# INITIATIVES OF THE COLLEGE TO ENHANCE ICT AND COMPUTATION SKILLS OF STUDENTS

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Principal W.M.O. Arts & Science College Muttil P.O., Wayanad

1

## R Programming

R is a language and environment for statistical computing and graphics. The Department of statistics, organizes special training programs periodically on R for MSc statistics students to make them familiar with this statistical tool. The department uses computer lab and smart class rooms for the effective delivery of the course contents. In order to get maximum output out of the training, they are designed and structured in the form of certificate courses.

The list of training programs conducted in the assessment period is as follows

Sl. No.	Academic Year	Dates of Program Conducted	Number of Participants
1	2018-19	03/01/2019 to 23/01/2019	14
2	2019-20	07/10/2019 to 25/10/2019	11
3	2020-21	01/02/2021 to 19/02/2021	14
4	2021-22	10/01/2022 to 28/01/2022	16
	Total Numb	55	

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Muttil P.O., Wayanad



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## **Department of Statistics**

CAERTIFICATE COURSE

## R PROGRAMMING

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## COORDINATOR SHAKKEELURAHMAN OP C

Assistant Professor Department of Statistics

3 JANUARY

2019

WMO Arts and Science College Muttil, Wayanad



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### **CERTIFICATE COURSE**

### ON R PROGRAMMING

Academic year:2018-19

No. of Hours: 30

Course Co-ordinator: Mr. Shakkeelurahman OPC

### **Course Description:**

This course is designed to help students to understand more about probability, sampling methods, inferential statistics and data analytics. The course includes activities related to various topics from probability theory, sampling methods, hypothesis tests and linear regression including problem-solving strategies.

The course is useful to develop skill in programming in R.

### **Course objectives:**

On successful completion of the course, students will achieve the following

- Have confidence in their ability to explain probability
- Understand sampling methods
- Develop skills in Inferential statistics
- Understand exploratory data analytic techniques

#### **Syllabus**

Module I: Data Analysis With R- Introduction to probability and data with R:

- Sampling methods :Simple random sampling(SRS), Systematic sampling, stratified sampling and cluster sampling.
- Basic probability theory and Bayes' rule
- Exploratory data analytics techniques: Numeric summary statistics data visualizationlattice system and gg-plot.

Module II: Data Analysis With R- Inferential statistics

- Hypothesis tests, formulate an analysis plan and set the criteria for decision
- Interpretation p-value and finalizing the reports

Module III: Data Analysis With R-linear regression and modeling

- Simple and multiple linear regression models
- Fitting of linear regression
- Utilization of regression models

Course Coordinator: Mr.Shakkeelurahman

Principal
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Muttil P.O., Wayanad

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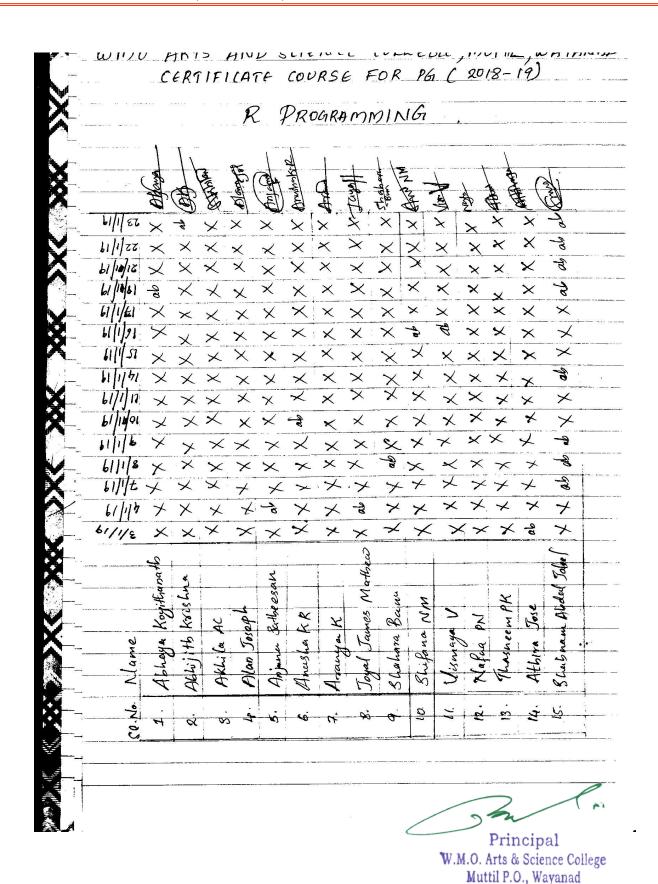
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## NAME OF THE CERTIFICATE COURSE: R PROGRAMMING (2018-19)

Sl.No.	Name	Attendance Percentage	Remarks
1.	Abhaya Koyithanath	93.3	Completed
2.	Abhijith Krishna	93.3	Completed
3.	Akhila AC	100	Completed
4.	Alan Joseph	100	Completed
5.	Anjana Satheesan	93.3	Completed
6.	Anusha KR	93.3	Completed
7.	Aranya K	100	Completed
8.	Joyal James Mathew	93.3	Completed
9.	Shahara Banu	93.3	Completed
10.	Shifana NM	93.3	Completed
11.	Vismaya V	93.3	Completed
12.	Nafna PN	100	Completed
13.	Thasneem PK	100	Completed
14.	Athira Jose	93.3	Completed
15.	Shabnam Abdul Jaleel	46.7	Not Completed

Course Coordinator UV

Head of the Department Cy C



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## **Department of Statistics**

CAERTIFICATE COURSE

## R PROGRAMMING



COORDINATOR SHAKKEELURAHMAN OP C

> **Assistant Professor Department of Statistics**

7 OCTOBER

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### **CERTIFICATE COURSE**

### ON R PROGRAMMING

Academic year:2019-20

No. of Hours: 30

Course Co-ordinator: Mr. Shakkeelurahman OPC

### **Course Description:**

This course is designed to help students to understand more about probability, sampling methods, inferential statistics and data analytics. The course includes activities related to various topics from probability theory, sampling methods, hypothesis tests and linear regression including problem-solving strategies.

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## **Course objectives:**

On successful completion of the course, students will achieve the following • Have confidence in their ability to explain probability

- Understand sampling methods
- Develop skills in Inferential statistics
- Understand exploratory data analytic techniques

#### **Syllabus**

Module I: Data Analysis With R- Introduction to probability and data with R:

- Sampling methods :Simple random sampling(SRS), Systematic sampling, stratified sampling and cluster sampling.
- Basic probability theory and Bayes' rule
- Exploratory data analytics techniques: Numeric summary statistics data visualizationlattice system and gg-plot.

Module II: Data Analysis With R- Inferential statistics

- Hypothesis tests, formulate an analysis plan and set the criteria for decision
- Interpretation p-value and finalizing the reports

Module III: Data Analysis With R-linear regression and modeling

- Simple and multiple linear regression models
- Fitting of linear regression
- Utilization of regression models

Course Coordinator: Mr.Shakkeelurahman

## NAME OF THE CERTIFICATE COURSE: R PROGRAMMING (2019-20)

Sl.No.	Name	Attendance Percentage	Remarks
1.	Akshaya EM	93.3	Completed
2.	Ambili Kumar	93.3	Completed
3.	Arathi R	86.7	Completed
4.	Archana Maria	100	Completed
5.	Aswathi Krishnan	86.7	Completed
6.	Athulya TP	53.3	Not Completed
7.	Basima N	100	Completed
8.	Fasna Femin	100	Completed
9.	Gopika	93.3	Completed
10.	Mufeetha K	100	Completed
11.	Nayana T	66.7	Not Completed
12.	Raseena K	100	Completed
13.	Vihitha	93.3	Completed

Course Coordinator

Shaker lunahman ay

Head of the Department

## W.M.O. ARTS AND SCIENCE COLLEGE, MUTTIL, WAYANAD CERTIFICATE COURSE FOR PG (2019-26)

## R PROGRAMMING

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## **Department of Statistics**

CAERTIFICATE COURSE

## **PROGRAMMING IN R**



DR.N RAJU
VISITING PROFESSOR
Department of Statistics

1 FEBRUARY 2021

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## CERTIFICATE COURSE ON PROGRAMMING IN R

Academic year:2020-21

No. of Hours: 30

Course Co-ordinator: Dr.Raju N

### **Course Description:**

This course is designed to help students to understand more about probability, sampling methods, inferential statistics and data analytics. The course includes activities related to various topics from probability theory, sampling methods, hypothesis tests and linear regression including problem-solving strategies.

The course is useful to develop skill in programming in R.

### **Course objectives:**

On successful completion of the course, students will achieve the following

- Have confidence in their ability to explain probability
- Understand sampling methods
- Develop skills in Inferential statistics
- Understand exploratory data analytic techniques

## Syllabus Module 1

- 1.1 Introduction to probability and data with R
- 1.2 Sampling methods : Simple Random Sampling(SRS), Systematic Sampling, Stratified sampling and Cluster sampling.
- 1.3 Basic Probability theory and Bayes Theorem
- 1.4 Exploratory data analytics techniques: Numeric summary statistics data visualization -lattice system and gg-plot

## Module 2

2.1 Inferential Statistics

Hypothesis tests, formulate an analysis plan and set the criteria for decision

2.2 Interpretation p-value and finalizing the reports

Module 3

3.1 Linear regression and modeling
Simple and multiple linear regression models



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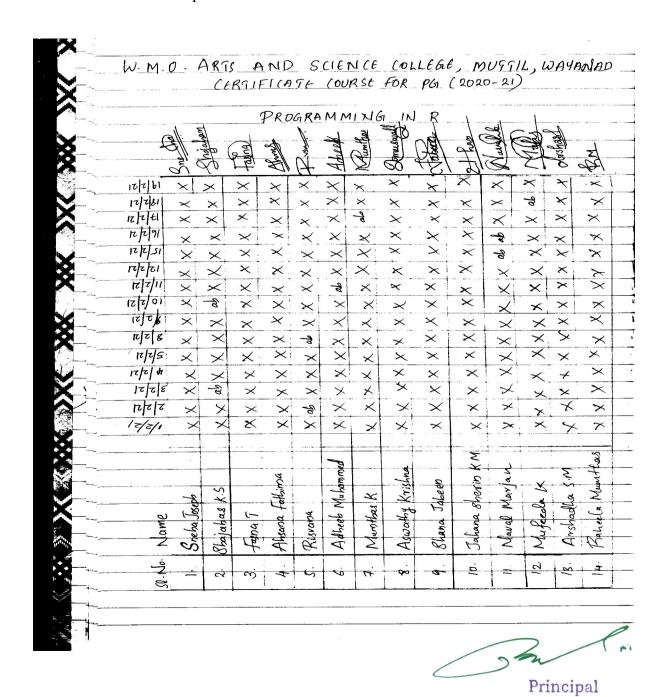
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3.3 Utilization of regression models

Course Coordinator : Dr.Raju N

Department of Statistics



W.M.O. Arts & Science College

## NAME OF THE CERTIFICATE COURSE: PROGRAMMING IN R (2020-21)

Sl.No.	Name	Attendance Percentage	Remarks
1.	Sneha Joseph	100	Completed
2.	Shajahan KS	86.7	Completed
3.	Fasna T	100	Completed
4.	Ahsana Fathima	100	Completed
5.	Risvana	86.7	Completed
6.	Adheeb Muhammed	93.3	Completed
7.	Mumthas K	93.3	Completed
8.	Aswathy Krishna	100	Completed
9.	Shana Jabeen	100	Completed
10.	Jahana Sherin	100	Completed
11.	Naval Marjan	86.7	Completed
12.	Mufeeda K	93.3	Completed
13.	Arshadha SM	100	Completed
14.	Raheela Mumthas	100	Completed

Head of the Department



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# **Department of Statistics** $\mathbb{CAERTIFICATE} \ \mathbb{COURSE}$

## ADVANCED PROGRAMMING IN R





COORDINATOR
MADHUSOODHANAN KIZHAKKEYPPATH

Assistant Professor(HoD) Department of Statistics

**10 JANUARY** 

2022

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Principal



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## **CERTIFICATE COURSE ON** ADVANCED PROGRAMMING IN R

Academic year:2021-22

No. of Hours: 30

Course Co-ordinator: Mr.Madhusoodhanan K

### **Course Description:**

This course is designed to help students to understand more about probability, sampling methods, inferential statistics and data analytics. The course includes activities related to various topics from probability theory, sampling methods, hypothesis tests and linear regression including problem-solving strategies.

The course is useful to develop skill in programming in R.

## **Course objectives:**

On successful completion of the course, students will achieve the following:

- Have confidence in their ability to explain probability
- Understand sampling methods
- Develop skills in Inferential statistics
- Understand exploratory data analytic techniques

## **Syllabus** Module 1

- 1.1 Introduction to probability and data with R
- 1.2 Sampling methods: Simple Random Sampling(SRS), Systematic

Sampling, Stratified sampling and Cluster sampling.

- 1.3 Basic Probability theory and Bayes Theorem
- 1.4 Exploratory data analytics techniques: Numeric summary statistics data visualization -lattice system and gg-plot

### Module 2

2.1 Inferential Statistics

Hypothesis tests, formulate an analysis plan and set the criteria for decision

2.2 Interpretation p-value and finalizing the reports

Module 3

3.1 Linear regression and modeling Simple and multiple linear regression models



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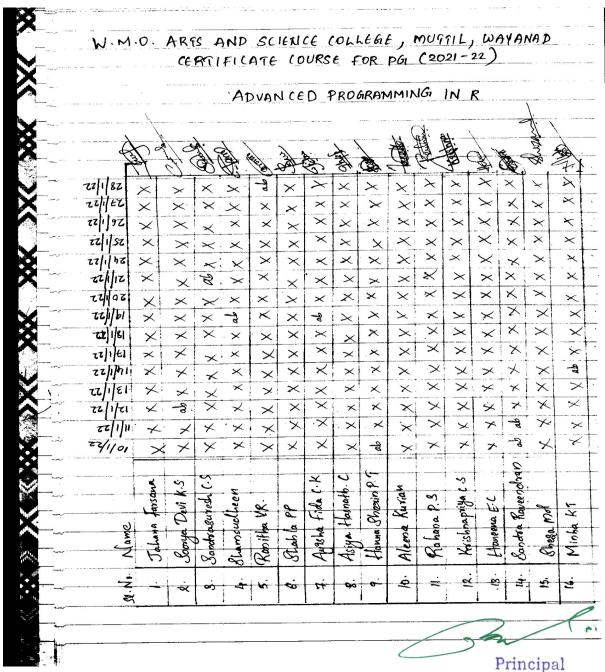
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P.O. MUTTIL, WAYANAD, KERALA - 673122

3.3 Utilization of regression models

Course Coordinator: Mr.Madhusoodhanan K

Department of Statistics



## NAME OF THE CERTIFICATE COURSE: ADVANCED PROGRAMMING IN R (2021-22)

Sl.No.	Name	Attendance Percentage	Remarks
1.	Jahana Farsana	100	Completed
2.	Soorya Devi KS	93.3	Completed
3.	Sandrasuresh CS	93.3	Completed
4.	Shamsudheen BTK	93.3	Completed
5.	Ranitha VR	93.3	Completed
6.	Shahla PP	100	Completed
7.	Ayisha Fida CK	93.3	Completed
8.	Asiya Hasnath C	100	Completed
9.	Hanna Sherin PT	93.3	Completed
10.	Aleena Kurian	100	Completed
11.	Rahana PS	100	Completed
12.	Krishnapriya CS	100	Completed
13.	Haneena EC	100	Completed
14.	Sandra Raveendran	86.7	Completed
15.	Shezamol	100	Completed
16.	Minha KT	93.3	Completed

Course Coordinator

Madhu Soodhanan K

Head of the Department

Madhusodhanas K

## **Technical Writing with LATEX**

LaTeX is a free document typesetting software, used for writing scientific and technical documents. Various departments of the college periodically conduct training programs on Latex and technical writing. These training programs were designed as hands on training or workshops or certificate programs to get maximum benefits to the students.

