



ANNUAL REPORT 2019-20

Introduction: The library of our institution is an important resource for the academic community. It provides access to a wide range of books, journals, and e-resources that support teaching, learning, and research activities. This report provides an overview of the library for the academic year 2019-20.

Library Building: The library is housed in a two-story building with an area of 600 square meters. It has a spacious reading room, circulation desk, and stacks of books and journals.

I. Library advisory Committee.

SI No	Name	Designation	Remarks
1	Dr TP Muhammed Fareed	Principal	Convenor
2	Mr. Ashiff KM	College Librarian	Secretary
3	Dr. Najmuddeen	Assistant Professor & Head	Members
4	Biju	Associate Professor & Head	Members
5	Siby Joseph	Associate Professor & Head	Members

Three meetings of library advisory committee were conducted during the academic year.

II. Library collection statistics.

Books Collection: At the beginning of the academic year 2019-20 the library had **15187** books. During the academic year, **1085** new books were added to the collection, bringing the total number of books to **16272**. The library has a wide range of books on different subjects, including textbooks, reference books, and popular reading material.



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Journals Collection: The library subscribes to 39 print journals in various subjects. In addition, it has access to a vast collection of e-journals through online databases. This provides users with access to the latest research articles and other scholarly publications.

E-Resources Collection: The library has a large collection of e-books, with over 3,135,000 titles available through various online databases. In addition, it provides access to over 6,237 e-journals, making it a valuable resource for research scholars and students.

2019-20 Library resources							
Sl No	Items	Existing		Newly added		Total Numbers	Total amount (Rs)
		Number	Values	Number	Values		
		1	Books	15187	4196235		
2	Journals	39	68000	0	0	39	68000
3	e-books	3135000		0	0	3135000	
4	e – journals	6237	5900	0	0	6237	5900
5	Bounded periodical Volumes	56	12500	0	0	56	12500
			4282635		785507		5068142

III. Library annual expenditure

During the academic year 2018-19, the library incurred an expenditure of Rs. **884655**. This was spent on various activities such as the purchase of new books, journals, and e-resources, maintenance of the library building, and salaries of the library staff.



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LIBRARY FUND UTILIZED OTHER THAN BOOK PURCHASE

2019-20	Readers Ticket, Book Card, Book pocket, Step stool, UPS AMC	16741	99147.00
	DAMAGED BOOK Binding	5700	
	A M C	10976	
	Library steel rack	38716	
	News Papers& Weekly	27014	

IV. Library circulation status

Book issue statistics: Total books issued during the academic year is **6077**.

Sl . No	Item	Number
1	Check ins	6307
2	Check outs	6077
3	Renewals	3831
	Total	16215

V. Visitor register and Visitor statistics

Visitor Register: To keep track of library usage, a register is maintained at the circulation desk. The register records the number of visitors to the library each day. This helps in understanding the usage pattern and planning for future needs.

Visitor Statistics: The number of visitors to the library varied from 69 to 205 per day.



VI. Library facilities

- (a) Reference section
- (b) Periodical section
- (c) Research section
- (d) Career corner
- (e) Internet facilities
- (f) Discussion room
- (g) OPAC
- (h) Drinking water facility

VII. Extension Services.

- (a) Net browsing centre
- (b) Reprographic service
- (c) Membership to neighbour's forum

VIII. Library programmes

Orientation Programme: During the year 2019-20 Library conducted user orientation programme to newly admitted department students for familiarization of Library software (Koha) , OPAC Searching etc. and Library Rules & regulations. 456 PG and UG Students participated from all departments



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Quiz competition

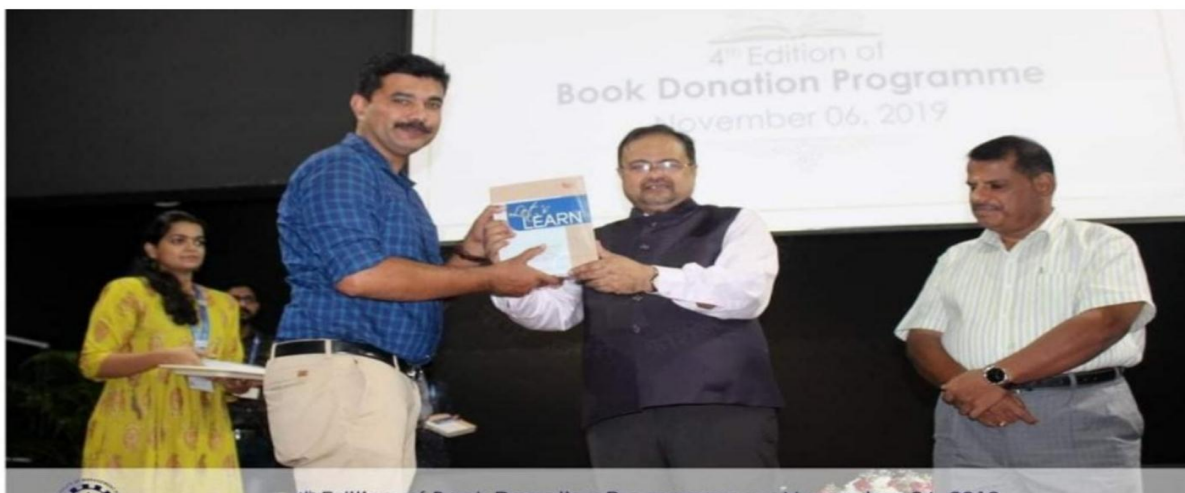
Library department conducted a Quiz competition for College students on 29-01-2020. Dr. Viji Paul (HOD of Mathematics Department) was inaugurated the programme. 22 Students participated from various departments. First prize winner Mr. Shefin Muhammed KM & Miss.Azim Anjum (III Year BSc. Electronics) Second Prize winner Mr. Shamal& shijilas (III Year BSc. Chemistry) Third Prize winner Mr. Abdurahman& Mr. Muhammed Rashique (III Year BSc. Physics. Mr. Muhammed Rafi (Department of Commerce) was the Quiz Master of the programme.





4th Edition Book Donation programme of IIMK

Library got the opportunity to participate in the ‘4th edition book donation programme of IIMK’, Conducted on 06/11/2019. 5 college faculties and 15 students from various departments participated in the programme. 850 books of around 4 lack rupees were recieved.



Highlights :

1. Total Number of Books for Donation (approx.) - 22,000
2. Cost of these books @Rs. 500/Book - Rs. 1. Crores (Approx.)
3. Total Number of Beneficiary Colleges - 30
4. Total Number of Books Donated to Each College- 700 (approx.)
5. Cost of Books Received by Each

