



# IBN KHALDUN LIBRARY

## W M O ARTS & SCIENCE COLLEGE, MUTTIL

### ANNUAL REPORT 2020-21

**Introduction:** The library of our institution is an important resource for the academic community. It provides access to a wide range of books, journals, and e-resources that support teaching, learning, and research activities. This report provides an overview of the library for the academic year 2020-21.

**Library Building:** The library is housed in a two-story building with an area of 600 square meters. It has a spacious reading room, circulation desk, and stacks of books and journals.

#### I. Library advisory Committee.

Sl:no	Name	Designation	Remarks
1	Dr T P Muhammed Fareed	Principal	Convenor
2	Ashiff K M	College Librarian	Secretary
3	Dr Hemalatha C P	Assistant Professor & head	Memebers
4	Dr Yoosuf Nadwi	Assistant Professor	Memebers
5	Dr Nobert thomas	Assistant professor	Memebers

Three meetings of library advisory committee were conducted during the academic year.

#### II. Library collection statistics.

**Books Collection:** At the beginning of the academic year 2020-21 the library had 16272 books. During the academic year, 268 new books were added to the collection, bringing the total number of books to 16540. The library has a wide range of books on different subjects, including textbooks, reference books, and popular reading material.

**Journals Collection:** The library subscribes to 46 print journals in various subjects. In addition, it has access to a vast collection of e-journals through online databases. This provides users with access to the latest research articles and other scholarly publications.

**E-Resources Collection:** The library has a large collection of e-books, with over 3,135,000 titles available through various online databases. In addition, it provides



## IBN KHALDUN LIBRARY W M O ARTS & SCIENCE COLLEGE, MUTTIL

access to over 6,237 e-journals, making it a valuable resource for research scholars and students.

<b>2020-21 Library resources</b>							
	Items	Existing		Newly added		Total Number	Total amount (Rs)
		Number	Values	Number	Values		
1	<b>Books</b>	16272	4981742	268	68602	16540	5050344
2	<b>Journals</b>	39	68000	7	10000	46	78000
3	<b>e-books</b>	313500		0	0	3135000	
4	<b>e – journals</b>	6237	5900	0	0	6237	5900
5	<b>Bounded periodical Volumes</b>	56	12500	0	0	0	12500
			<b>5068142</b>		<b>78602</b>		<b>5146744</b>

### III. Library annual expenditure

During the academic year 2020-21, the library incurred an expenditure of Rs. **327699**. This was spent on various activities such as the purchase of new books, journals, and e-resources, maintenance of the library building, and salaries of the library staff.



# IBN KHALDUN LIBRARY W M O ARTS & SCIENCE COLLEGE, MUTTIL

## LIBRARY FUND UTILIZED OTHER THAN BOOK PURCHASE

2020-21	Library Steel Rack	193578	<b>249097.00</b>
	Damaged Book Binding	5840	
	Readers Ticket, Book Pocket etc..	14864	
	U.P.S A M C	10800	
	News Papers & Weekly	24015	

## IV. Library circulation status

Book issue statistics: Total books issued during the academic year is 1555.

## Circulation History for the year 2020-21

Sl. No	Item	Number
1	Check ins	1617
2	Check outs	1555
3	Renewals	1249
	<b>TOTAL</b>	<b>4421</b>

## V. Visitor register and Visitor statistics.

**Visitor Register:** To keep track of library usage, a register is maintained at the circulation desk. The register records the number of visitors to the library each day. This helps in understanding the usage pattern and planning for future needs.

**Visitor Statistics:** The number of visitors to the library varied from 42 to 217 per day.



## **VI. Library facilities**

- (a) Reference section
- (b) Periodical section
- (c) Research section
- (d) Career corner
- (e) Internet facilities
- (f) Discussion room
- (g) OPAC
- (h) Drinking water facility

## **VII. Extension Services.**

- (a) Net browsing centre
- (b) Reprographic service
- (c) Membership to neighbour's forum

## **VIII. Library programmes**

### **Orientation Programme:**

During the year 2020-21 Library conducted user orientation programme to newly admitted department students for familiarization of Library software ( Koha) , OPAC Searching etc. and Library Rules & regulations. 746 UG and PG Students participated from all departments



## IBN KHALDUN LIBRARY W M O ARTS & SCIENCE COLLEGE, MUTTIL



### **Reading Copmetition**

on the behalf of National Librarian's Day library has conducted a reading competition for PG students. The programme was guided by college facaulties Dr. Safeeq T (Dept of Malayalam) and Asil K (Dept of Arabic). Total 8 students participated in the programme. Sravana K.S of M A English won the first price and Muhammed Salah of M.S.W won the second prize.



# IBN KHALDUN LIBRARY W M O ARTS & SCIENCE COLLEGE, MUTTIL





# IBN KHALDUN LIBRARY

## W M O ARTS & SCIENCE COLLEGE, MUTTIL

---