The list of training programs conducted in the assessment period is as follows

Sl. No.	Academic Year	Dates of Program Conducted	Number of Participants
1	2018-19	02/07/2018 to 20/07/2018	14
2	2019-20	05/08/2019 to 23/08/2019	11
3	2019-20	10-02-2020	34
4	2021-22	22-07-2021	48
5	2021-22 29-07-2022 to 31-08-2022		64
6	2021-22	06-06-2022 to 30-06-2022	26
	Total Numb	197	



## **Department of Statistics**

CAERTIFICATE COURSE

## **ACADEMIC WRITING USING LATEX**



DR.K K HAMSA
VISITNG PROFESSOR
Department of Statistics

2 JULY

2018

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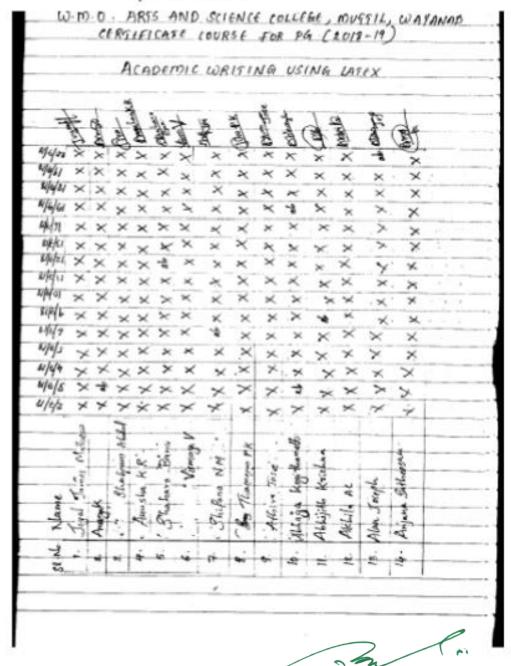
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extended pictures, other drawing packages
 Preparing book, project report in LaTeX.

Course co-ordinator: Dr.KK.Hamsa

Department of Statistics



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## NAME OF THE CERTIFICATE COURSE: ACADEMIC WRITING USING LATEX (2018-19)

SLNo.	Name	Attendance Percentage	Remarks
1.	Abhaya Koyithanath	86.7	Completed
2.	Abhijith Krishna	93.3	Completed
3.	Akhila AC	100	Completed
4.	Alan Joseph	93.3	Completed
5.	Anjana Satheesan	100	Completed
6.	Joyal James Mathew	100	Completed
7.	Aranya K	93.3	Completed
8.	Shabnam Abdul Jaleel	100	Completed
9.	Anusha KR	100	Completed
10.	Shahara Banu	93.3	Completed
11.	Vismaya V	100	Completed
12.	Shifana NM	93.3	Completed
13.	Thasneem PK	100	Completed
14.	Athira Jose	100	Completed

Course Coordinator

Head of the Department

the Keelerrahman of

Principal



## **Department of Statistics**

CAERTIFICATE COURSE

## LATEX



COORDINATOR
DR.K K HAMSA
VISITNG PROFESSOR
Department of Statistics

5 AUGUST

2019

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#### CERTIFICATE COURSE

#### IN LaTeX

Academic year:2019-20

No. of Hours: 30

Course Co-ordinator: Dr.KK.Hamsa

#### Course Description:

This course is designed to help students in document preparation using LaTeX. LaTeX is a document preparation system for high-quality typesetting. It is most often used for medium-to-large technical or scientific documents but it can be used for almost any form of publishing.

LaTeX contain a variety of font styles, such as serif, typewriter, and a set of mathematical functions. It is an open-source and powerful document preparation system. It is high-quality typesetting, which can be used for any publishing. It is often used for scientific publications and medium to large technical documents. It is not a word processor or any word document, but it is an efficient way for the publishers and the authors to organize their materials. It gives a unique appearance to the system. It saves the time for designing as well as the efforts used for the documents.

Objectives: To introduce students with a software that is being widely used for typesetting especially in Mathematics field. To make students know importance of this software for publishing research articles, papers project reports and books and thereby help them to be comfortable with the software.

### Syllabus

#### Unit I: Installation of LaTeX

- i) Installation of Kile and MikeTeX.
- ii) Class and packages
- iii) Latex programming and commands, sample packages
- iv) Error messages : Some sample errors, list of LaTeX error messages

#### Unit II: Formating of output document

- i) Fonts, symbols, indenting, paragraphs, line spacing, word spacing, titles and subtitles
- ii) Document class,page style,parts of the documents,table of contents
- iii) Command names and arguments, environments, declarations
- iv) Theorem like declarations, comments within text

#### Unit -III: Mathematical formulae

- i) Mathematical environments, math mode , mathematical symbols
- ii) Graphic package, multivalued functions, drawing matrices
- iii) Tables tables with captions
- iv) References to figures and tables in text

#### Unit -IV: Drawing with LaTeX

i) picture environments

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ii) extended pictures, other drawing packagesiii) Preparing book, project report in LaTeX.

Course co-ordinator: Dr.KK.Hamsa

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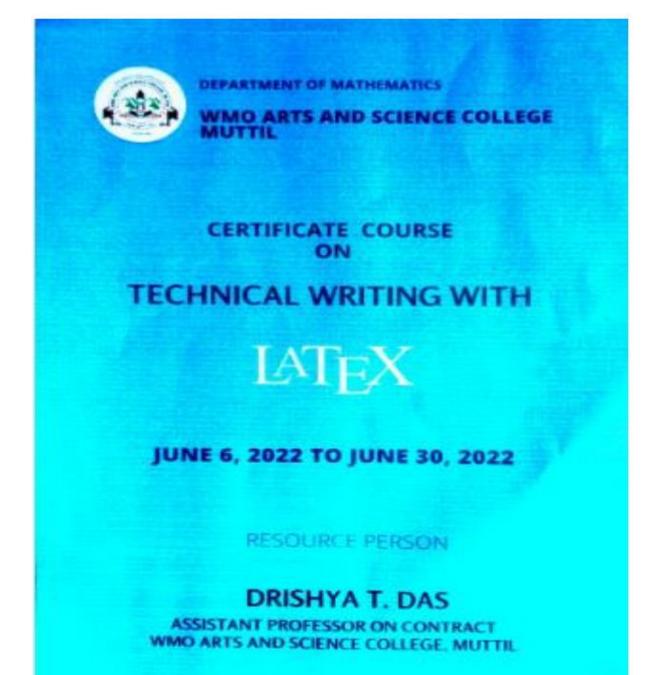
39

## NAME OF THE CERTIFICATE COURSE: LATEX (2019-20)

SLNo.	Name	Attendance Percentage	Remarks
1.	Akshaya EM	93.3	Completed
2.	Ambili Kumar	93.3	Completed
3.	Arathi R	93.3	Completed
4.	Archana Maria	100	Completed
5.	Aswathi Krishnan	100	Completed
6.	Athulya TP	60	Not Completed
7.	Basima N	100	Completed
8.	Fasna Femin	46.7	Not Completed
9.	Gopika	100	Completed
10.	Mufeetha K	93.3	Completed
11.	Nandhana Raj	46.7	Not Completed
12.	Nayana T	93.3	Completed
13.	Raseena K	100	Completed
14.	Vihitha	100	Completed
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W.M.O. Arts & Science College
Muttil P.O., Wayanad

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e-mail: wmocollege@gmail.com website: WWW.wmocollege.ac.in

## Certificate Course on Technical Writing with LaTeX (WMMAT5)

Academic year:2021-22

No. of Hours: 30

Course Co-Ordinator: Drishya T Das

### Course Description:

TEX is a typesetting program that was invented by Donald Knuth "for the creation of beautiful books—and especially for books that contain a lot of mathematics". TEX is especially useful for typesetting mathematical documents and other documents containing complicated symbols and formatting. LaTeX is an easy-to-use version of TEX designed by Leslie Lamport. "Think of LaTeX as a house built with the lumber and nails provided by TEX".

This course is designed to help students to get to know the basics of LaTeX and typesetting in LaTeX. Participants will learn the uses of LaTeX in Mathematical typesetting and will be able to have enough knowledge in LaTeX for their dissertation works. The major aim of this course is to enable students to work on their dissertations with the help of LaTeX.

The course includes information about LaTeX and methods to type a basic mathematical document with the help of it.

#### Course objectives:

On successful completion of the course, students will achieve the following.

- · Understanding of mathematical typesetting software
- Basic ideas in markup languages
- Basic software that supports the mathematical research
- Understand the effective use of open-source software to write mathematical articles

## Syllabus

#### SYLLABUS:

#### Module 1:

- 1.1 Getting Started with LaTeX
- 1.2 What is TeX?
- 1.3 What is LaTeX?

#### Module 2:

- 2.1 How to create LaTeX files.
- 2.2 How to create and typeset a simple LaTeX document.
- 2.3 Adding basic information to the document.

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- 2.4 Using packages.
- 2.5 Defining new environments.
  - 2.5.1 The enumerated environment
  - 2.5.2 The itemized environment
- 2.6 Including a picture.
- 2.7 Highlighted text

#### Module 3

- 3.1 Elementary mathematical typesetting
- 3.2 Align environment and cases.
- 3.3 Math Alphabets
- 3.4 Mathematical symbols
- 3.5 Mathematical structures

### Module 4

Assignment

Students have to complete two different assignments on basic mathematical typesetting.

## COURSE OUTCOMES:

- Understand the basic ideas of how to write a document in LaTeX.
- Understand the effective use of open-source software in the dissertation.
- Understand the need for Free and Open-Source Software in the field of Mathematical research.
- Ability to type a document including mathematical symbols and structures.

Course Co-Ordinator: Drishya T Das

Head Dept. of Mathematics

Dept. of Mathematics

Assistant Professor

W M O Arts & Science College, Muttil

Principal

W.M.O. Arts & Science College Muttil P.O., Wayanad

67

# WMO Arts And Science college ,Muttil Department of Mathematics Certificate course onTechnical writing with Latex 2021-2022 List of Participants

SI.NO.	Name	Attendance	Remark
1	Aiswarya Mohan	>90%	Completed
2	Aiswarya V R	>90%	Completed
3	Anoop Francis	>90%	Completed
4	Asna C H	>90%	Completed
5	Aswathy K V	>90%	Completed
6	Athira K S	>90%	Completed
7	Athira Suresh	>90%	Completed
	Athira Unnikrishnan	>90%	Completed
9	Basil Eldho	>90%	Completed
10	Deepthy A	>90%	Completed
11	Dhanusha M	>90%	Completed
12	Farsana N K	>90%	Completed
13	Hafsa T K	>90%	Completed
14	Haneena Sherbin N	>90%	Completed
15	Kavya P K	>90%	Completed
16	Lebin Latheef	>90%	Completed
17	Megha Shaji	>90%	Completed
18	Muhammed Shehin E	>90%	Completed
19	Abdul Bashid K	>90%	Completed
20	Muhlisa V M	>90%	Completed
21	Nihala Sherin C K	>90%	Completed
22	Sandra V Jayaprakash	>90%	Completed
23	Shadi Nilofer	>90%	Completed
24	Shaharbanu N	>90%	Completed
25	Shany Baby	>90%	Completed
26	Shinoy Baby	>90%	Completed

Drichya. T. Das Course Co ordinator.

Dr. VIJI PAUL Associate Professiv & Head Department of Malkemanea WM LLNts & Ticknes Lokege Multi PU, Wayanad - 673-122

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## Statistical Data Processing and Analysis Using Software

IBM SPSS Statistics is a software for advanced statistical analysis. And Microsoft Excel is one of the most popular applications for data analysis. The departments of statistics and economics takes efforts to make their students familiar with this software. These trainings are given in a professional manner with proper blend of theory and hands on sessions and are organised in the form of hands on trainings or workshops or certificate courses.

The list of training programs conducted in the assessment period is as follows

Sl. No.	Academic Year	Dates of Program Conducted	Number of Participants
1	2018-19	03-09-2018 to 25-09-2018	55
2	2019-20	10-12-2018	9
3	2019-20	12-08-2019	40
4	2019-20	03-01-2020	11
5	2020-21	17-08-2020 to 04-09-2020	40
6	2020-21	04-01-2021 to 22-01-2021	16
7	2021-22	16-08-2021 to 03-09-2021	53
8	2021-22	07-02-2022 to 25-02-2022	14
Total Number of Participants		238	

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## Department of Economics CAERTIFICATE COURSE

STATISTICAL DATA PROCESSING AND ANALYSIS USING SOFTWARE



GREESHMA V S

ASSISTANT PROFESSOR

Department of Economics

2018-2019

WMO Arts and Science College Muttil,Wayanad

Principal
WWW Arts & Science College



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## CERTIFICATE COURSE 2018-19 Statistical Data Processing and Analysis Using Software

Academic Year: 2018-19

No. of Hours: 30

Course Coordinator: Greeshma V S

Course Description:

This course is designed to help students to acquire more about statistical tools and methods of data analysis. Also facilitates them to develop skills in using software for data processing. This programme will make them more confident and interest in statistical data analysis

### Course Objectives :

On successful completion of the course, students will achieve the following

- · Have got more idea in statistical data processing and analysis
- Understand statistical tools and methods
- Develop skills in using statistical packages/software
- · Have confidence and interest in statistical data analysis

### Syllabus:

Module I: Introduction of Software

Introducing application software like MS office spreadsheet/ Open Office Calc. Also introduce software/packages like R, SPSS,SAS. Module II: Advanced diagrams

Bar diagrams- simple, multiple, subdivided and percentage. Pie charts.

