level has improved compared to the previous academic year. Instances of ragging and other disciplinary issues have significantly reduced, demonstrating positive progress.
- The committee conducted an evaluation of the functioning of the Discipline and anti-ragging cell for the current academic year. The following key points were discussed:
 - Effectiveness of awareness campaigns: It was noted that the awareness campaigns conducted by the cell have been successful in spreading awareness about disciplinary policies and anti-ragging measures. Students have shown increased understanding and compliance with the rules.
 - Response to reported incidents: The committee reviewed the response of the cell to reported incidents of ragging and other disciplinary issues. It was acknowledged that prompt action has been taken in all reported cases, and appropriate disciplinary measures were implemented. However, the committee emphasized the need to enhance the reporting mechanisms and ensure confidentiality for whistle-blowers.
 - Collaboration with stakeholders: The committee recognized the importance of collaborating with faculty, staff, and students to maintain a disciplined campus environment. Efforts have been made to engage with various stakeholders through workshops, seminars, and open forums, which have yielded positive results.