

WMO Arts & Science College, Muttill
DEPARTMENT OF COMMERCE
(COMPUTER APPLICATION)
Annual Report 2019 - 20
(As on 31st March 2020)

I. General Information about the department

Will be collected through Google Forms.

II. Criterion -I (Dr. Viji Paul)

1. **Describe** the mechanism used for the curriculum delivery in the department. (Don't elaborate. Add the methods as bullets)

- Year plan
- Department wise semester plan
- Paper wise semester plan
- Internal evaluation
- Project works
- Industrial visits

2. What are the documents in your departments to support the above?

- Semester plan for each subjects/courses
- Course wise statement of completion
- Course wise internal evaluation statement
- Model question Papers
- Internal evaluation question papers
- Reports of seminars taken by pupils
- Reports of assignments submitted by pupils

3. Have you started any add-on course or certificate course during this year. Yes(Computerized Tally with GST)
4. Have you started any value added course during the current academic year. *Nil*
5. Number of Field projects / Internships under taken by the department.
(Attach details- such as Title of the project; No of students enrolled and Name of the students.) 49
6. **Write** a brief report on the Feedback taken and analyzed.

III. Criterion -II (Abdul Rasheed)

1. Number of teachers using Information and Communication Technology (ICT) - Four(4)
2. How the student mentoring system is functioning in the department? (Explain) - *Effectively functioning*
3. List the Honors or recognition received by the teachers - *Nil*
4. Reforms initiated for the Continuous Internal Evaluation (CIE) in the department. (Add as bullets)
 - Open text examinations
 - Online examinations through Google classroom & WhatsApp
5. Pass percentage of students (Separate sheet will be provided)
B.Com CA- 95.35%
6. **Have** you conducted any student satisfaction survey? If yes give the findings.

IV. Criterion -III (Research, Innovation & Extension) (Dr. Najmudheen)

(i) Research:

1. Details of the research funds received from Various agencies.
(Major, minor projects, student projects, any other) - Nil
2. Research Publications in Journals notified on UGC website?-
Nil
3. Books / chapters of edited volumes published-Nil
- Published an ISBN numbered edited volume –Nil
3. **Papers** in National / International conference proceedings
4. **Faculty** participation in seminars /Workshops . (You can use separate page here)

(ii) Innovation to ecosystem

5. Details of seminars / Workshops conducted in the department.
(Title of the seminar, Date, Resource Person, No of Participants)
Nil

(iii) Extension Activities

6. **Details** of extension activities conducted in the department.
(Title, Organising Unit/ Collaborating agency, Teachers coordinated the activities, No of students participated)
7. **Awards** received if any for extension activities.

(iv) Collaboration

8. Number of collaborative activities for research, Faculty exchange, Student exchange during the year.
9. Linkages with other Institutions for internships , industries/ on the job training/ project work/ sharing of research facilities.
10. **MOU** signed with institution/ industry/ Organization

V. Criterion -IV (Infrastructure and learning resources.) (Mr. Siby Joseph)

1. Internet facility in your department. - Partially
2. What is the WI-FI speed in your department premises? -Medium
3. Number of computers in your department. - 1 (One)
4. List the major Equipment/ Facilities in your department. (Eg: Printers, UPS, Overhead Projector, etc. No need to mention other Lab equipment.) -Nil

VI. Criterion -V (Dr. Muhammed Shafeeq)

1. Details of scholarships (Name of the scholarship, No of students received scholarships, Keep a list of students in the department)
-Nil
2. Details of Bridge courses/ Remedial coaching/ Personal counseling/ Mentoring (Give details: Topic of bridge/ Remedial courses. No of students joined, No of students received personal counseling)

- Bridge Course – For First semester B.Com on Basics of Accounting.
3. **Students** benefited by guidance in competitive exams (Give details as Name of the student, Institution/ department/Agency to which admission/ Placement received, Name of course/post)
 4. Details of campus placement. (Give details: Name of the student, Firm, Year) - Nil
 5. **Students** progression to higher education. (Give the percentage of students opted higher studies. Keep a register for entering the names in the department)
 6. Students qualified NET/ SLET/GATE/ Etc... (Give the names and achievement; Keep a Student Achievement register in the department) -Nil
 7. **Achievements** of students (In Arts / Sports/ awards if any) (Give the names and achievement; Keep a Student Achievement register in the department)
 8. **Alumni** Engagement. (Please give the details of Activities)

Criterion -VIII

1. Mention the Best Practices in your Department. (Add bullets)
2. **Provide** the details of performance of your department. (What is special about your department etc...)
3. Any activities conducted for the promotion of human values and Ethics.