Module III : Advanced graphs Histogram, scatter plots.

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Module IV: Descriptive statistics, Construction of frequency table, mean, median,

mode, quartiles, skewness kurtosis. Module V : Correlation and regression

Karl Pearson cleft. Of correlation. Regression equations,

forecasting using Regression equations.

Module VI: Regression equations, forecasting using Regression equations.

Module VII :Time series Analysis

Trend line fitting, estimation of trend values, moving averages

(odd and even)

#### Course Outcomes:

. More acquainted with theoretical aspects like

diagrams, graphs, correlation, regression and time series etc.

· Learned more about statistical analysis

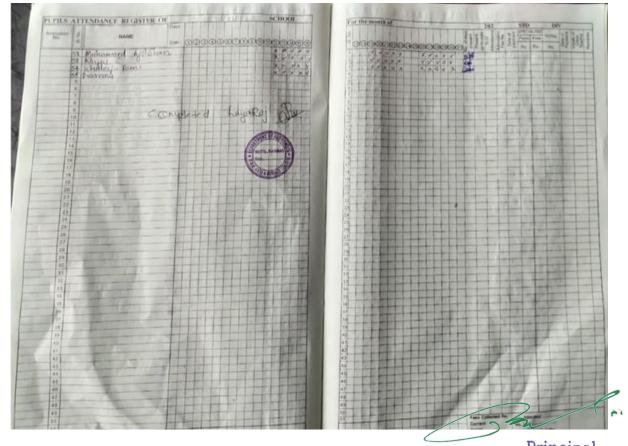
 Familiarized software like R,SPSS besides the application software like MS Office spreadsheet/Open Office Calc

· Acquire skills in statistical data processing and analysis

Course Coordinator: Greeshma V S

Assistant Professor Department of Economics

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# Department of Economics CAERTIFICATE COURSE

STATISTICAL DATA PROCESSING AND ANALYSIS USING SOFTWARE



DR.SAID MUHAMMED.V H

ASSISTANT PROFESSOR
Department of Economics

2019-2020

WMO Arts and Science College Muttil, Wayanad



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#### CERTIFICATE COURSE 2019-20

#### Statistical Data Processing and Analysis Using Software

Academic Year: 2019-20

No. of Hours: 30

Course Coordinator: Dr. Saidmuhammed V H

Course Description:

This course is designed to help students to acquire more about statistical tools and methods of data analysis. Also facilitates them to develop skills in using software for data processing. This programme will make them more confident and interest in statistical data analysis

Course Objectives :

On successful completion of the course, students will achieve the following

- Have got more idea in statistical data processing and analysis •
   Understand statistical tools and methods
- Develop skills in using statistical packages/software
- · Have confidence and interest in statistical data analysis

#### Syllabus:

Module I: Introduction of Software

Introducing application software like MS office spreadsheet/ Open Office Calc. Also introduce software/packages like R, SPSS,SAS. Module II: Advanced diagrams

Bar diagrams- simple, multiple, subdivided and percentage. Pie charts.

Module III: Advanced graphs
Histogram, scatter plots.

Module IV: Descriptive statistics, Construction of frequency table, mean, median,

mode, quartiles, skewness kurtosis. Module V : Correlation and regression

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Karl Pearson cleft. Of correlation. Regression equations, forecasting using Regression equations.

Module VI: Regression equations, forecasting using Regression equations.

Module VII :Time series Analysis

Trend line fitting, estimation of trend values, moving averages (odd and even)

#### Course Outcomes:

- More acquainted with theoretical aspects like diagrams, graphs, correlation, regression and time series etc.
- Learned more about statistical analysis
- Familiarized software like R,SPSS besides the application software like MS Office spreadsheet/Open Office Calc
  - · Acquire skills in statistical data processing and analysis

Course Coordinator: Dr. Saidmuhammed V H

Assistant Professor Department of Economics

Principal
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## **Department of Statistics**

CAERTIFICATE COURSE

## STATISTICAL PACKAGES FOR SOCIAL SCIENCES (SPSS)



DR.K K HAMSA
VISITING PROFESSOR
Department of Statistics

**3 JANUARY** 

2020

WMO Arts and Science College Muttil, Wayanad

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## DEPARTMENT OF STATISTICS WMO ARTS & SCIENCE COLLEGE

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#### CERTIFICATE COURSE

#### On Statistical Package for Social Sciences (SPSS)

Academic year: 2019-20

Course Co-Ordinator: Dr.KK.Hamsa

No. of hours: 30

#### Course Description:

This course is designed for students to get knowledge about SPSS (Statistical Package for Social Sciences). The course is useful to develop skill in programming in SPSS.

#### Course objectives:

On successful completion of the course, students will achieve the following

- Descriptive statistics, including methodologies such as frequencies, cross-tabulation, and descriptive ratio statistics.
- Bivariate statistics, including methodologies such as analysis of variance (ANOVA), means, correlation, and nonparametric tests.
- Numeral outcome prediction such as linear regression, Prediction for identifying groups, including methodologies such as cluster analysis and factor analysis.

#### Syllabus

#### Module 1:

- Introduction to SPSS
- 2. Descriptive statistics
- 3. Frequencies
- Cross-tabulation
- 5. Descriptive ratio statistics

#### Module 2:

- 2.1 Bivariate statistics
- 2.2 Analysis of variance (ANOVA)
- 2.3 Means
- 2.4 Correlation
- 2.5 Nonparametric tests

#### Module 3

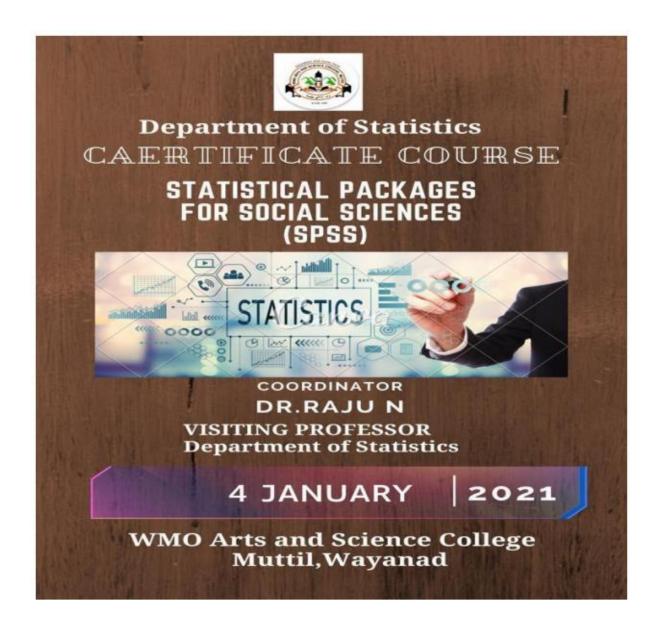
- 3.1 Outcome prediction-linear regression
- 3.2 Prediction for identifying groups-cluster analysis
- 3.3 Prediction for identifying groups-factor analysis

Course outcomes:

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e-mail: wmocollege@gmail.com website: WWW.wmocollege.ac.in

#### CERTIFICATE COURSE

### On Statistical Package for Social Sciences (SPSS)

Academic year:2020-21

Course Co-Ordinator: Dr.Raju N

No. of hours: 30

#### Course Description:

This course is designed for students to get knowledge about SPSS (Statistical Package for Social Sciences). The course is useful to develop skill in programming in SPSS.

#### Course objectives:

On successful completion of the course, students will achieve the following

- Descriptive statistics, including methodologies such as frequencies, cross-tabulation, and descriptive ratio statistics.
- Bivariate statistics, including methodologies such as analysis of variance (ANOVA), means, correlation, and nonparametric tests.
- Numeral outcome prediction such as linear regression, Prediction for identifying groups, including methodologies such as cluster\_analysis and factor\_analysis.

#### Syllabus

#### Module 1:

- Introduction to SPSS
- 2. Descriptive statistics
- 3. Frequencies
- Cross-tabulation
- 5. Descriptive ratio statistics

#### Module 2:

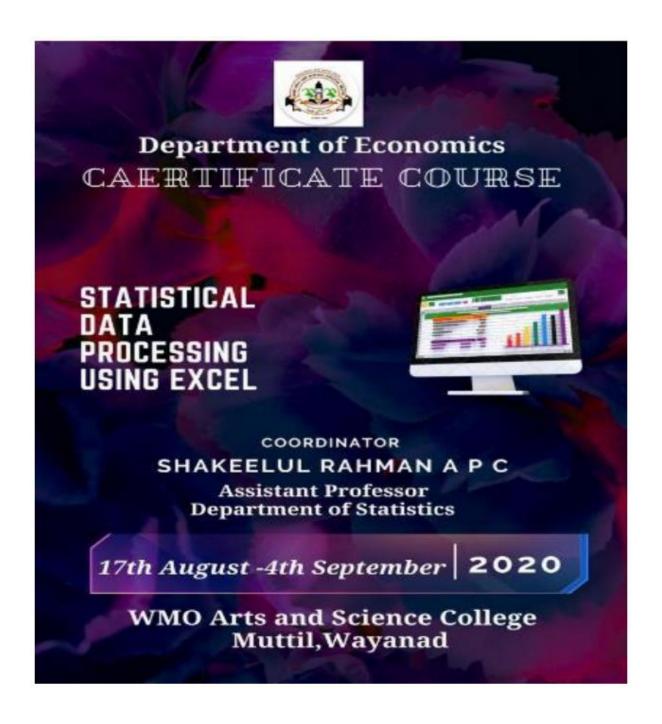
- 2.1 Bivariate statistics
- 2.2 Analysis of variance (ANOVA)
- 2.3 Means
- 2.4 Correlation
- 2.5 Nonparametric tests

#### Module 3

- 3.1 Outcome prediction-linear regression
- 3.2 Prediction for identifying groups-cluster analysis
- 3.3 Prediction for identifying groups-factor analysis

Course outcomes:

44



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#### CERTIFICATE COURSE

#### STATISTICAL TOOLS USING EXCEL

Academic Year : 2020-21

No.of Hours: 30

Course Coordinator : Shakkeelurahman

### Course Description :

This course is designed to help students to acquire more about statistical tools and methods of data analysis. Also facilitates them to develop skills in using software for data processing. This programme will make them more confident and interest in statistical data analysis

#### Course Objectives :

On successful completion of the course, students will achieve the following

- Have got more idea in statistical data processing and analysis •
   Understand statistical tools and methods
- . Develop skills in using statistical packages/ softwares
- . Have confidence and interest in statistical data analysis

#### Syllabus:

Module I: Introduction of Softwares

Introducing application softwares like MS office spreadsheet/ Open OfficeCalc. Also introduce softwares/packages likeR,SPSS,SAS. Module II: Advanced diagrams

Bar diagrams- simple, multiple, subdivided and percentage. Pie charts.

Module III : Advanced graphs

Histogram, scatter plots.



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website: WWW.wmocollege.ac.in

Module IV: Descriptive statistics, Construction of frequency table,mean,median,mode,quartiles,skewness kurtosis.

Module V : Correlation and regression

Karl Pearson cleft. Of correlation. Regression equations,

forecasting using Regression equations.

Module VI: Regression equations, forecasting using Regression equations.

Module VII : Time series Analysis

Trend line fitting, estimation of trend values, moving averages (odd and even)

#### Course Outcomes:

- More acquainted with theoretical aspects like diagrams,graphs,correlation,regression and time series etc.
- · Learned more about statistical analysis
- Familiarized softwares like R,SPSS besides the application softwares like MS Office spreadsheet/Open Office Calc
  - . Acquire skills in statistical data processing and analysis

Course Coordinator: Shakeelurahman Assistant Professor Department of Statistics

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## **Department of Economics**

CAERTIFICATE COURSE

## STATISTICAL DATA PROCESSING AND ANALYSIS USING SOFTWARE



#### COORDINATOR

MADHUSOODHANAN KIZHAKKEYPPATH Assistant Professor(HoD) Department of Statistics

16th Aug. to 3rd Sept. 2

2021

WMO Arts and Science College Muttil,Wayanad



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## CERTIFICATE COURSE Statistical Data Processing and Analysis Using Software

Academic Year : 2021-22

No.of Hours: 30

Course Coordinator : MadhusoodhananKizhakkeyppath

#### Course Description :

This course is designed to help students to acquire more about statistical tools and methods of data analysis. Also facilitates them to develop skills in using softwares for data processing. This programme will make them more confident and interest in statistical data analysis

#### Course Objectives :

On successful completion of the course, students will achieve the following

- · Have got more idea in statistical data processing and analysis
- · Understand statistical tools and methods
- · Develop skills in using statistical packages/softwares
- · Have confidence and interest in statistical data analysis

#### Syllabus:

Module I : Introduction of Softwares

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Introducing application softwares like MS office spreadsheet/ Open OfficeCalc. Also introduce softwares/packages likeR,SPSS,SAS.

Module II : Advanced diagrams

Bar diagrams- simple, multiple, subdivided and percentage. Pie charts.

Module III: Advanced graphs

Histogram, scatter plots.

Module IV: Descriptive statistics, Construction of frequency table, mean, median, mode, quartiles, skewness, kurtosis.

Module V : Correlation and regression

Karl pearsoncleft.ofcorrelation.Regressionequations,forecasting using Regression equations.

Module VI: Regression equations, forecasting using Regression equations.

Module VII : Time series Analysis

Trend line fitting, estimation of trend values, moving averages

#### Course Outcomes:

- More acquainted with theoretical aspects like diagrams, graphs, correlation, regression and time series etc.
- Learned more about statistical analysis
- Familiarized softwares like R,SPSS besides the application softwares like MS Office spreadsheet/Open Office Calc
- Acquire skills in statistical data processing and analysis

Course Coordinator: MadhusoodhananKizhakkeyppath

Assistant Professor Department of Economics

> Principal W.M.O. Arts & Science College Muttil P.O., Wayanad

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## **Department of Statistics**

CAERTIFICATE COURSE

STATISTICAL PACKAGES FOR SOCIAL SCIENCES (SPSS)



DR.RAJU N

Visiting Professor Department of Statistics

7 FEBRUARY

2022

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## DEPARTMENT OF STATISTICS WMO ARTS & SCIENCE COLLEGE

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e-mail: wmocollege@gmail.com website: WWW.wmocollege.ac.in

#### CERTIFICATE COURSE

## On Statistical Package for Social Sciences (SPSS)

Academic year:2021-22

Course Co-Ordinator: Dr.Raju N

No. of hours: 30

#### Course Description:

This course is designed for students to get knowledge about SPSS (Statistical Package for Social Sciences). The course is useful to develop skill in programming in SPSS.

