



**WMO ARTS & SCIENCE COLLEGE, MUTTIL**

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## CRITERIA-5

### 5.1 - STUDENT SUPPORT

#### 5.1.1: Scholarships and Freeships

## Policy Document on Non-Governmental Scholarships 2018-19

Sl.No	Items	Page No.
01	Edu Support	02
02	PTA Scholarship	05
03	Freeships	06



## W.M.O. ARTS & SCIENCE COLLEGE

*"education and some more"*

Affiliated to University of Calicut

(Aided by Govt. of Kerala)

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### Policy on Edu Support Scheme for 2018-19

Date:.....

The college providing an "Edu-Support Scheme," a financial assistance program specifically designed for economically disadvantaged students in the self-financed departments. This Scheme aims to provide several benefits for such students.

#### **Mission:**


The mission of the educational support scheme, a financial assistance program specifically designed for economically disadvantaged students in the self-financed departments, is to ensure that all deserving students have equal access to quality education, regardless of their financial background. The program aims to alleviate the financial burden on economically disadvantaged students, enabling them to pursue their educational goals and reach their full potential.

#### **Vision:**

The vision of the educational support scheme is to create a level playing field for all students within the self-financed departments, irrespective of their economic circumstances. The program envisions a future where financial constraints do not hinder students' educational aspirations and where all students, regardless of their socioeconomic status, can thrive academically and contribute to society.

The program's vision includes:

1. **Equity and Inclusion:** The program seeks to ensure equity in educational opportunities by removing financial barriers for economically disadvantaged students. It envisions an inclusive environment where students from diverse economic backgrounds have equal access to educational resources, facilities, and opportunities.
2. **Empowerment and Success:** The program aims to empower economically disadvantaged students, enabling them to overcome financial obstacles and focus on their education. It envisions a future where these students can achieve academic success, gain relevant skills, and pursue their desired career paths, thus breaking the cycle of poverty.
3. **Holistic Support:** The program recognizes that financial assistance alone may not be sufficient to address all the challenges faced by economically disadvantaged students. Therefore, it aspires to provide holistic support, including mentorship, counselling services, and career guidance, to ensure students receive comprehensive assistance throughout their educational journey.
4. **Sustainability and Growth:** The program strives to establish a sustainable framework to support economically disadvantaged students in the long term. It envisions continuous growth, both in terms of funding and the number of students benefiting from the program. By securing resources and fostering partnerships, the program aims to create a lasting impact on the lives of students in the self-financed departments.

  
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## Monitoring Committee:

Constituted a monitoring committee for the Edu support scheme for ensuring transparency and fairness in the application and eligibility process. Principal serves as the Chairman of the monitoring committee. Their role is to provide overall guidance and leadership to the committee, ensuring the smooth functioning of the scheme. Mr. Rasheed N K is appointed as the Convenor of the scheme. The Convenor plays a pivotal role in coordinating the activities of the committee, overseeing the application review process, and ensuring effective communication between the committee members and the applicants.

The committee members should include a diverse group of individuals with relevant expertise and experience. Members could include:

1. Representatives from the Management Committee
2. Faculty Members: Teachers from the self-financed departments who are familiar with the students and the specific requirements of the program.
3. Financial Aid Officer: A designated staff member who has expertise in financial aid and can provide insights into assessing the financial need of the applicants.
4. Administrative Staff: Personnel responsible for managing administrative tasks related to the scheme, such as document verification and maintaining records.

The committee is responsible for examining the received applications and verifying the eligibility of the students based on predefined criteria. They should assess the financial need and other relevant factors as outlined by the scheme guidelines. The committee should collectively make decisions regarding the selection and awarding of financial assistance to eligible students. They should ensure fair and unbiased decision-making, considering the available resources and the overall objectives of the scheme.

