



W M O Arts & Science College, Muttil LIBRARY REPORT 2020-21

Introduction: The library of our institution is an important resource for the academic community. It provides access to a wide range of books, journals, and e-resources that support teaching, learning, and research activities. This report provides an overview of the library for the academic year 2020-21.

Library Building: The library is housed in a two-story building with an area of 600 square meters. It has a spacious reading room, circulation desk, and stacks of books and journals.

Visitor Register: To keep track of library usage, a register is maintained at the circulation desk. The register records the number of visitors to the library each day. This helps in understanding the usage pattern and planning for future needs.

Visitor Statistics: Due to Covid-19 restrictions, the number of visitors to the library varied from 10 to 216 per day. The library staff ensured that all safety protocols were followed, including wearing masks and maintaining social distancing.

Book issue statistics: Total books issued during the academic year is 4421.

Books Collection: At the beginning of the academic year 2020-21, the library had 16,272 books. During the academic year, 268 new books were added to the collection, bringing the total number of books to 16,540. The library has a wide range of books on different subjects, including textbooks, reference books, and popular reading material.

Journals Collection: The library subscribes to 46 print journals in various subjects. In addition, it has access to a vast collection of e-journals through online databases. This provides users with access to the latest research articles and other scholarly publications.

E-Resources Collection: The library has a large collection of e-books, with over 3,135,000 titles available through various online databases. In addition, it provides access to over 6,237 e-journals, making it a valuable resource for research scholars and students.

Expenditure: During the academic year 2020-21, the library incurred an expenditure of Rs. 206,450. This was spent on various activities such as the purchase of new books, journals, and e-resources, maintenance of the library building, and salaries of the library staff.

Conclusion: The library is an integral part of our institution, providing essential resources and services to support the academic and research activities of the community. The total value of Books and Journals in the library is **5146744** (Fifty one lakh forty six thousand seven hundred and forty four.) The library staff have worked hard to maintain the library services during the Covid-19 pandemic, ensuring that users have access to the resources they need. The library collection has continued to grow with the addition of new books, journals, and e-resources.

2020-21 Library Resources							
Sl. No	ITEM	EXISTING		NEWLY ADDED		Total Number	Total amount (Rs)
		Number	Value (Rs)	Number	Value (Rs)		
1	BOOKS	16272	4981743	268	68601	16540	5050344
2	JOURNALS	39	68000	7	10000	46	78000
3	E- BOOKS	3135000		0	0	3135000	
4	E- JOURNALS	6237	5900	0	0	6237	5900
5	Bounded Periodical Volumes	56	12500	0	0	56	12500
TOTAL VALUE							5146744

Circulation History for the year 2020-21 (1-06-2020 to 31-05-2021)

Sl. No	Item	Number
1	Check ins	1617
2	Check outs	1555
3	Renewals	1249
	TOTAL	4421