#### Course objectives:

On successful completion of the course, students will achieve the following

- Descriptive statistics, including methodologies such as frequencies, cross-tabulation, and descriptive ratio statistics.
- Bivariate statistics, including methodologies such as analysis of variance (ANOVA), means, correlation, and nonparametric tests.
- Numeral outcome prediction such as linear regression, Prediction for identifying groups, including methodologies such as cluster analysis and factor analysis.

#### Syllabus

#### Module 1:

- 1. Introduction to SPSS
- Descriptive statistics
- 3. Frequencies
- 4. Cross-tabulation
- Descriptive ratio statistics

#### Module 2:

- 2.1 Bivariate statistics
- 2.2 Analysis of variance (ANOVA)
- 2.3 Means
- 2.4 Correlation
- 2.5 Nonparametric tests

#### Module 3

- 3.1 Outcome prediction-linear regression
- 3.2 Prediction for identifying groups-cluster analysis
- 3.3 Prediction for identifying groups-factor analysis

## Hardware Assembling and Software Installation

The department of computer science regularly conducts programmes on hardware assembling and software installation. These trainings aimed to make the students to understand the hardware configuration and software installation process.

The list of training programs conducted in the assessment period is as follows

Sl. No.	Academic Year	Dates of Program Conducted	Number of Participants
1	2018-19	10-08-2019 to 25-09-2019	68
2	2019-20	10-12-2018 to 10-02-2019	76
3	2019-20	10-01-2021 to 11-02-2021	74
4	2019-20	02-02-2022 to 07-03-2022	74
	Total Numb	er of Participants	292

## WMO Arts & science College, Muttil Department Of Computer Science Certificate Course - 2018-19

### **Brochure**



## Hardware Assembling and Installation Certificate course 2018-2019



### Course Objective

- Understand the Fundamentals: Gain a solid understanding of computer hardware components, their functions, and how they interact with each other to form a computer system.
- 2. Develop Assembly Skills: Learn the practical skills required to assemble and disassemble computer hardware components, including safely handling sensitive parts, using appropriate tools, and following proper installation procedures.
- 3.Demonstrate Troubleshooting Abilities: Develop the ability to diagnose and troubleshoot common hardware issues that may arise during assembly or while operating a computer system. Learn how to identify faulty components, resolve hardware conflicts, and implement effective troubleshooting strategies.

## Course outcome

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- 1.Knowledge of Hardware Components: Students should gain a solid understanding of the various hardware components that make up a computer system, including the CPU, motherboard, memory, storage devices, power supply, and peripherals.
- 2. Assembly Skills: Students should develop the skills necessary to assemble a computer system from scratch. This includes learning how to properly install and connect hardware components, such as attaching the CPU to the motherboard, inserting RAM modules, connecting storage devices, and configuring peripheral devices.
- 3.Troubleshooting and Problem-Solving: Students should acquire problem-solving skills to diagnose and resolve hardware-related issues. This involves identifying common hardware problems, such as loose connections or faulty components, and applying appropriate troubleshooting techniques to rectify them.

#### SYLLABUS

- 1. Introduction about Computer
  - 1.1. Basics of computer
  - 1.2. Organization of computer.
  - 1.3. Software and hardware.
  - 1.4. Input/output devices.
- Basic networking concepts,
  - 2.1 Network topologies:
    - 2.1.1 LAN, WAN, MAN, PAN, CAN.
  - 2.2 Networking Model
    - 2.2.1. The OSI model
    - 2.2.2. TCP/ IP Model
  - 2.3 Network adapters.
  - 2.4 Introducing protocols.
  - 2.5 Cabling and troubleshooting.
  - 3. Introduction to various networking devices:
    - 3.1. Routers.
    - 3.2. Switches.
    - 3.3. Modems.
    - 3.4. Hubs etc.
    - 3.5. Wired and Wireless technology.
  - 4. Inside the PC:
    - 4.1. Opening the PC and identification.
    - 4.2. Study of different blocks,
    - 4.3. Assembling and disassembling.
  - 5. Network basic and configuration:
    - 5.1. Setting IP addresses.
    - 5.2. Sharing files and folders.
    - 5.3. Network troubleshooting.
    - 5.4. PING test, ipconfig etc.

## WMO Arts & science College, Muttil Department Of Computer Science Certificate Course - 2019-20

#### Brochure



### COURSE OBJECTIVE

- 1 Develop an understanding of the basic principles and concepts of computer hardware.
- 2.Identify and describe the function and purpose of different hardware components in a computer system.
- 3. Acquire practical skills in assembling and disassembling computer hardware components.
- 4.Learn proper handling techniques to prevent damage to sensitive components during assembly.
- 5.Understand safety precautions and best practices when working with computer hardware.

#### COURSE OUTCOME

- 1.Gain knowledge of troubleshooting techniques to diagnose and resolve common hardware issues.
- Learn how to configure and set up a computer system after hardware assembly.
- 3.Understand the importance of compatibility and be able to identify compatible hardware components.
- 4.Develop skills in documenting the assembly process and creating assembly guides.
- Enhance problem-solving abilities by applying critical thinking and logical reasoning in hardwarerelated scenarios.

#### SYLLABUS

1. Introduction about Computer

- 1.1. Basics of computer
- 1.2. Organization of computer.
- 1.3. Software and hardware.
- 1.4. Input/output devices.
- Basic networking concepts,
  - 2.1 Network topologies:
    - 2.1.1 LAN, WAN, MAN, PAN, CAN.
  - 2.2 Networking Model
    - 2.2.1. The OSI model
    - 2.2.2. TCP/ IP Model
  - 2.3 Network adapters.
  - 2.4 Introducing protocols.
  - 2.5 Cabling and troubleshooting.
  - 3. Introduction to various networking devices:
    - 3.1. Routers.
    - 3.2. Switches.
    - 3.3. Modems.
    - 3.4. Hubs etc.
    - 3.5. Wired and Wireless technology.
  - 4. Inside the PC:
    - 4.1. Opening the PC and identification.
    - 4.2. Study of different blocks,
    - 4.3. Assembling and disassembling.
  - 5. Network basic and configuration:
    - 5.1. Setting IP addresses,
    - 5.2. Sharing files and folders.
    - 5.3. Network troubleshooting.
    - 5.4. PING test, ipconfig etc.
  - 6. Introduction to Operating Systems
    - 6.1. Types of Operating Systems
      - 6.1.1. Microsoft Window
      - 6.1.2. UNIX, Limrx, Mac OS,

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## WMO Arts & science College, Muttil Department Of Computer Science Certificate Course - 2020-21

Add on Course: Hardware Assembling & Software Installation

Course Duration - 30 hours



#### COURSE OBJECTIVE

- 1. Develop an understanding of the basic principles and concepts of computer hardware.
- Identify and describe the function and purpose of different hardware components in a computer system.
- 3. Acquire practical skills in assembling and disassembling computer hardware components.
- 4.Learn proper handling techniques to prevent damage to sensitive components during assembly.
  Understand safety precautions and best practices when working with computer hardware.

#### COURSE OUTCOME

- Gain knowledge of troubleshooting techniques to diagnose and resolve common hardware issues.
- Learn how to configure and set up a computer system after hardware assembly.

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- Understand the importance of compatibility and be able to identify compatible hardware components.
- 4. Develop skills in documenting the assembly process and creating assembly guides.
- Enhance problem-solving abilities by applying critical thinking and logical reasoning in hardware-related scenarios.

#### Syllabus

#### ALLOCATION OF TOTAL HOURS FOR EACH TOPIC

SINo	Topic	Theory hrs	Practical hrs
1	Introduction about computer	1	0
2	Basic Networking concepts	2	3
3	Introduction to various networking devices	1	3
4	Inside the PC	2	3
5	Type of Operating Systems	1	4
6	Introduction to Operating Systems, Basic Software & Troubleshooting Problems	2	8
	Total	9	21

#### DETAILED SYLLABUS

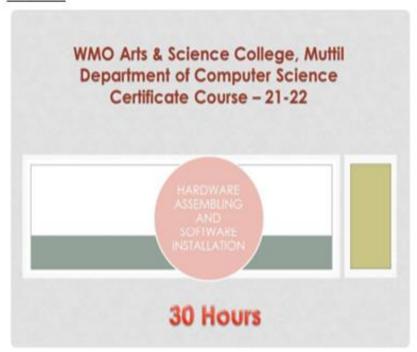
- 1. Introduction about Computer
  - 1.1. Basics of computer
  - 1.2. Organization of computer.
  - 1.3. Software and hardware.
  - 1.4. Input/output devices.
- 2. Basic networking concepts,
  - 2.1 Network topologies:
    - 2.1.1 LAN, WAN, MAN, PAN, CAN.
  - 2.2 Networking Model
    - 2.2.1. The OSI model
    - 2.2.2. TCP/ IP Model
  - 2.3 Network adapters.
  - 2.4 Introducing protocols.
  - 2.5 Cabling and troubleshooting.
  - 3. Introduction to various networking devices:

- 3.1. Routers.
- 3.2. Switches.
- 3.3. Modems.
- 3.4. Hubs etc.
- 3.5. Wired and Wireless technology.
- 4. Inside the PC:
  - 4.1. Opening the PC and identification.
  - 4.2. Study of different blocks,
  - 4.3. Assembling and disassembling.
- 5. Network basic and configuration:
  - 5.1. Setting IP addresses,
  - 5.2. Sharing files and folders.
  - 5.3. Network troubleshooting.
  - 5.4. PING test, ipconfig etc.
- 6. Introduction to Operating Systems
  - 6.1. Types of Operating Systems
    - 6.1.1. Microsoft Window
    - 6.1.2. UNIX, Linux, Mac OS,

## WMO Arts & science College, Muttil Department Of Computer Science Certificate Course - 2021-22

Add on Course: Hardware Assembling & Software Installation Course Duration – 30 hours

#### Brochure



#### COURSE OBJECTIVE

The course empowers students to construct, configure, and enhance personal computer systems.

#### COURSE OUTCOME

- 1The objective is to equip students with the ability to construct, configure, and enhance personal computer systems.
- Students will learn to identify and isolate defective components, as well as troubleshoot related issues.
- The goal is to optimize the performance of computer systems and effectively install or connect peripheral devices.

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## **Syllabus**

#### ALLOCATION OF TOTAL HOURS FOR EACH TOPIC

SlNo	Topic	Theory hrs	Practical hrs
1	Introduction about computer	1	0
2	Basic Networking concepts	2	3
3	Introduction to various networking devices	1	3
4	Inside the PC	2	3
5	Type of Operating Systems	1	4
6	Introduction to Operating Systems, Basic Software & Troubleshooting Problems	2	8
	Total	9	21

#### DETAILED SYLLABUS

- 1. Introduction about Computer
  - 1.1. Basics of computer
  - 1.2. Organization of computer.
  - 1.3. Software and hardware.
  - 1.4. Input/output devices.
- 2. Basic networking concepts,
  - 2.1 Network topologies:
    - 2.1.1 LAN, WAN, MAN, PAN, CAN.
  - 2.2 Networking Model
    - 2.2.1. The OSI model
    - 2.2.2. TCP/ IP Model
  - 2.3 Network adapters.
  - 2.4 Introducing protocols.
  - 2.5 Cabling and troubleshooting.
  - 3. Introduction to various networking devices:
    - 3.1. Routers.
    - 3.2. Switches.

- 3.3. Modems.
- 3.4. Hubs etc.
- 3.5. Wired and Wireless technology.
- 4. Inside the PC:
  - 4.1. Opening the PC and identification.
  - 4.2. Study of different blocks,
  - 4.3. Assembling and disassembling.
- 5. Network basic and configuration:
  - 5.1. Setting IP addresses,
  - 5.2. Sharing files and folders.
  - 5.3. Network troubleshooting.
  - 5.4. PING test, ipconfig etc.
- 6. Introduction to Operating Systems
  - 6.1. Types of Operating Systems
    - 6.1.1. Microsoft Window
    - 6.1.2. UNIX, Linux, Mac OS,

## **Tally**

The department of commerce conducts regular training programs on Tally software for their students. The programs conducted during the assessment period is listed below.

