

"education and some more" Affiliated to University of Calicut (Aided by Govt. of Kerala) P.O. MUTTIL, WAYANAD, KERALA - 673122

# **CRITERIA-II**

## **TEACHING-LEARNING AND EVALUATION**

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode



# Mechanism of internal assessment is transparent and robust in terms of frequency and mode

The college has a transparent robust and efficient mechanism for continuous evaluation framed within the broad frame work laid down by the University. The entire process of continuous evaluation is monitored by a committee at the college level, with a coordinator nominated by the college council. 20% of the total marks in each course are for internal assessment.

A predetermined transparent system is used for internal assessment. Test scores account for 40% of the evaluation of theory courses, while assignments, seminars, and class participation based on attendance account for 20% each. Record 60% and lab participation 40% for practical courses. The projects are assessed on their content, presenting style, final conclusion, and orientation to research aptitude. The seminars are evaluated in terms of structure, content, presentation and interaction. Multiple test papers are given to students to attain the best performance possible.

To ensure transparency of the evaluation process, the internal assessment marks awarded are published on the department notice board. Moreover, the valued answer scripts and assignments are returned to the students for perusal.

The course teacher maintains the academic record of each student registered for the course, are made available to the grievance redressal committee whenever required.



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## **1. Monitoring Committee**

Coordinator	:	Mr. Shabeerali Pulikkalakath Asistant Professor
Members	:	
	1	Mr. Siby Joseph Associate Professor
	2	Dr. Viji Paul Associate Professor
	3	Dr. Biju K G Associate Professor
	4	Dr. Najmudheen Assisatnt Professor

### 2. UG Regulation

Page 13 and 14 of <u>regulations for choice based credit and semester system for under</u> graduate (UG) curriculum -2019 (CBCSS UG 2019)



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#### 9. EVALUATION AND GRADING

**9.1.** Mark system is followed instead of direct grading for each question. For each course in the semester letter grade and grade point are introduced in 10-point indirect grading system as per guidelines given in Annexure-1

#### 9.2. Course Evaluation

The evaluation scheme for each course shall contain two parts

1) Internal assessment 2)External Evaluation

20% weight shall be given to the internal assessment. The remaining 80% weight shall be for the external evaluation.

#### 9.2.1. Internal Assessment

20% of the total marks in each course are for internal examinations. The marks secured for internal assessment only need to be sent to University by the colleges concerned.

The internal assessment shall be based on a predetermined transparent system involving written tests, Class room participation based on attendance in respect of theory courses and lab involvement/records attendance in respect of Practical Courses.

Internal assessment of the project will be based on its content, method of presentation, final conclusion and orientation to research aptitude.

Components with percentage of marks of Internal Evaluation of Theory Courses are-Test paper 40%, Assignment 20%, Seminar 20% and Class room participation based on attendance 20%. For practical courses - Record 60% and lab involvement 40% as far as internal is concerned.



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(if a fraction appears in internal marks, nearest whole number is to be taken)

For the test paper marks, at least one test paper should be conducted. If more test papers are conducted, the mark of the best one should be taken.

To ensure transparency of the evaluation process, the internal assessment marks awarded to the students in each course in a semester shall be notified on the notice board at least one week before the commencement of external examination. There shall not be any chance for improvement for internal marks. The course teacher(s) shall maintain the academic record of each student registered for the course, which shall be forwarded to the University by the college Principal after obtaining the signature of both course teacher and Head of the Department.

The Split up of of marks for Test paper and Class Room Paticipation (CRP) for internal evaluation are as follows.

Range of Marks in test paper	Out of 8 (Maximum internal marks is 20)	Out of 6 (Maximum internal marks is 15)
Less than 35%	1	1
35% - 45%	2	2
45% - 55%	3	3
55% - 65%	4	4
65% - 85%	6	5
85% -100%	8	6

#### Split up of marks for Test paper

#### Split up of marks for Calss Room Participation

Range of CRP	Out of 4 (Maximum internal marks is 20)	Out of 3 (Maximum internal marks is 15)
$50\% \leq CRP < 75\%$	1	1
75% ≤ CRP < 85%	2	2
85 % and above	4	3



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## 3. PG Regulation

Page 12 and 13 of <u>Regulations for the Post-Graduate Choice Based Credit Semester</u> System – 2019