The committee should maintain accurate records of the application process, including documentation related to the eligibility assessment and final decisions. This ensures transparency and provides a reference for future evaluations and audits. The committee should communicate the decisions and outcomes to the applicants in a timely manner. They should also provide periodic reports to the principal or relevant authorities regarding the progress and impact of the scheme. The committee should periodically review and evaluate the effectiveness of the scheme. They can identify areas of improvement, propose modifications to eligibility criteria or processes, and provide recommendations for enhancing the overall impact of the program.

The decision made by the monitoring committee to provide 100% scholarship to Orphanage inmates and varying percentages (ranging from 30% to 80%) to other eligible students aligns with the objective of the educational support scheme to cater to the specific needs of different student groups based on their circumstances. Here's how the decision can be implemented:

1. Orphanage Inmates: The committee has decided to offer a 100% scholarship to orphanage inmates. This means that the semestral fees for these students will be fully covered by the educational support scheme. This decision recognizes the unique challenges faced by orphaned students and aims to provide them with a comprehensive financial assistance package.
2. Other Eligible Students: For non-orphaned students who meet the eligibility criteria, the committee has determined that the scholarship percentage will range from 30% to



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80%. The specific percentage awarded will depend on factors such as financial need, academic performance, or any other predetermined criteria established by the scheme.

It is important for the committee to ensure that the eligibility criteria and selection process are transparent, fair, and consistent for all applicants. Clear guidelines should be communicated to students, allowing them to understand the basis on which their scholarship percentage is determined.

Additionally, the committee should maintain a robust documentation process to record the decisions made, including the reasons for granting a particular scholarship percentage to each student. This documentation will help ensure accountability and facilitate any future audits or evaluations of the scheme.

Regular communication with the selected students is crucial to inform them of their scholarship percentage and provide any necessary instructions or additional documentation required to receive the financial assistance. By implementing the committee's decision, the educational support scheme can effectively provide financial relief to orphanage inmates and other eligible students, promoting equal access to education and supporting their academic journeys.



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### Policy on PTA Scholarship for 2018-2019

Date:.....

The College has a Parent-Teacher Association (PTA) that functions to provide support and monitor academic and other facilities for the students. PTA has established a scholarship to recognize and reward academic excellence among students.

**Scholarship Eligibility:** The PTA Scholarship is open to students who have successfully completed their final year University examination. The scholarship is awarded to the first three toppers from each program.

**Selection Process:** The selection of scholarship recipients will be based on the final year University examination results. The students achieving the highest marks in their respective programs will be identified as the scholarship recipients.

**Scholarship Amount and Distribution:** The scholarship amount will be determined by the PTA and may vary each year based on available funds. The scholarship amount will be distributed to the recipients during a special program organized by the College.

**Transparent and Fair Process:** The selection process for the PTA Scholarship will be transparent and fair. The criteria for eligibility and the selection method will be communicated to all students to ensure equal opportunities and prevent any biases or discrimination.

**Scholarship Renewal:** The PTA Scholarship is a one-time award and does not guarantee continued financial support in subsequent years.



  
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### Policy Document on Freeships for 2018-19

The policy document aims to outline the freeships provided by WMO Arts and Science College to the students of two self-financing programmes MA Arabic and BA Mass Communication. The college is committed to ensuring equal opportunities for all students, regardless of their financial background.

The semester fee for the BA Mass Communication programmes is Rs. 18750/ which is almost double that for other UG self-financing programmes. As a result, less students are found opting the programme, though they have aptitude and interest. For the MA Arabic programme, the applicant pool is mainly the BA Arabic students graduated from WMO College, and are mainly women from rural areas of Wayanad. In the above context the college management has decided to give freeships of Rs.13750/- and Rs.9000/- respectively to the students of MA Arabic and BA Mass Communication programmes.

The policy document highlights the efforts of the college to support weaker students in addition to the Edu support scheme of the college, which is to identify financially weaker students across all programmes and to provide appropriate concessions for their semester fees. Through these schemes the college aims to create an inclusive and supportive learning environment.



  
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