Sl. No.	Academic Year	Dates of Program Conducted	Number of Participants
1	2018-19	15-12-2018 to 30-03-2019	12
2	2021-22	06-11-2021 to 05-03-2022	12
3	2021-22	12-03-2022 to 25-06-2022	11
	Total Numb	per of Participants	35

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#### Chapter 1: Fundamentals of Accounting -

- Introduction
- AccountingTerms
- Accounting Assumptions, Concepts and Principles
- Assumptions
- Concepts
- Principles
- Double Entry System of Accounting
- Types ofAccounts
- The Golden Rules of Accounting
- Source Documents for Accounting
- Recording of BusinessTransactions
- The AccountingEquation
- Recording of Transactions in Books of OriginalEntry/Journal
- Use of Debit andCredit
- Rules of Debit andCredit
- Recording of Business Transactions in Journal
- Ledger
- Need for Ledger
- Differences between a Journal and a Ledger
- Classification of LedgerAccounts
- Posting fromJournal
- TrialBalance
- Methods ofPreparation
- Subsidiary Books & ControlAccounts
- ◆ CashBook
- Single Column CashBook
- Double Column CashBook
- Three Column CashBook
- Petty CashBook
- Purchase (Journal.Book)
- · Purchases Return (Journal.Book
- Sales (Journal.Book)
- Sales Return (Journal.Book
- JournalProper
- ControlAccounts
- FinancialStatements
- Trading and Profit & LossAccount
- TradingAccount
- Profit & LossAccount
- BalanceSheet
- Types of Assets and Liabilities included in a BalanceSheet
- KeyTakeaways

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#### Chapter2:MaintainingChartofAccounts in Tally.ERP

- Introduction
- Getting Started with Tally.ERP9
- Mouse/KeyboardConventions
- CompanyCreation
- Shut a Company
- Select a Company
- Alter CompanyDetails
- Company Features and Configurations
- ♦ F11: CompanyFeatures
- ♦ F12:Configuration
- Chart ofAccounts
- ◆ Ledger
- ♦ Group
- LedgerCreation
- Single Ledger Creation
- ♦ Multi LedgerCreation
- Altering and DisplayingLedgers
- GroupCreation
- ❖ Single GroupCreation
- Multiple GroupCreation
- Displaying Groups and Ledgers
- DisplayingGroups
- Display ofLedgers
- Deletion of Groups andLedgers
- KeyTakeaways

#### Chapter 3: Maintaining Stock Keeping Units (SKU)

- ◆ Introduction
- Inventory Masters in Tally.ERP9
- Creating InventoryMasters
- Creation of StockGroup
- ♦ Creation of Units ofMeasure
- Creation of StockItem
- Creation ofGodown
- Defining of Stock Opening Balance in Tally. ERP 9
- StockCategory
- Reports
- ♦ KeyTakeaways

#### Chapter 4: Recording Day-to-Day Transactions in Tally.ERP

- Introduction
- ♦ BusinessTransactions
- Source Document forVoucher
- Recording Transactions in Tally.ERP9
- ♦ AccountingVouchers
- Receipt Voucher(F6.
- ❖ Contra Voucher(F4.
- Payment Voucher(F5.
- Purchase Voucher(F9.
   Sales Voucher (F8.
- ♦ Debit NoteVoucher
- ❖ Credit Note(Ctrl+F8.
- Journal Voucher(F7.
- ♦ KeyTakeaways

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#### Chapter 5: Accounts Receivable and Payable Management

- Introduction
- Accounts Payables andReceivables
- Maintaining Bill-wiseDetails
- Activation of Maintain Bill-wise Details Feature
- NewReference
- AgainstReference
- Advance
- OnAccount
- Stock CategoryReport
- Changing the Financial Year in Tally.ERP 9
- KeyTakeaways

#### Chapter 6: MIS Reports

- Introduction
- Advantages of ManagementInformation Systems
- MIS Reports in Tally.ERP9
- ❖ TrialBalance
- BalanceSheet
- Profit and LossAccount
- Cash FlowStatement
- RatioAnalysis
- Books andReports
- DayBook
- · Receipts and Payments
- PurchaseRegister
- SalesRegister
- Bills Receivable and BillsPayable
- KeyTakeaways

### Chapter 7: Goods and Services Tax (GST)

- Introduction
- Goods and Services tax (GST.
- KeyTakeaways

### Chapter 8: Recording Vouchers with TDS (Tax Deducted at Source)

- Introduction
- Basic Concepts ofTDS
- TDS in Tally.ERP 9
- Activation of TDS Feature in Tally.ERP 9
- TDS StatutoryMasters
- Configuring TDS at GroupLevel
- Configuring TDS at LedgerLevel
- . Booking of Expenses in Purchase Voucher
- TDSReport
- KeyTakeaways

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## DEPARTMENT OF COMMERCE (COMPUTER APPLICATION) WMO ARTS & SCIENCE COLLEGE

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## ATTENDANCE REPORT

## NAME OF THE CERTIFICATE COURSE: TALLY ERP (2018-2019)

SLNo.	Name	Attendance %	Remarks
1	Shamna K V	64.00%	
2	Shahin Salim	100.00%	
3	Muhammed Ashique K P	91.00%	
4	Ashfid C A	100.00%	
5	Harshitha T P	91.00%	
6	Adarsh E T	91.00%	
7	Muhammed Rasal	82.00%	
8	Drishya Dineshan	100.00%	
9	Athulya K P	82.00%	
10	Midlaj E	73.00%	
11	Jertish Babu	100.00%	
12	Ameer Suhail	91.00%	

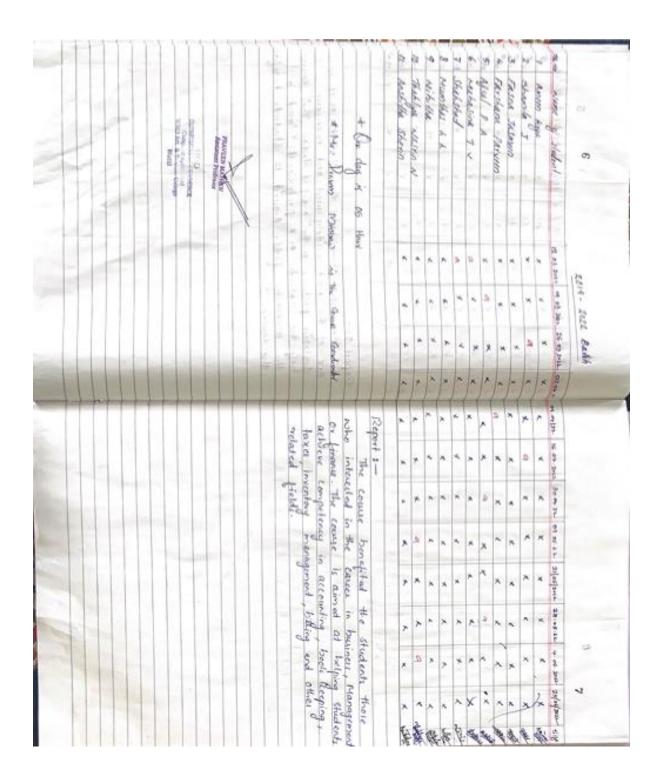
Studbi s kuman

Course Coordinator

Sebashin make

Head of the Department

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#### DEPARTMENT OF COMMERCE (COMPUTER APPLICATION) WMO ARTS & SCIENCE COLLEGE

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e-mail: wmocollege@gmail.com website: WWW.wmocollege.ac.in

#### ATTENDANCE REPORT

#### NAME OF THE CERTIFICATE COURSE: TALLY PRIME (2021-22)

SLNo.	Name	Attendance %	Remarks
1	Ameen Koya	100.00%	
2	Shamila J	83.00%	
3	Fasna Jasmeen	100.00%	
4	Farshana Parveen	92.00%	
5	Afsal P A	75.00%	
6.	Mahasina T V	92.00%	
7	Shahshad	92.00%	
8	Mumthas K K	100.00%	
9	Nihitha	100.00%	
10	Thahliya Nasrin N	83.00%	
11	Anshitha Sherin	100.00%	

PRAVEEN MATHEW Assistant Professor

Course Coordinator

PRAVEEN MATHEWA Applicant Professor

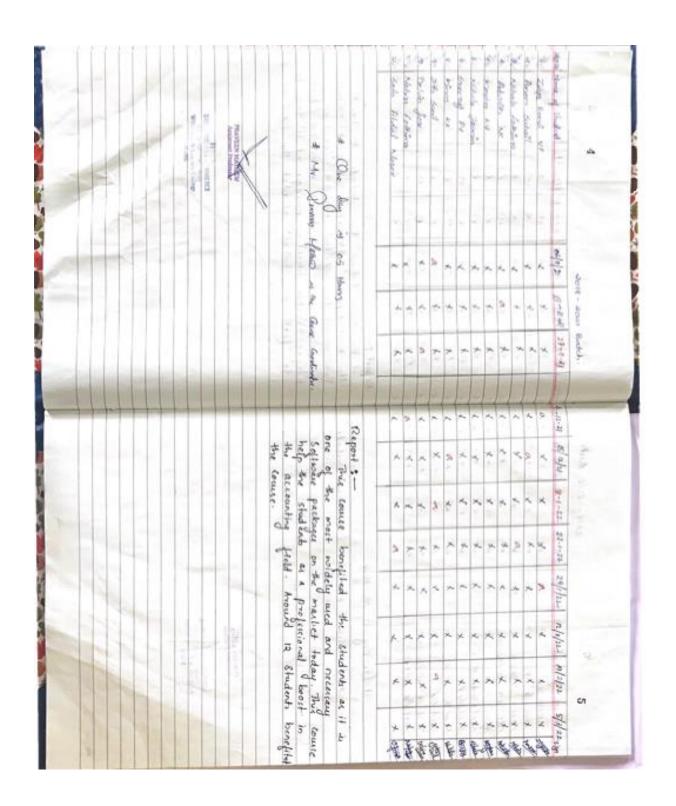
Head of the Department

HOD
DEPARTMENT (a COMMERCE
(Computer Application)
WMO Art & Science College
Muttil



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Principal
W.M.O. Arts & Science College
Muttil P.O., Wayanad



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Principal W.M.O. Arts & Science College Muttil P.O., Wayanad



#### DEPARTMENT OF COMMERCE (COMPUTER APPLICATION) WMO ARTS & SCIENCE COLLEGE

"education and some more" Affiliated to University of Calicut (Aided by Govt. of Kerala)

P.O. MUTTIL, WAYANAD, KERALA - 673122

Phone: 04936-203382 (Office) 04936-207532 (Principal)

e-mail: wmocollege@gmail.com website: WWW.wmocollege.ac.in

#### ATTENDANCE REPORT

# NAME OF THE CERTIFICATE COURSE: TALLY PRIME (2020-21)

SLNo.	Name	Attendance %	Remarks
1	Ziya Beevi B P	82.00%	
2	Ameer Suhail	91.00%	
3	Nihala Fathima	91.00%	
4	Adwaith N C	91.00%	
5	Megha K V	100.00%	
6	Nihala Jasmin	100.00%	
7	Sreeraj P V	100.00%	
8	Minas K K	91.00%	
9	Jitto Sunii	73.00%	
10	Delvin Jose	91.00%	
11	Nahna Fathima	91.00%	
12	Safa Abdul Naser	91.00%	

PRAVEEN MATHEW Assistant Professor

Course Coordinator

GRAVEEN MATHEW Australia Professor

Head of the Department

HOD
DEPARTMENT OF COMMERCE
(Computer Application)
WMO Art & Science College
Muttil



Jan Co

# Video Editing and Shooting

Department of mass communication conducts training programs on video editing and Shooting for BA Mass communication and journalism students.

The list of training programs conducted in the assessment period is as follows

Sl. No.	Academic Year	Dates of Program Conducted	Number of Participants
1	2019-20	12-11-2019	42
2	2020-21	11-01-2021	40
3	2021-22	04-10-2021	50
	Total Numb	er of Participants	132



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Principal
W.M.O. Arts & Science College
Muttil P.O., Wayanad

### DEPARTMENT OF MASS COMMUNICATION AND JOURNALISM



#### WMO Arts & Science College

"Education and some more"
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(Aided by Govt.of Kerala)

04936-207532 (Principal) Phone:04936-203382(office)

P.O. Muttil, Wayanad, Kerala -673122

Email: wmocollege@gmail.com Website: www.wmocollege.ac.in

#### **VIDEO EDITING**

#### **Objective 30 Hours**

A basic understanding of Video recording and Video editing for basic visuals like Vlog and short films

#### Module 01

Understanding the video Camera and technology

#### Module 02

Types of video camera- Handy cam- Camcorders- Dslrs- Action Camera and Television Camera

#### Module 03

Video editing softwares and basic video editing tools- VFX-Transition and

Coloring

Aswin P

Course Coordinator

Anu Ann Varghese Head of the Department

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1	FATHIMA SINANA	X	K	X	X	X	×	×	X	C	X	×	7	9	×	Store	12
2	RINSHA	a	×	X	X	a	X	X	X	X	X	X	X	X	×	Ran	17
3	RISWIN P	X	×	X	X	X	X	×	X	X	X	X	X	X	*	CHO.	u
4	SHAHANAS PARVEEN K	X	X	X	X	X	9	×	V	X	X	a	X	X	X	Side	12
5	SUHANA SHERIN K.P	X	a	×	X	X	X	X	V	a	X	×	X	X	X	200	13
6	SULFATH	X	×	×	2	X	×	1	X	X	X	X	X	X	X	541	14
7	IRSHAD KHAN	×	X	×	×	×	×	1	×	X	X	X	X	×	X	Parper.	14
8	MUBASHIR AHAMMED	X	a	X	×	X	X	X	×	×	×	X	X	×	X	Mal Marie	13
9	MUHAMMED YASEEN	X	X	×	X	*	×	×	X	X	X	9	X	×	9	2 638	12
0	SHALA MUHANNED	×	X	X	×	a	X	X	X	X	1	X	X	×	×	Britan	13
1	SUHAIL P	a	X	1	Z	X	X	4	X	×	X	X	×	X	X	Sheep	13
12	AJNA K	X	X	a	X	×	X	X	1	X	×	X	X	×	×	Alter	13
13	MUSLIHA V M	. X	X	*	X	4	a	X	a	×	×	X	a	×	X	Mullely	11
14	ANSIRINAS P K	a	X	X	X	1	X	×	X	X	X	×	X	X	X	clips:	13
15	SAKARIYA SHANIF P	X	X	X	×	×	X	×	X	×	X	×	×	×	X	- Section ?	14
16	JASIM V K	Y	a	×	1	×	×	×	4	a	X	X	×	×	X	James	12
17	ABIDA SHERIN C	×	X	1	×	×	×	×	X	X	×	X	X	×	×	The same	14
18	AKSHA GIREESH	à	×	X	V	x	a	×	X	X	X	×	X	X	X	- American	12
19	ARUNIMA ANIL	X	×	×	X	X	1	X	×	X	×	×	X	X	×	ALIANA	M
20	ATHIRA K R	v	×	×	X	K	×	1	×	×	X	X	×	X	×	HILL	w
21	DHILSHA SHERIN	×	×	X	×	7	x	1	4	X	X	X	X	X	×	Deliate.	14
22	FARSANA IBRAHIM	a	V	×	×	x	X	~	X	×	×	×	×	V	X	faguer.	13
23	SHERIN SHANOJ	×	V	X	1	×	X	4	×	*	×	×	X	X	×	thering	AICA?
24	HARSHIDA SHERIN K A	×	1.	1	1	X	X	1	X	×	×	×	×	X	X	Moove	11
25	HASNATH BASHEER	â	a	a	X	a	X	9	X	9	×	X	X	X	X	A The	82 SCH