#### 16. INTERNAL EVALUATION / CONTINUOUS ASSESSMENT (CA)

- 16.1 This assessment shall be based on a predetermined transparent system involving periodic written tests, assignments, seminars, viva-voce and attendance in respect of theory courses and based on tests, lab skill and records/viva in respect of practical courses.
- **16.2** The criteria and percentage of weightage assigned to various components for internal evaluation are as follows :

	(a) Theory :		
SI.No	Component	Perce ntage	Weightage
1	Examination /Test	40%	2
2	Seminars / Presentation /Viva-Voce	20%	1
3	Assignment	20%	1
4	Attendance	20%	1
	(b) Practical :		
1	Lab Skill	40%	4
2	Records/viva	30%	3
3	Practical Test	30%	3

#### 16.2.1 : For Regular candidates

(The components and the weightage of the components of the practical (Internal) can be modified by the concerned BOS without changing the total weightage 10.)

16.2.2 : For SDE/Private registration candidates : There shall be an objective test with 20 questions in the nature of Fill in the blanks / Multiple Choice Questions (MCQ) for awarding internal assessment Grades for SDE/Private Registration. Total weightage for this test will be 5 (five) as in the case of regular candidates. Evaluation and grading shall be done as per clause 20.2 (b) of this regulation.(Please see appendix for guidlines)

16.3 Grades shall be given for the internal evaluation are based on the grades A+,A,B,C,D&E with grade points 5,4,3,2, 1 &0 respectively. The overall grades shall be as per the Ten Point scale provided in clause 20.2 of this regulation.



- 16.4 There shall be no separate minimum Grade Point for internal evaluation.
- 16.5 To ensure transparency of the evaluation process, the internal assessment marks awarded to the students in each course in a semester shall be published on the notice board before 5 days of commencement of external examination.
- 16.6 There shall not be any chance for improvement of internal marks.
- 16.7 The course teacher shall maintain the academic record of each student registered for the course, which shall be forwarded to the University, through the college Principal, after being endorsed by the Head of the Department.
- 16.8 For each course there shall be class test/s during a semester. Grades should be displayed on the notice board. Valued answer scripts shall be made available to the students for perusal.
- 16.9 Each student shall be required to do assignment/s for each course. Assignments after valuation must be returned to the students. The teacher shall define the expected quality of the above in terms of structure, content, presentation etc. and inform the same to the students. Punctuality in submission is to be considered.
- 16.10 Every student shall deliver Seminar / Presentation as an internal component for every course and must be evaluated by the respective course teacher in terms of structure, content, presentation and interaction. The soft and hard copies of the seminar report are to be submitted to the course teacher.
- 16.11 All the records of Continuous Assessment (CA) must be kept in the college and must be made available for verification by university, if asked for.



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## 4. Model Academic Record

Name	T-2 Marks(25)	T-1 Marks (30)	T-3 Marks(30)	Test -4 (30)	Test-1(3)	Test-2(3)	Atten- danc e(3)	Seminar& Assignme nts (6)	Total(15)	Total
IA MINNA	5	21	6	12	2.1	1.2	3	6	12.3	1
т	6	19	10	A	1.9	1	3	6	11.9	1
FARHAN CK	0	28	0	25	2.8	2.5	3	6	14.3	1
IUSSAIN N	13	25	17	20	2.5	2	3	6	13.5	1
IMED FAYAS KK	12	0	13	А	1.44	1.3	3	6	11.74	1
IMED MAHOOK PT	10	17	0	15	1.7	1.5	3	6	12.2	1
MED MUBASHIR	8	0	4	10	1.1	1	3	6	11.1	1
A M	11	0	0	10	1.32	1	3	6	11.32	1
'HA RAJAN	3	0	15	26	1.5	2.6	3	6	13.1	1
KA SAJI	16	28	25	28	2.8	2.8	3	6	14.6	1
KS	0	0	0	A	0	0	0	0	0	
HIKA NK	0	9	19	А	1.9	1.2	3	6	12.1	1
SINSINA	4	13	3	12	1.3	1.1	3	6	11.4	1
SHIBAN P	9	11	0	10	1.1	1.08	3	6	11.18	1
IA SHERIN CA	7	15	8	10	1.5	1	3	6	11.5	1
SHERIN M	3	12	0	15	1.2	1.5	3	6	11.7	1
MEHJABIN	1	26	11	18	2.6	1.8	3	6	13.4	1
VJ	12	19	9	15	1.9	1.5	3	6	12.4	1
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