26	JISNI M P	IX	1	×	×	X	×	X	X	*	M	*	X	X	X	-
27	NAJIYA NASRIN K	a	a	×	X	a	×	X	X	X	4	X	×	×	×	Hoyakedas.
28	NASIYATH P	X	X	X	1	X	X	×	9	×	X	×	×	X	×	Manyato
29	NIHALA YASMIN K P	×	×	×	X	a	X	×	X	X	×	X	×	×	X	Yestman
30	NISHANA NASRIN	×	a	×	4	X	×	X	×	×	×	×	X	×	×	Ahrones
31	RAJULA A R	×	X	×	X	×	X	X	X	×	9	X	×	×	X	-Pajute.
32	SHANA SHERIN A	×	X	X	X	×	9	X	×	×	×	1	×	×	X	2000
33	ABDULLA C	X	9	X	×	×	X	X	X	X	×	*	9	X	X	Amo
34	ABHAY E S	X	X	X	X	×	×	×	×	X	×	X	X	×	X.	03
35	ADARSH P P	X	X	×	×	X	X	X	×	×	×	×	×	×	×	Heldo
36	ADITH SHAJI M K	X	×	X	×	X	×	9	X	×	×	X	×	9	X	100
37	AFSAL	X	X	×	a	×	×	X	X	X	*	×	X	9	×	000
38	AFTHAB M C	X	×	X	×	X	X	9	×	×	X	×	X	×	×	Addan
39	SHIJIN R	×	×	×	1	X	×	×	×	×	×	×	×	×	×	STAND
40	ANSHIF P	X	X	X	7	X	×	1	×	X	x	X	X	X	X	Ama
41	HUSNA NOUSHAD	×	×	×	×	×	×	×		×	×	x	×	×	X	Lahren

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#### DEPARTMENT OF MASS COMMUNICATION & JOURNALISM

	NAME	PERCENTAGE	REMARKS
1	FATHIMA SINANA	<65%	COMPLETED
2	RINSHA AZEEZ	<65%	COMPLETED
3	RISWIN P	<65%	COMPLETED
4	SHAHANAS PARVEEN K	<65%	COMPLETED
5	SUHANA SHERIN KP	<65%	COMPLETED
6	SULFATH	<65%	COMPLETED
7	IRSHAD KHAN	<65%	COMPLETED
8	MUBASHIR AHAMMED	<65%	COMPLETED
9	MUHAMMED YASEEN	<65%	COMPLETED
10	SHALA MUHANNED	<65%	COMPLETED
11	SUHAIL P	<65%	COMPLETED
12	AJNA K	<65%	COMPLETED
13	MUSLIHA VM	<65%	COMPLETED
14	ANSIRNAS PK	<65%	COMPLETED
15	SAKARIYA SHANIF P	<65%	COMPLETED
16	JASIM VK	<65%	COMPLETED
17	ABIDA SHERIN C	<65%	COMPLETED
18	AKSHA GIREESH	<65%	COMPLETED
19	ARUNIMA ANIL	<65%	COMPLETED
20	ATHIRA KR	<65%	COMPLETED
21	DHILSHA SHERIN	<65%	COMPLETED
22	FARSANA IBRAHIM	<65%	COMPLETED
23	SHERIN SHANOJ	<65%	COMPLETED
24	HARSHIDA SHERIN KA	<65%	COMPLETED
25	HASNATH BASHEER	<65%	COMPLETED
26	JISNI MP	<65%	COMPLETED
27	NAJIYA NASRIN K	<65%	COMPLETED
28	NASIYATH P	<65%	COMPLETED
29	NIHALA YASMIN KP	<65%	COMPLETED
30	NISHANA NASRIN	<65%	COMPLETED

Jan 1

Principal W.M.O. Arts & Science College Muttil P.O., Wayanad

31         RAJULA AR         <65%         COMPLETED           32         SHANA SHERIN A         <65%         COMPLETED           33         ABDULLA C         <65%         COMPLETED
33 ABDULLA C <65% COMPLETED
34 ABHAY ES <65% COMPLETED
35 ADARSH PP <65% COMPLETED
36 ADITH SHAJI MK <65% COMPLETED
37 AFSAL <65% COMPLETED
38 AFTHAB MC <65% COMPLETED
39 SHIJIN R <65% COMPLETED
40 ANSHIF P <65% COMPLETED
41 HUSNA NOUSHAD <65% COMPLETED
42 RAHNA MS <65% COMPLETED

Aswin P

Course coordinator

Anu Ann Varghese Head of the department



# WMO ARTS AND SCIENCE COLLEGE

### **DEPARTMENT OF MASS COMMUNICATION**

CERTIFICATE COURSE ON

VIDEO EDITING & SHOOTING

2020-21



deptmasscomactivity@gmail.com

#### DEPARTMENT OF MASS COMMUNICATION AND JOURNALISM



#### WMO Arts & Science College

'Education and some more' Affiliated to University of Calicut (Aided by Govt.of Kerala)

04936-207532 (Principal) Phone:04936-203382(office)

P.O. Muttil, Wayanad, Kerala -673122

Email: wmocollege@gmail.com Website: www.wmocollege.ac.in

#### VIDEO EDITING- Certificate Course 2020-2021

#### Objective

The certificate course on video editing is a short-term training program designed to provide students with the skills and knowledge required to edit and manipulate video footage. The Course covers the basic principles of video editing, including concepts such as color correction, sound design, and visual effects. The curriculum typically includes both theoretical and practical components, with students learning the key concepts and principles of video editing through classroom lectures and hands-on training. They may work with a variety of video editing software tools, such as Adobe Premiere Pro, Final Cut Pro, etc.

#### Module 01

Understanding the video Camera and technology

#### Module 02

Types of video camera- Handy cam- Camcorders- Dslrs- Action Camera and Television Camera

#### Module 03

Video editing softwares and basic video editing tools- VFX-Transition and

Coloring

Video Production Practicals

Aswin P

Course Coordinator

Anu Ann Varghese Head of the Department

Principal
W.M.O. Arts & Science College
Muttil P.O., Wayanad

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	PU	PILS AT	TEND						1.06			: 20	20 -	21				
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1	MUHAMMAD ASHIR V K	×	×	×	X	V	X	X	V	X	×	×	X	X	X	K	X	1
2	MUHAMMED AJEER T S	×	a	X	×	a	×	X	X	9	X	×	X	×	X	X	X	A POLICE
3	MUHAMMED BHASIL	X	x	X	X	×	X	X	X	X	×	×	×	9	×	X	×	Part
4	MUHAMMED JABIR	×	×	Y	X	×	X	×	X	X	×	X	X	X	4	X	a	Jalous
5	MUHAMMED RINSHAD P	×	×	V	X	X	×	×	a	×	X	X	×	×	4	X	X	
6	MUHAMMED SUAD	Y	X	×	X	X	X	X	×	X	X	X	×	×	4	×	×	30
7	MUHAMMED SUHAIL P H	×	×	x	×	×	a	X	×	×	×	×	9	×	a	×	X	The state of the s
8	NANDAKISHORE A	×	X	a	×	×	×	X	×	×	9	X	X	X	X	X	×	-
9	NASREENA P	X	×	x	×	×	×	X	X	×	×	X	X	X	X	X	×	Destru
10	NUBAIS K M	×	×	4	×	×	1	X	X	X	×	X	X	×	X	×	X	NEW
11	RAMEES MUHAMMED P	1	×	×	K	X	×	a	X	X	×	X	X	X	×	X	a	Remedia
12	SAMIS AHMED	×	X	X	X	X	×	X	×	×	×	×	/×	X	×	K	×	124
13	SANOOPVS	×	Y	X	V	X	×	x	×	×	×	X	×	×	×	K	×	Charle.
14	SHAHANA SHERIN A	X	1	X	K	X	x	×	×	×	×	×	×	×	X	×	×	Samo
15	SHAHANA SHERIN P P	1 X	X	X	X	×	X	X	X	X	×	×	X	×	9	X	9	Andrea
16	SHANA PARVIN	a	X	X	V	×	×	×	9	×	×	X	9	X	a	×	×	STANCE OF
17	SHINU BARJIS	a	×	a	G	a	×	X	×	×	x	×	×	X	X	X	×	SIT
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21	VARSHA VINOD	X	X	×	X	×	×	×	×	a	×	×	X	9	9	K	×	10.
22	WASSIM JAFFER	Y	Y	v	×	9	V	X	×	×	×	X	×	×	K	×	×	Jether
23	AYSHA AFRA	1×	X	X	×	q	x	X	×	×	×	×	×	×	X	X	×	THE PARTY OF
24	SAFNA NASRIN A	X	X	X	X	X	X	*	×	X	X	×	×	×	x	×	1	0
25	FARSANA A	X	X	X	X	×	X	×	×	×	X	×	x	×	9	X	1	T TO THE

26	HANNATH K	V	Tx'	1 /	10	1	_		_									Signeture
27	HANNATH P M	-	X	X	a	×	X	a	×	×	X	×	9	V	1×	1	X	Handelle
28	KADEEJA FAUMI	X	X	X	X	×	X	X	×	X	×	X	×	×	×	×	12	1200
29	MINHA NUSRI M R	×	×	X	X	X	X	×	X	a	×	X	×	X	a	10	12	Manufacture .
30	PRAVEENA P G	Ŷ	-	-	×	X	X	×	X	×	×	×	×	×	×	2	X	M. L.
31	SUMAYYA P P	x	×	X	X	9	X	×	X	×	X	×	×	X	×	×	×	Partition
32	THEJA LAKSHMI M		X	X	×	×	X	×	X	×	X	×	×	×	×	1	12	1000
33	ABDUL HASHIF C U	X	X	×	X	×	X	×	X	×	X	0	×	9	×	×	10	Chem 12
34	SHAMLAL C K	a	X	X	×	X	X	X	×	X	×	×	X	×	×	*	2	100
35	AJNAS V	X	X	X	×	X	X	X	×	×	X	×	×	×	×	×	X	The state of the s
36	ARSHAD ARIF	a	a	a	X	×	X	a	×	a	a	a	×	×	1	0	-	1
37	BASIL JINAN	X	X	X	X	×	×	×	×	×	Y	×	×	×	×	×	X	Charles
38	DANI NAZAR T	X	×	×	×	×	X	×	×	×	×	×	×	X	×	×	1	An Bran
39	HAFIS MUHAMMED R.C.	X	X	X	×	×	X	×	9	~	~	×	×	×	×	×	×	Barret.
40	RAZAK V P	X	a	X	X	×	X	×	×	×	Y	X	×	0	-	X	×	11 Davis
41	MANU CHANDRAN R	X	×	x	9	×	×	×	V	×	V	×	×	×	×		-	Hoon
42	MUHAMMAD ARSHAD	×	X	X	X	×	×	9	×	×	X	×	2	×	×	×	a	Carpino
43	MUHAMMED HASHIR	X	X	X	X	X	×	X	×	×	a	X	×	×	X	a	×	Andria
44	MUHAMMAD JAMSHEER	X	X	X	X	×	X	×	×	X	×	X	×	0	~	4	X	Appene
15	MUHAMMED NIYAS K	X	a	X	X	X	×	×	×	X	×	X	V	×	×	×	×	Janualh
16	MUHAMMED RASHID	×	X	X	X	X	X	×	×	a	V	×	x	×	V	7	X	No.
17	NADIR C K	X	X	X	X	X	X	×	V	×	X	×	~	1	a	×	X	STATE OF THE PARTY
18	NIYAS E	X	×	X	X	X	9	×	×	x	×	×	2	×	X	×	2	1
9	NOUSHIK M	X	X	X	x	X	X	×	Y	x	X	X	2	2		×	-	JAN -
0	NUFIN P	X	X	a	×	X	x	×	×	X	×	V	2	x	×	a	X	Nata
	THE PARTY OF THE P	X	X	x	×	V	X	V	×	V	×	-	0	-		C.	X	N. HOLLICATO

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#### DEPARTMENT OF MASS COMMUNICATION AND JOURNALISM

	2020-21 Video editing	STUDENTS LIST	
SL	NAME	PERCENTAGE	REMARKS
1	MUHAMMAD ASHIR V K	<80%	COMPLETED
2	MUHAMMED AJEER T S	<80%	COMPLETED
3	MUHAMMED BHASIL	<80%	COMPLETED
4	MUHAMMED JABIR	<80%	COMPLETED
5	MUHAMMED RINSHAD P	<80%	COMPLETED
6	MUHAMMED SIJAD	<80%	COMPLETED
7	MUHAMMED SUHAIL P H	<80%	COMPLETED
8	NANDAKISHORE A	<80%	COMPLETED
9	NASREENA P	<80%	COMPLETED
10	NUBAIS K M	<80%	COMPLETED
11	RAMEES MUHAMMED P	<80%	COMPLETED
12	SAMIS AHMED	<80%	COMPLETED
13	SANOOP V S	<80%	COMPLETED
14	SHAHANA SHERIN A	<80%	COMPLETED
15	SHAHANA SHERIN P P	<80%	COMPLETED
16	SHANA PARVIN	<80%	COMPLETED
17	SHINU BARJIS	<80%	COMPLETED
18	SIYAS ALI E P	<80%	COMPLETED
19	SREEKUTTAN R G	<80%	COMPLETED
20	T MUSTHAFA KAMAL BADSHA	<80%	COMPLETED
21	VARSHA VINOD	<80%	COMPLETED
22	WASSIM JAFFER	<80%	COMPLETED
23	AYSHA AFRA	<80%	COMPLETED
24	SAFNA NASRIN A	<80%	COMPLETED
25	FARSANA A	<80%	COMPLETED
26	HANNATH K	<80%	COMPLETED

Principal

27	HANNATH P M	<80%	COMPLETED
28	KADEEJA FAUMI	<80%	COMPLETED
29	MINHA NUSRI M R	<80%	COMPLETED
30	PRAVEENA P G	<80%	COMPLETED
31	SUMAYYA P P	<80%	COMPLETED
32	THEIA LAKSHMI M	<80%	COMPLETED
33	ABDUL HASHIF C U	<80%	COMPLETED
34	SHAMLAL C	<80%	COMPLETED
35	AJNAS V	<60%	COMPLETED ON SPECIAL CONSIDERATION
36	ARSHAD ARIF	<80%	COMPLETED
37	BASIL JINAN	<80%	COMPLETED
38	DANI NAZAR T	<80%	COMPLETED
39	HAFIS MUHAMMED R C	<80%	COMPLETED
40	RAZAK V P	<80%	COMPLETED
41	MANU CHANDRAN R	<80%	COMPLETED
42	MUHAMMAD ARSHAD	<80%	COMPLETED
43	MUHAMMED HASHIR	<80%	COMPLETED
44	MUHAMMAD JAMSHEER	<80%	COMPLETED
45	MUHAMMED NIYAS K	<80%	COMPLETED
46	MUHAMMED RASHID	<80%	COMPLETED
47	NADIR C K	<80%	COMPLETED
48	NIYAS E	<80%	COMPLETED
49	NOUSHIK M	<80%	COMPLETED
50	NUFIN P	<80%	COMPLETED

Aswin P

Course coordinator

Anu Ann Varghese Head of the department



# WMO ARTS AND SCIENCE COLLEGE

### DEPARTMENT OF MASS COMMUNICATION

CERTIFICATE COURSE ON

VIDEO EDITING & SHOOTING

2021-22



deptmasscomactivity@gmail.com

San (")

#### DEPARTMENT OF MASS COMMUNICATION AND JOURNALISM

#### WMO Arts & Science College

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#### VIDEO EDITING & SHOOTING- Certificate Course 2021-2022

#### Objective

The certificate course on video editing is a short-term training program designed to provide students with the skills and knowledge required to edit and manipulate video footage. The Course covers the basic principles of video editing, including concepts such as color correction, sound design, and visual effects. The curriculum typically includes both theoretical and practical components, with students learning the key concepts and principles of video editing through classroom lectures and hands-on training. They may work with a variety of video editing software tools, such as Adobe Premiere Pro, Final Cut Pro, etc.

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#### Module 02

Types of video camera- Handy cam- Camcorders- Dslrs- Action Camera and Television Camera

#### Module 03

Video editing softwares and basic video editing tools- VFX-Transition and

Coloring

Video Production Practicals

Aswin P

Course Coordinator

Anu Ann Varghese Head of the Department

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Principal W.M.O. Arts & Science College Muttil P.O., Wayanad

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#### DEPARTMENT OF MASS COMMUNICATION & JOURNALISM

	2021-22 Video sho	ooting and Editing	
SL	NAME	PERCENTAGE	REMARKS
1	FATHIMA SINANA	<70%	COMPLETED
2	RINSHA	<70%	COMPLETED
3	RISWIN P	<70%	COMPLETED
4	SHAHANAS PARVEEN K	<70%	COMPLETED
5	SUHANA SHERIN K.P	<70%	COMPLETED
6	SULFATH	<70%	COMPLETED
7	IRSHAD KHAN	<70%	COMPLETED
8	MUBASHIR AHAMMED	<70%	COMPLETED
9	MUHAMMED YASEEN	<70%	COMPLETED
10	SHALA MUHANNED	<70%	COMPLETED
11	SUHAIL P	<70%	COMPLETED
12	AJNA K	<70%	COMPLETED
13	MUSLIHA V M	<70%	COMPLETED
14	ANSIRINAS P K	<70%	COMPLETED
15	SAKARIYA SHANIF P	<70%	COMPLETED
16	JASIM V K	<70%	COMPLETED
17	ABIDA SHERIN C	<70%	COMPLETED
18	AKSHA GIREESH	<70%	COMPLETED
19	ARUNIMA ANIL	<70%	COMPLETED
20	ATHIRA K R	<70%	COMPLETED
21	DHILSHA SHERIN	<70%	COMPLETED
22	FARSANA IBRAHIM	<70%	COMPLETED
23	SHERIN SHANO	<70%	COMPLETED
24	HARSHIDA SHERIN K A	<70%	COMPLETED
25	HASNATH BASHEER	<70%	COMPLETED
26	JISNI M P	<70%	COMPLETED

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NAJIYA NASRIN K	<70%	COMPLETED
NASIYATH P	<70%	COMPLETED
NIHALA YASMIN K P	<70%	COMPLETED
NISHANA NASRIN	<70%	COMPLETED
RAJULA A R	<70%	COMPLETED
SHANA SHERIN A	<70%	COMPLETED
ABDULLA C	<70%	COMPLETED
ABHAY E S	<70%	COMPLETED
ADARSH P P	<70%	COMPLETED
ADITH SHAJI M K	<70%	COMPLETED
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SHIJIN R	<70%	COMPLETED
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Aswin P Course coordinator

Anu Ann Varghese Head of the department

Principal W.M.O. Arts & Science College Muttil P.O., Wayanad

Sand

# E - Banking

Department of commerce conducts training programs on E banking for BCOM students.

The list of training programs conducted in the assessment period is as follows

Sl. No.	Academic Year	Dates of Program Conducted	Number of Participants
1	2018-19	09-11-2018	50
2	2019-20	15-11-2019	50
3	2020-21	06-01-2021	28
	Total Numb	er of Participants	128

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#### PG Department of Commerce WMO Arts & Science College, Muttil "education and some more"

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(Aided by Govt. of Kerala)

P.O. MUTTIL, WAYANAD, KERALA - 673122

Phone: 04936-203382 (Office) 04936-207532 (Principal)

e-mail: iqacpgdcom@gmail.com website: www.wmocollege.ac.in

#### WMO Arts and Science College, Muttil

# PG DEPARTMENT OF COMMERCE

2018 - 2019



CERTIFICATE COURSE ON

E - BANKING



### PG Department of Commerce

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Phone: 04936-203382 (Office) 04936-207532 (Principal)

e-mail: iqacpgdcom@gmail.com website: www.wmocollege.ac.in

#### Certificate Programme 2018-2019

#### E-banking

#### Course Objective

To impart knowledge about how to apply the computer-oriented skills in practical banking system

#### Course Outcome

It provides a comprehensive knowledge about the practical aspects of banking system

#### SYLLABUS

Module I: Electronic banking: introduction-traditional Vs E-banking- meaning, definition of E-Banking, Nature- Need- Merits and Demerits and constraints in E banking (Hour: 7)

Module II: Modes of E-banking: electronic delivery channels-Automatic Teller Machine (ATM) at home- Electronic Fund transfer (EFT)-Electronic Money Transfer(EMT)- Financial Transaction Terminals (FTT) MICR and Cheque-use of mobile technology in Banking system —modes — Google Pay-Paytm-Phone pay-Crypto system (Hour:15)

Module III: E banking security-introduction- need for security- security concepts- findings on security – Attack- legislation for E banking (cyber laws) (Hour: 8)

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#### PG Department of Commerce

#### Certificate Programme on E-Banking

#### 2018-2019

	2018-2	019	
Sl. No	Name of the Student	Attendance Percentage	Remarks
1	Amjad Ali T.C	87	Completed
2	Fathima Fidha	90	Completed
3	Mirna Farhana	87	Completed
4	Abhijith Johnson	90	Completed
5	Anul Sreeram	90	Completed
6	Edwin Santo Thampi	93	Completed
7	Athira.R	90	Completed
8	Fathima Shibila.P.P	90	Completed
9	Femitha Sulthan.K.K	90	Completed
10	Hasla Shirin,M	87	Completed
11	Nehla.P	100	Completed
12	Rafeeda Febin	93	Completed
13	Shahana Mumthas.P	90	Completed
14	Shahana Sherin.P.N	90	Completed
15	Shamna C.F	83	Completed
16	Sharbina.O	93	Completed
17	Vishnupriya.C.C	93	Completed
18	Arun .A.K	87	Completed
19	Aslam Shihad.K.S	97	Completed
20	Jackson T. Thomas	87	Completed
21	Muhammed Ashique.K.U	83	Completed
22	Muhammed Fanish, M.K	87	Completed

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23	Muhammed Faseeh	77	Completed
24	Muhammed Fayis A.S	87	Completed
25	Muhammed Fayis.C.U	83	Completed
26	Muhammed Jasim.K	90	Completed
27	Muhammed Rashid	90	Completed
28	Muhammed Risvan	87	Completed
29	Muhammed shaheer	87	Completed
30	Muhammed Suhail.K	87	Completed
31	Muammed Suhail.M	93	Completed
32	Mushraf.K.M	87	Completed
33	Naveenjith.P.R	87	Completed
34	Pranav.KC	90	Completed
35	Sinan.S	90	Completed
36	Sourav.P.A	90	Completed
37	Abina.V.K	90	Completed
38	Akshaya.C.S	87	Completed
39	Ameesha.K.M	97	Completed
40	Ansila.P.L	80	Completed
41	Anusree.P.R	97	Completed

42	Arshidha Sherin,M.K	93	Completed
43	Aswathy.E.R	90	Completed
44	Fascena	83	Completed
45	Hasna Sherin.K.S	100	Completed
46	Jasna.K	93	Completed
47	Midhusha.M	90	Completed
48	Minu mumthas	97	Completed

Jan "

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49	Seetha Sasi	93	Completed
50	Safeeda.P.K	87	Completed

Course Coordinator

Head PG Department of Commerce

Shabeerali Pulikalakath

Shabeerali Pulikalakath

2-4-12

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Principal W.M.O. Arts & Science College Muttil P.O., Wayanad

# PG DEPARTMENT OF COMMERCE

2019 - 2020

CERTIFICATE PROGRAMME





WMO Arts and Science College, Muttil



## PG Department of Commerce

#### WMO Arts & Science College, Muttil

"education and some more" Affiliated to University of Calicut

(Aided by Govt. of Kerala)

P.O. MUTTIL, WAYANAD, KERALA - 673122

#### Phone: 04936-203382 (Office) 04936-207532 (Principal)

e-mail: iqacpgdcom@gmail.com website: www.wmocollege.ac.in

#### Certificate Programme 2019-2020

#### E-banking

#### Course Objective

To impart knowledge about how to apply the computer-oriented skills in practical banking system

#### **Course Outcome**

It provides a comprehensive knowledge about the practical aspects of banking system

#### SYLLABUS

**Module I:** Electronic banking: introduction-traditional Vs E-banking- meaning, definition of E-Banking, Nature- Need- Merits and Demerits and constraints in E banking (Hour: 7)

Module II: Modes of E-banking: electronic delivery channels-Automatic Teller Machine (ATM) at home- Electronic Fund transfer (EFT)-Electronic Money Transfer (EMT)- Financial Transaction Terminals (FTT) MICR and Cheque-use of mobile technology in Banking system –modes – Google Pay-Paytm-Phone pay-Crypto system (Hour:15)

Module III: E banking security-introduction- need for security- security concepts- findings on security – Attack- legislation for E banking (cyber laws) (Hour: 8)

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Muttil P.O., Wayanad

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8	Asmila Sherin VP	15	1	-	-	K 3	213	X	X	×	X	X	X	x	X	x	15	Ausor
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	Muhammad sufail P.S	X	X	a	X	400	X	X	X	X	X	X	X	X	X	X	14	Palles
	Muhammed Ajmal M	X	X	X	4	X	X	a	X	X	X	X	a	×	×	X	13	ART
	Muhammed Anas PA	X	X	X	4000	4	4000	X	X	X	X	X	X	X	X	a	14	FRAIRE
	Muhammed Shibili K	X	X	X	a	X	X	X	X	X	×	X	X	a	X	X	13	Shipy
	Juhsin Mubarack	X	X	X	X	X	×	a	X	X	X	×	X	X	X	X	14	CHELL
	Aumthas KK	X	X	X	X	X	X	X	X	X	X	×	X	X	X	×	15	Good -
12 N	lajiya K	X	×	X	X	×	X	X	X	X	X	X	X	X	×	X	15	More
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_	raveena PR	X	X	X	X		a	X	X	X	X	X	X	X	X	X	14	- Comp
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Principal W.M.O. Arts & Science College Muttil P.O., Wayanad

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Principal W.M.O. Arts & Science College Muttil P.O., Wayanad

#### PG Department of Commerce

Certificate Programme on E-Banking (2019-20)

Sl.No	Name	Attendan	Remarks
		ce Percenta ge	
1	Abeesha Babu	90	Completed
2	Akshaya CM	93	Completed
3	Alcena PT	90	Completed
4	Amal V A	83	Completed
5	Anagha UM	97	Completed
6	Arathi ,P	87	Completed
8	Arshada Jasmin .K.B	90	Completed
9	Asmila Sherin VP	97	Completed
10	Athil Rameez P.R	83	Completed
11	Athira Balu P.B	93	Completed
12	Ayisha Farhana K	90	Completed
13	Aysha Neha Binth Abdulla	93	Completed
14	Farsana K	97	Completed
15	Farsheena T	83	Completed
16	Fathima Mehar	90	Completed
17	Hanish PM	90	Completed
18	Jasmin	87	Completed
19	Jithya T R	87	Completed
20	Kavya Mohanan	87	Completed
21	Lakshmi Pankaj K.C	93	Completed
22	MahasinaTV	87	Completed
23	Maju Sherin	90	Completed

Principal

24	Misriya TM	90	Completed
25	Mufeeda V	90	Completed
26	Muhhamed Naseef	80	Completed
27	Muhammad sufail P.S	87	Completed
28	Muhammed Ajmal M	77	Completed
29	Muhammed Anas PA	87	Completed
30	Muhammed Shibili K	83	Completed
31	Muhsin Mubarack	87	Completed
32	Mumthas KK	90	Completed
33	Najiya K	100	Completed
34	Nora G Komath	87	Completed
35	Praveena PR	97	Completed
36	Rishana P A	93	Completed
37	Sana Firosha	100	Completed
38	Shahada KA	97	Completed
39	Shahana sherin	97	Completed
40	Shahanas.P.R	93	Completed
41	Shanid P	83	Completed

42	SHARON K M	77	Completed
43	Sijith kumar MS	80	Completed
44	Sreeraj J	90	Completed
45	Stiney Sunny	87	Completed
46	Sulthana Farveena	97	Completed
47	Thahliya Nasrin .N	97	Completed
48	Thesniya.c	97	Completed
49	Vidyamol KV	97	Completed

Principal W.M.O. Arts & Science College Muttil P.O., Wayanad

WMO Arts and Science College, Muttil

	50	Vishnupriya M.K	93	Completed
I	51	Anas P A	87	Completed

3-212

1/20

Shabeer Ali HOD Mahmmood Aslam.K Course Coordinator

Principal

# PG DEPARTMENT OF COMMERCE

2020 - 2021

CERTIFICATE PROGRAMME

# DIGITAL BANKING



WMO Arts and Science College, Muttil

Principal W.M.O. Arts & Science College

Muttil P.O., Wayanad



#### PG Department of Commerce WMO Arts & Science College, Muttil

Affiliated to University of Calicut (Aided by Govt. of Kerala)

P.O. MUTTIL, WAYANAD, KERALA - 673122

Phone: 04936-203382 (Office) 04936-207532 (Principal)

e-mail: iqacpgdcom@gmail.com website: www.wmocollege.ac.in

#### Certificate Programme (2020-21)

#### Digital Banking (CPDB)

#### Course Objective

To impart knowledge about how to apply the computer oriented skills in practical banking system

#### Course Outcome

It provide a comprehensive knowledge about the practical aspects of banking system

#### SYLLABUS

Module I: Electronic banking: introduction-traditional Vs E-banking- meaning, definition of E-Banking, Nature- Need- Merits and Demerits and constraints in E banking (Hour: 7)

Module II: Modes of E-banking: electronic delivery channels-Automatic Teller Machine (ATM) at home- Electronic Fund transfer (EFT)-Electronic Money Transfer (EMT)- Financial Transaction Terminals (FTT) MICR and Cheque-use of mobile technology in Banking system –modes – Google Pay-Paytm-Phone pay-Crypto system

(Hour:15)

Module III: E banking security-introduction- need for security- security concepts- findings on security – Attack- legislation for E banking (cyber laws) (Hour: 8)

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W.M.O. Arts & Science College
Muttil P.O., Wayanad

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Principal W.M.O. Arts & Science College Muttil P.O., Wayanad

### PG Department of Commerce Certificate Programme on Digital Banking 2020-2021

2020-2021									
Sl. No	Name of the student	Attendan ce Percenta ge	Remarks						
1	AFNITHA P	87	Completed						
2	MUHAMMED ANSIF VP	93	Completed						
3	MUHAMMED NIHAL PP	100	Completed						
4	MUHAMMED IRSHAN V M	100	Completed						
5	THAFSAL HIJAS	90	Completed						
6	AMRUTHA BABU	100	Completed						
7	ANSILA ISMAIL	90	Completed						
8	ARSHAMLY P H	97	Completed						
9	LUTHFA JABIR	93	Completed						
10	NANDHANA HAREENDRAN	97	Completed						
11	NANDHANA R	97	Completed						
12	PRIYA	83	Completed						
13	RESMIYA SHERIN	100	Completed						
14	SHREYA T V	93	Completed						
15	VIBISHA S	93	Completed						
16	ATHUL PUSHPAN	90	Completed						
17	JABIR HUSSAIN AT	97	Completed						
18	KARTHIK KRISHNA VM	97	Completed						
19	MUHAMMED ANSIL F	90	Completed						
20	SALMAN FARIS	97	Completed						
21	ABHISHA P A	93	Completed						
22	AISWARYA SURESH	93	Completed						
23	ANU SITHARA	93	Completed						

Jan ("

Principal W.M.O. Arts & Science College Muttil P.O., Wayanad

24	ARATHI M V	97	Completed
25	ASHWATHI TS	97	Completed
26	AVANTHIKA CHANDRAN	97	Completed
27	FASNA T	90	Completed
28	FATHIMA SHAHANA	93	Completed



Fousiya.P Course Coordinator 9-112

Shabeer Ali Head of the Department

Principal W.M.O. Arts & Science College

Muttil P.O., Wayanad

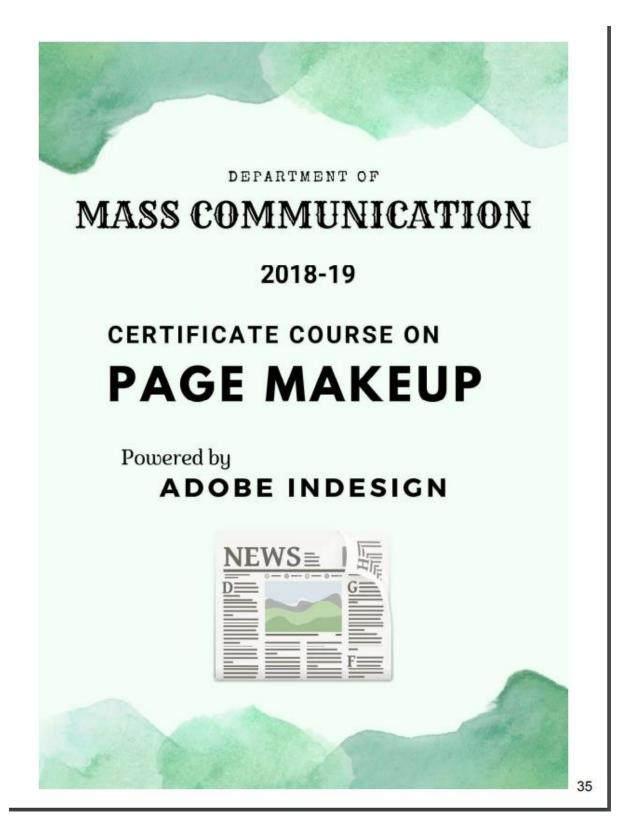
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## Page makeup- in design

The list of training programs conducted in the assessment period is as follows

Sl. No.	Academic Year	Dates of Program Conducted	Number of Participants
1	2018-19	10/09/2018 to 20/12/2018	22
2	2019-20	15/11/2019 to 02/01/2020	25
	Total Numb	47	

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Principal W.M.O. Arts & Science College Muttil P.O., Wayanad

### DEPARTMENT OF MASS COMMUNICATION AND JOURNALISM



WMO Arts & Science College

"Education and some more" Affiliated to University of Calicut (Aided by Covt of Kerala)

04936-207532 (Principal) Phone:04936-203382(office)

P.O. Muttil, Wayanad, Kerala -673122

Email: wmocollege@gmail.com Website: www.wmocollege.ac.in

### PAGE MAKEUP-INDESIGN

30 Hours

### Objectives and syllabus

A newspaper design course is a program that teaches students the skills and techniques involved in designing newspapers. It focuses on various aspects of newspaper layout, typography, graphic design, and visual storytelling. The course aims to train individuals to create visually appealing and effective newspaper designs that enhance the overall reading experience.

### Module 01

History of print media and traditional page makeup - Press concept

#### Module 02

Types of print media –Newspaper- Magazine- Yearbook- Posters and leaflets etc.

### Module 03

Pagination software's- Principles of Design – Dummy preparation-Layout design and style book

Greeshma John MJ Course Coordinator Anu Ann Varghese Head of the Department

> Principal W.M.O. Arts & Science College Muttil P.O., Wayanad

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Pa	ge Make up - Indesign	(sel	بعصا	) (	CERIFI	CATE	COUF	RSE	F							
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1	ABDUL SERIN PP	X	X	X	a	a	X	X	×	X	×	×	X	X	9	Cyann
2	ABHUITH V J	×	a	X	a	X	X	×	X	9	X	×	X	X	X	de
3	AKASH G	×	×	×	×	X	a	×	×	X	X	×	X	Y	X	
4	AMEEN AHEL PA	X	X	×	×	×	×	a	×	×	×	×	a	X	X	No.
5	HISHAM SAIDALI KOYA	X	×	a	X	×	V	X	X	×	×	×	X	X	X	SNEAD
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12	MUHAMMED SAFVAN P	X	×	X	×	X	X	V	×	X	X	X	X	V	×	
13	MUHAMMED SAHAL SAMAD	×	1	X	X	a	X	V	X	K	X	9	×	x	X	Course
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### DEPARTMENT OF MASS COMMUNICATION AND JOURNALISM

2018-19 PAGE MAKEUP INDESIGN STUDENTS LIST										
SL	NAME	PERCENTAGE	REMARKS							
1	ABDUL SERIN PP	<70%	COMPLETED							
2	ABHIJITH VJ	<70%	COMPLETED							
3	AKASH G	<70%	COMPLETED							
4	AMEEN AHEL PA	<70%	COMPLETED							
5	HISHAM SAIDALI KOYA	<70%	COMPLETED							
6	HUSNA NOUSHAD	<70%	COMPLETED							
7	JASLA KS	<70%	COMPLETED							
8	HASNA PM	<70%	COMPLETED							
9	MUHAMMED AMEEN KT	<70%	COMPLETED							
10	MUHAMMED IYAS C	<70%	COMPLETED							
11	MUHAMMED JASIM AP	<70%	COMPLETED							
12	MUHAMMED SAFVAN P	<70%	COMPLETED							
13	MUHAMMED SAHAL SAMAD	<70%	COMPLETED							
14	MUHAMMED SHABEEB	<70%	COMPLETED							
15	MUHAMMED SHIHAB MN	<70%	COMPLETED							
16	RAHNA MS	<70%	COMPLETED							
17	RASHID PK	<70%	COMPLETED							
18	SAFNA KS	<70%	COMPLETED							
19	ZAINUL ABID	<70%	COMPLETED							
20	SALMAN FARIS M	<70%	COMPLETED							
21	SHERIN SULTHANA	<70%	COMPLETED							
22	UNNIKEISHNAN P	<70%	COMPLETED							

Greeshma John MJ Course coordinator

Anu Ann Varghese Head of the department



DEPARTMENT OF

# MASS COMMUNICATION

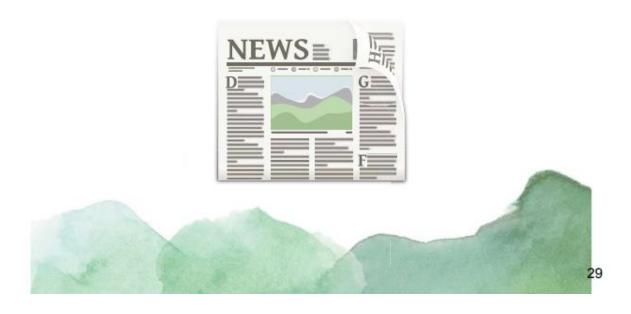
2019-20

## CERTIFICATE COURSE ON

# PAGE MAKEUP

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### **ADOBE INDESIGN**



### DEPARTMENT OF MASS COMMUNICATION AND JOURNALISM



WMO Arts & Science College

"Education and some more" Affiliated to University of Calicut (Aided by Govt of Kerala)

04936-207532 (Principal) Phone:04936-203382(office)

P.O. Muttil, Wayanad, Kerala -673122

Email: wmocollege@gmail.com Website: www.wmocollege.ac.in

### 2019-2020

### **PAGE MAKEUP - INDESIGN**

### **Objective 30 Hours**

Providing students with a solid understanding of the principles of effective newspaper design, including typography, layout, color, and image selection.

Teaching students how to use industry-standard software programs, such as Adobe InDesign, to create newspaper layouts and designs.

Helping students develop their creativity and design skills through hands-on projects and assignments.

### Module 01

History of print media and traditional page makeup - Press concept

### Module 02

Types of print media –Newspaper- Magazine- Yearbook- Posters and leaflets etc.

### Module 03

Pagination software's- Principles of Design – Dummy preparation-Layout design and style book

Greeshma John MJ Course Coordinator Anu Ann Varghese Head of the Department

	The second secon	UPILS AT	TEND	ANCE	REGI	STER	d.				YEAR	: 2019	-20	
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1	MUHAMAD EJAS K	X	X	×	X	X	X	X	X	X	×	X		a in
2	MUHAMMED AFSAL N T	X	X	X	X	×	a	X	X	X	X	X		The said
3	NASMA SHARMINA T	×	X	×	X	x	X	×	a	X	X	×	-07	Sten
4	FAHID P	X	X	X	x	a	X	x	X	X	×	a		26
5	SHAHANA SHERIN M	X	a	X	X	×	V	X	a	X	V	X		<
6	FASEELA T	×	X	X	X	×	x	X	X	x	2	x		DA.
7	ADHILA SHERIN	X	×	X	X	2	a	X	V	×	2	×		John .
8	ADNAN SIDHIQUE	X	X	X	X	X	X	×	2	×	X	q		and
9	AJNAS P P	X	X	X	X	X	V	X	2	×	X	X		8
10	ASHIKA JAHAN P	X	X	×	X	X	×	X	×	X	X	¥		T.W.
11	ASHIQUE M A	a	a	X	X	a	X	G	X	Q	x	2		1
12	IRSHAD M	X	X	X	X	X	X	×	×	×	×	X		Qe.
13	JISHA S	×	X	X	X	X	X	V	X	X	x	9		jegov.
14	LATHEETHA BRAN	X	~	X	X	×	×	×	X	V	X	X		LA COMPANY
15	MUHAMMED AMEEN V A	X	X	X	V	X	X	a	X	V	×	x		A
16	NAJIYA PARVIN	a	X	a	X	X	X	×	X	×	x	X		Feeri
17	NEHLA ASHRAF O P	X	×	×	V	X	X	×	X	X	Q	X		-100
18	AFZAL MUNEER P	X	q	×	X	V	a	X	X	a	X	V		DA
19	IRSHAD ABDULLA	×	X	×	×	X	X	X	X	×	X	V		Belle
20	AKSHAI KUMAR	X	X	×	X	X	x	X	X	×	X	x		Austra
21	ALI ASHBAN K K	X	9	x	X	X	X	X	a	X	X	X		Allen
22	AMALU SHARLY	X	X	X	x	V	X	q	a	×	×	X		A.
23	JIBINSHA GAFOOR	×	X	X	a	X	X	X	G	Y	X	X		
24	JISHNU PREMCHAND N	X	a	X	9	X	×	X	×	x	×	X		
25	MUBASHIRA V K	X	9	×	×	V	×	X	×	×	X	×		2 ARTS & SCIENCE

Principal

2019-20 PAGE MAKEUP INDESIGN STUDENTS LIST									
SL	NAME	PERCENTAGE	REMARKS						
1	MUHAMAD EJAS K	<60%	COMPLETED						
2	MUHAMMED AFSAL N T	<60%	COMPLETED						
3	NASMA SHARMINA T	<60%	COMPLETED						
4	FAHID P	<60%	COMPLETED						
5	SHAHANA SHERIN M	<60%	COMPLETED						
6	FASEELA T	<60%	COMPLETED						
7	ADHILA SHERIN	<60%	COMPLETED						
8	ADNAN SIDHIQUE	<60%	COMPLETED						
9	AJNAS P P	<60%	COMPLETED						
10	ASHIKA JAHAN P	<60%	COMPLETED						
11	ASHIQUE M A	<60%	COMPLETED						
12	IRSHAD M	<60%	COMPLETED						
13	JISHA S	<60%	COMPLETED						
14	LATHEETHA BRAN	<60%	COMPLETED						
15	MUHAMMED AMEEN V A	<60%	COMPLETED						
16	NAJIYA PARVIN	<60%	COMPLETED						
17	NEHLA ASHRAF O P	<60%	COMPLETED						
18	AFZAL MUNEER P	<60%	COMPLETED						
19	IRSHAD ABDULLA	<60%	COMPLETED						
20	AKSHAI KUMAR	<60%	COMPLETED						
21	ALI ASHBAN K K	<60%	COMPLETED						
22	AMALU SHARLY	<60%	COMPLETED						
23	JIBINSHA GAFOOR	<60%	COMPLETED						
24	JISHNU PREMCHAND N	<60%	COMPLETED						
25	MUBASHIRA V K	<60%	COMPLETED						

Greeshma John MJ Course coordinator

Anu Ann Varghese Head of the department

Principal W.M.O. Arts & Science College Muttil P.O., Wayanad

Jan !